

DATE: MARCH 28, 2016

DT1600092

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CUSTOMER SERVICE REPRESENTATIVE
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF MOTOR VEHICLES
WINFIELD REGIONAL OFFICE
PUTNAM

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: UNDER GENERAL SUPERVISION, PERFORMS PUBLIC CONTACT WORK INVOLVING THE PROCESSING, RECORDING, AND ISSUANCE OF DRIVERS' LICENSES, VEHICLE REGISTRATIONS, VEHICLE TITLES, AND RELATED DOCUMENTS. EXPLAIN FORMS, FEES, TAXES, AND OTHER CHARGES. COMMUNICATE TO CUSTOMERS KNOWLEDGE AND INTERPRETATION OF MOTOR VEHICLE LAW, POLICY, AND PROCEDURE. PERFORM CASHIER TRANSACTIONS. ADMINISTER LEARNERS PERMIT, MOTORCYCLE, OPERATORS, COMMERCIAL DRIVERS, AND VISION TESTS. TAKE PHOTOGRAPHS. REGISTER VOTERS. CONDUCT DRIVER CLINIC INTERVIEWS. REFERS COMPLEX, UNUSUAL, OR HOSTILE SITUATIONS TO MANAGEMENT STAFF. PERFORM RELATED DUTIES AS NEEDED. A VALID DRIVER'S LICENSE IS REQUIRED. APPLICANTS SUBJECT TO FINGERPRINTING AND BACKGROUND INVESTIGATION.

REQUIREMENTS: TRAINING: GRADUATION FROM STANDARD HIGH SCHOOL OR THE EQUIVALENT.
EXPERIENCE: ONE YEAR OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BOOKKEEPING, CASHIERING OR RELATED PUBLIC CONTACT WORK.
SUBSTITUTION: SUCCESSFUL FULL-TIME STUDY IN AN ACCREDITED COLLEGE OR UNIVERSITY, OR RESIDENT BUSINESS OR VOCATIONAL SCHOOL TRAINING MAY BE SUBSTITUTED THROUGH AN ESTABLISHED FORMULA FOR THE REQUIRED EXPERIENCE.
SPECIAL REQUIREMENT: MUST BE ELIGIBLE FOR BONDING.

SALARY: PAY GRADE 007 \$20,472.00 - \$37,884.00

DEADLINE: APRIL 06, 2016

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TO APPLY:

SEND DIVISION OF PERSONNEL APPLICATION TO:
LINDA ELLIS
DIV OF MOTOR VEHICLES
5707 MACCORKLE AVENUE, SE
SUITE 200
CHARLESTON, WV 25317

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DATA ENTRY OPERATOR II
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF MOTOR VEHICLES
INFORMATION SERVICES DIVISION
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: PRIMARY RESPONSIBILITIES INCLUDE DATA ENTRY, EDIT,
CORRECTION AND MODIFICATION OF ALL DATA THAT IS
ASSOCIATED WITH THE TITLING/REGISTRATION OF
VEHICLE PROCESS. WORK REQUIRES REPETITIVE AND
SUSTAINED HIGH SPEED OPERATION OF DATA ENTRY
DEVICES. ACCESSING AND MANIPULATING THE DATA IS
REQUIRED. ADDITIONAL DUTIES INCLUDE OCCASIONAL
BACKUP RESPONSIBILITIES PERFORMED WITHIN OTHER
AREAS OF THE IT SERVICES SECTION.
ALL APPLICANTS ARE SUBJECT TO A BACKGROUND
INVESTIGATION.

REQUIREMENTS: TRAINING: GRADUATION FROM A STANDARD FOUR-YEAR
HIGH SCHOOL OR EQUIVALENT.
EXPERIENCE: ONE YEAR OF FULL-TIME OR PART-TIME
EQUIVALENT EXPERIENCE IN DATA ENTRY.
SUBSTITUTION: (1) COMPLETION OF TWELVE HOURS IN
COMPUTER SCIENCE FROM AN ACCREDITED COLLEGE OR
UNIVERSITY.
OR
(2) COMPLETION OF FOUR COURSES IN DATA PROCESSING,
DATA ENTRY, AND/OR WORD PROCESSING FROM AN
ACCREDITED BUSINESS OR VOCATIONAL SCHOOL MAY
SUBSTITUTE THROUGH AN ESTABLISHED FORMULA FOR THE
REQUIRED EXPERIENCE.

