



Date of Event: \_\_\_\_\_ Sponsor: \_\_\_\_\_

Location: \_\_\_\_\_ Child Present:  Y  N

Current Seat: Manufacturer: \_\_\_\_\_ Model #: \_\_\_\_\_

Date/Manufacture: \_\_\_\_\_

Original Owner:  Y  N In a Crash  Y  N  Unknown Labels  Y  N

On Recall List:  Y  N Instructions Attached  Y  N

X = Arrived Position/CSS  
 NP = New Position  
 N = New Install  
 D = Driver

D		

Check the appropriate CSS & Box      Check the left column for Errors (E)      Check the right column if Corrected (C)

**Rear Facing:**  Infant Only  
 W/Base  Convertible  
 New installation

**Forward Facing:**  FF Only  
 Convertible  5 Pnt.  Tray  T  
 New installation

**Booster:**  Shield  
 Backless  High Back  
 New installation

E	REAR	C	E	FORWARD	C	E	BOOSTER	C
	Window / middle position			Window /middle position			Window / middle position	
	Wgt/hgt. appropriate			Weight /height. appropriate			Weight / height appropriate	
	RF Position			In front of an active air bag			In front of active air bag	
	In front of active air bag			Upright position			Lap/Shoulder belt in proper position	
	Reclined 30-45 degrees			Semi -reclined			Mid-point of head/ears below top of vehicle seat back	
	Harness flat & intact			Harness flat & intact			Safety belt locked (should not be locked)	
	Harness slot correct			Harness slot correct				
	Harness snug - pinch test			Harness snug – pinch test				
	Retainer clip threaded correctly			Retainer clip threaded correctly				
	Retainer clip/arm pit level			Retainer clip/arm pit level			<b>VEST/OTHER</b>	
	CSS secured tightly			CSS secured tightly			Window / Interior position	
	Belt routed correctly			Belt routed correctly			Weight / height appropriate	
	Safety belt locked			Safety belt locked			Device used according to directions	
	Locking Clip used			Locking clip used			Locking clip used	
	Tether strap used correctly, if applies			Tether strap used correctly, if applies			Tether strap used correctly if applies	
	Carrier handle down			Crotch straps low / hip straps on thighs			Securely installed, if applies	
	LATCH used correctly, if applies			LATCH used correctly, if applies			Lap / shoulder Belts	

Findings discussed with care taker     Discussed turn around/graduation time     Discussed potential flying objects/crash

Materials used and disbursed:  Printed information     Pool Noodle     Shelf Liner     LC Used     Other

New CSS    Make: \_\_\_\_\_    Model #: \_\_\_\_\_    Date/Manuf.: \_\_\_\_\_

Car Seat / Booster Registration card completed