DMV-54-CA
REV 08/13

West Virginia Department of Transportation

Division of Motor Vehicles

Application for a WV Contractors Association License Plate

1-800-642-9066
www.dmv.wv.gov

PLATE SAMPLE

A) Applicant/Owner(s) Information • Use Name(s) of Owner(s) as shown exactly on current registration card that you wish to register the license plate.

Applicant's Name _____

Name(s) on Registration _____

Street Address _____

_____
CITY STATE ZIP

B) Vehicle Information

Make _____ Year ☐☐☐☐ Title No. ☐☐☐☐☐☐☐

VIN No. ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐ Current Plate No. ☐☐☐☐☐☐☐☐

C) Insurance Information

Effective Dates of Policy From: ___/___/___ To: ___/___/___ Policy No. _____

Insurance Company _____

NAIC Number ☐☐☐☐☐ Insurance Agent _____

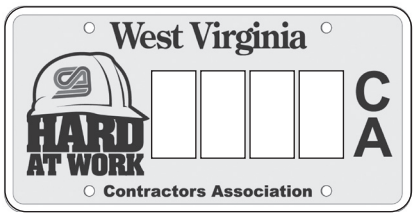
D) Applicant Certification

I certify that all information on this application is true and correct and if I cease to be in good standing with the above organization, I will immediately return the special license plate to the Division of Motor Vehicles.

(X) _____ ___/___/___ Phone No. (____) ____–_____
SIGNATURE OF APPLICANT DATE

PLEASE SEE REVERSE SIDE FOR INSTRUCTIONQ

BKT OFFICE USE ONLY BELOW THIS LINE



OFFICE STAFF INSTRUCTIONS:
Insert the plate numbers on the plate diagram to the left and submit this form for recording and processing.

Instructions

1. Anyone is eligible to apply for a WV Contractors Association license plate.
2. A vehicle must be Class A and have a West Virginia title and license plate in the name of the applicant before a special plate can be issued.
3. The current license plate must be returned to the Division of Motor Vehicles after the special plate is received. After issuance of the special plate, the exchanged plate is canceled and cannot be transferred to another vehicle. There are no refunds.
4. A $70.00 fee will cover the cost of the license plate for the 1st year or a portion of the 1st year. This is a flat fee for all applicants and is not prorated. This plate will expire on July 1st every year and have a renewal fee of $45.00.
5. Send the application and check or money order with the $70.00 fee payable to CAWV Scholarship Foundation at the address listed below. Please include your personal property tax receipt or an affidavit from the assessor, if your registration is expiring within 60 days of your application.

CAWV Scholarship Foundation
c/o Lindsay Stephens
2114 Kanawha Blvd. E
Charleston, WV 25311

PLEASE ALLOW (60) DAYS FOR DELIVERY