SALARY: PAY GRADE 008 \$21,504.00 - \$39,792.00

DEADLINE: APRIL 06, 2016

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TO APPLY:

SEND DIVISION OF PERSONNEL APPLICATION TO:
WILBUR THAXTON
DIV OF MOTOR VEHICLES DIRECTOR
5707 MACCORKLE AVENUE
SUITE 200
CHARLESTON, WV 25317

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OFFICE ASSISTANT III
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF MOTOR VEHICLES
INVESTIGATIONS, SECURITY, SUPPORT SERVICES
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: THIS POSITION WILL BE RESPONSIBLE FOR NEGOTIATING THE FACIAL RECOGNITION PROGRAM TO INCLUDE REVIEWING, CONFIRMING FINDINGS, AND ENROLLING IMAGES FOR COMPARISON AND TO CONSISTENTLY MAKE GOOD QUALITY DECISIONS BASED ON WELL-FOUNDED PRACTICES (I.E. LIMITATIONS OF TECHNOLOGY, BIOMETRIC TECHNOLOGY, PHOTO REQUIREMENTS AND COMPARISON TRAINING). RESPONSIBLE FOR PROVIDING SUPPORT FOR LAW ENFORCEMENT COVERT OPERATIONS BY PROCESSING VEHICLE TITLES, REGISTRATION, AND DRIVER LICENSES. PROVIDE ADMINISTRATIVE SUPPORT PERTAINING TO THE DIVISION OF MOTOR VEHICLE'S BI-OPTIC AND CERTIFIED DRIVER TRAINING PROGRAMS. PREPARATION OF REPORTS AND OVERSIGHT OF GENERAL WORK SITE APPEARANCE, MAINTENANCE AND SECURITY OF STATE OWNED AND LEASED PROPERTY, EQUIPMENT, VEHICLES, MATERIALS AND SUPPLIES. ASSIST IN THE OVERSIGHT OF PROGRAMS TO ENSURE ADHERENCE TO FEDERAL AND STATE MOTOR VEHICLE LAWS, SAFE AND SECURE ADMINISTRATION OF DRIVER TESTS, AND EDUCATION FOR THE GENERAL PUBLIC AND EMPLOYEES REGARDING NEW REGULATORY REQUIREMENTS. THIS POSITION WILL REQUIRE AN ABOVE AVERAGE KNOWLEDGE OF MOTOR VEHICLE LAWS AND THE ABILITY TO INTERPRET STATE LAWS, HAVE AN UNDERSTANDING OF AGENCY POLICIES AND PROCEDURES AND HAVE THE ABILITY TO IMPLEMENT CHANGES UPON RECEIPT OF NEW GUIDELINES AND LAWS. MUST POSSESS THE ABILITY TO MULTI-TASK, PERFORM WORK AT THE HIGHEST LEVEL OF CONFIDENTIALITY, MAINTAIN ACCURATE AND DETAILED RECORDS, AND THE ABILITY TO PRIORITIZE AND REMAIN ON TASK WITH MINIMAL SUPERVISION. OTHER DUTIES AS REQUIRED. MUST POSSESS A VALID WV DRIVER'S LICENSE. ALL APPLICANTS ARE SUBJECT TO A CRIMINAL BACKGROUND INVESTIGATION.

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REQUIREMENTS: TRAINING: GRADUATION FROM A STANDARD HIGH SCHOOL
OR THE EQUIVALENT.
EXPERIENCE: FOUR (4) YEARS OF FULL-TIME OR
EQUIVALENT PART-TIME PAID EXPERIENCE PERFORMING
ROUTINE OFFICE WORK.
SUBSTITUTION: COLLEGE HOURS, RELATED BUSINESS
SCHOOL, OR VOCATIONAL TRAINING MAY BE SUBSTITUTED
THROUGH AN ESTABLISHED FORMULA FOR THE REQUIRED
EXPERIENCE.

SALARY: PAY GRADE 007 \$20,472.00 - \$37,884.00

DEADLINE: APRIL 06, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
KENNETH CASSIDY
DMV INVESTIGATIONS, SECURITY, SUPPORT SERVICES
5707 MACCORKLE AVENUE, SE
SUITE 200
CHARLESTON, WV 25317

