



West Virginia Parkways Authority

REQUEST FOR PROPOSALS

CULVERT MANAGEMENT SYSTEM

ADDENDUM #1

Proposal due date has been changed to Friday, December 12, 2014 at 2PM.

Addendum Acknowledgement-Return with proposal.

Signature

Date

CULVERT MANAGEMENT SYSTEM

REQUEST FOR PROPOSAL

ANSWERS TO QUESTIONS

12/02/14

Q. In the Objective, it states that “the Authority should be allowed to customize and enhance the system after initial implementation.” What level of customization and enhancement is expected?

A. We would require the ability to change assets, add additional fields to the database, change the names of fields in the database, etc. We would like the ability to convert the system to other areas of need whether that be through our own customization of the program or through working with the vendor. We have discussed using a similar system for facilities and bridge inspections so, a solution for culverts that could be adapted to those in the future would be a plus.

Q. Award Criteria: is there a scale/breakdown of how the bids will be judged (e.g. 20% price, 30% technical merit, etc.)

A. Yes, Qualifications and Experience 30%, Approach and Methodology 30% and Price 40%.

Q. Technical requirements: When it says a hosted solution, does this indicate Authority hosted or does this also allow for a vendor-hosted solution?

A. Vendor-hosted is preferred.

Q. Technical Requirements: Can you provide the barcode format planned to be used and how it is used?

A. No barcodes have been purchased yet. Can adapt to what the software would require. We envision using barcodes on the ends of the culverts to have an additional option of looking up that asset. We can have multiple culverts in a close area that could make using GPS to identify the exact pipe you are working on difficult. Barcoding would allow a quick and easy method to identify the exact asset in that circumstance.

Q. For the ability to show nearby assets based on GPS is this function desired for all times or when having a data connection only?

A. This is desired at all times.

Q. Is it the desire to view nearby assets only or also to perform functions on nearby assets, such as create flags for example?

A. We would need to be able to select a nearby asset and then be able to perform functions on that asset.

Q. Will the tablet/device have a barcode scanner or is it expected to be able to use the device camera?

A. We believe using the camera is ideal however, we are open to vendor recommendations on the hardware needed to run the system.

Q. Is there an example of a Parkway report that can be shared?

A. We currently only have one huge report that lists every culvert and their last grade. We would like to develop reports for better tracking. Basic reports would include: Number of culverts with a given grade, a list of culverts rated from worst to best, number of work orders assigned in a given period, number of work orders completed in a given period, and so on. We do want the ability to create more detailed reports in the future.

Q. It is stated the desired solution is off the shelf but that it should match exactly the screens presented; can you clarify the level of customization desired?

A. We want a proven product that can be customized to meet our functional requirements.

Q. In Appendix A under 3.3.1 it mentions flags. Can you define what a “flag” means and how they are used for the Authority?

A. Flagging is a way for us to bring immediate attention to a problem. We require a quick and easy method to see that a culvert is in urgent need of repair or that the repair is a high-priority item.

Q. In Appendix A, section 4.4 can you confirm “? 20?” is the last 20 inspections?

A. We listed 20 as a desire but, we are fine with more being listed if it doesn't cause an issue with loading times.

Q. It does not mention a pre-bid meeting in the RFP, was there one required?

A. No pre-bid meeting.

Q. Can the deadline be extended 1 week?

A. Yes, we are extending the deadline by way of addendum.

Q. The WV website shows a Mandatory PRE-BID Meeting was held on November 6, 2014. We did not find out about this opportunity until after that date and were thus unable to attend. Are we eligible to bid?

A. There was no mandatory pre-bid meeting. The November 6, 2014 mandatory pre-bid meeting was for another procurement. Unfortunately it was placed in the wrong place.

Q. What is the Parkways Authority's target device?

A. We can purchase devices based on vendor's recommendation. iPad, iPhone, or Android device is preferred.

Q. Is support for Android phones required or is iPad, iPhone and Android tablet support acceptable?

A. See answer #2.

Q. Does the Parkways Authority have an existing reporting package that can be connected to the system or is it required that a new reporting package be provided?

A. New reporting package needs to be provided.

Q. Does the Parkways Authority desire the system to function in an offline mode (i.e. work when the user is in poor or unavailable cellular data coverage areas)?

A. Yes, the system must work in an offline mode.

Q. On the mobile device, is all work history ever performed on the asset to be listed on the Asset Work History screen (3.2)?

A. Showing work history of the last 2 years on the mobile device would be sufficient as long as full history can be listed on a PC or report.

Q. Are the storage capacity requirements targeted toward the web/database interface? Storage on the devices will be limited by the capabilities of the device which is beyond vendor control.

A. Correct. We do prefer a vendor recommendation on the devices we will purchase and any limitations those devices would have.

Q. Can the Parkways Authority provide a list of the basic reports required?

A. We would like to discuss with the vendor during the configuration process. Basic reports would include: Number of culverts with a given grade, a list of culverts rated from worst to best, number of work orders assigned in a given period, number of work orders completed in a given period, and so on. We do want the ability to create more detailed reports in the future.

Q. Does Exhibit 1 count against page limits?

A. No

Q. I would like to know if you are looking for a custom system built and designed piece of software as shown in Appendix A? Or, if you are open to Field iD which has most of your specification requirements which would be configured to your needs?

A. You may bid your software package as long as you can submit a detailed letter stating what system requirements you cannot meet with your proposal.