PLEASE INCLUDE POSTING NUMBER DT1600094 ON APPLICATION

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CUSTOMER SERVICE REPRESENTATIVE
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF MOTOR VEHICLES
DRIVER SERVICES
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: HELP DESK - ASSISTS WITH PROCESSING DRIVER'S
LICENSES -LEARNER'S, GRADUATED, OPERATORS,
COMMERICAL DRIVER'S LICENSES, MOTORCYCLE SAFETY
PROGRAM AND NON-DRIVER IDENTIFICATION CARDS.
EXPLAIN FORMS AND FEES. REVIEW STATE CODE,
MANUALS, AND POLICY DIRECTIVES APPLICABLE TO
SITUATIONS. ENTER DATA INTO COMPUTER TO RECORD
AND ACCESS INFORMATION. HANDLES ALL INQUIRIES
FROM THE DIVISION OF MOTOR VEHICLES REGIONAL
OFFICES AND OTHER OFFICES AS TO STATUS OF
APPLICANT. OPERATION OF DIGITIZED LICENSE
SYSTEM, PDPS, NDR AND CDLIS. INITIATES AND
RESPONDS TO ALL INQUIRIES TO ASSIST IN THE
RESOLUTION OF PROBLEMS ENCOUNTERED WITH SYSTEMS.
PERFORM RELATED OFFICE DUTIES AS
REQUIRED. APPLICANTS ARE SUBJECT TO BACKGROUND
INVESTIGATION.

REQUIREMENTS: TRAINING: GRADUATION FROM STANDARD HIGH SCHOOL
OR THE EQUIVALENT.
EXPERIENCE: ONE YEAR OF FULL-TIME OR EQUIVALENT
PART-TIME PAID EXPERIENCE IN BOOKKEEPING,
CASHIERING OR RELATED PUBLIC CONTACT WORK.
SUBSTITUTION: SUCCESSFUL FULL-TIME STUDY IN AN
ACCREDITED COLLEGE OR UNIVERSITY, OR RESIDENT
BUSINESS OR VOCATIONAL SCHOOL TRAINING MAY BE
SUBSTITUTED THROUGH AN ESTABLISHED FORMULA FOR
THE REQUIRED EXPERIENCE.
SPECIAL REQUIREMENT: MUST BE ELIGIBLE FOR
BONDING.

SALARY: PAY GRADE 007 \$20,472.00 - \$37,884.00

DEADLINE: APRIL 06, 2016

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TO APPLY:

SEND DIVISION OF PERSONNEL APPLICATION TO:
LARRY CAVENDER
WV DIVISION OF MOTOR VEHICLES
DRIVERS SERVICES
5707 MACCORKLE AVE, SE.
CHARLESTON, WV 25317

PLEASE INCLUDE POSTING NUMBER DT1600096 ON APPLICATION

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HIGHWAY ENGINEER
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
TRAFFIC ENGINEERING DIVISION
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: HWENGR - WILL SERVE AS STATEWIDE REGIONAL TRAFFIC ENGINEER PROVIDING ENGINEERING SERVICES AND ASSISTANCE IN THE ACCOMPLISHMENT OF STATEWIDE TRAFFIC ENGINEERING ACTIVITIES. MUST HAVE EXTENSIVE BACKGROUND IN THE AREA OF TRAFFIC ENGINEERING WITH SPECIFIC EXPERIENCE IN THE APPLICATION AND OPERATION OF TRAFFIC SIGNALS. THE PRIMARY FUNCTION OF THIS POSITION WILL BE TO MONITOR THE OPERATION OF TRAFFIC SIGNALS AND SIGNAL SYSTEMS STATEWIDE, REVIEW TRAFFIC SIGNAL PLANS AND PROVIDE EXPERTISE IN SIGNAL DESIGN, BE ABLE TO DEVELOP AND REVIEW SIGNAL TIMING PLANS, AND TO CONDUCT TRAFFIC STUDIES ENCOMPASSING A VARIETY OF TRAFFIC SIGNAL ISSUES. THIS POSITION WILL ALSO BE RESPONSIBLE FOR MANAGEMENT OF THE TRAFFIC SIGNAL PORTION OF THE STATEWIDE SIGNAL, LIGHTING, AND MAINTENANCE CONTRACT. THIS INCLUDES ASSIGNING EMERGENCY AND NON-EMERGENCY WORK TO THE CONTRACTOR AND REVIEWING INVOICES SUBMITTED FOR PAYMENT. MUST BE FAMILIAR WITH AND BE ABLE TO USE VARIOUS CAPACITY AND ANALYSIS SIGNAL TIMING SOFTWARE. WILL ALSO BE EXPECTED TO BE AN EXPERT IN THE USE OF THE MUTCD AND BE ABLE TO PROVIDE TECHNICAL ASSISTANCE TO DISTRICT PERSONNEL AND OTHER DIVISIONS. WILL SUPERVISE THE SIGNAL SYSTEMS ANALYST AND THE TRAFFIC SIGNAL MAINTENANCE CREW. POSITION WILL ALSO HAVE INVOLVEMENT WITH OTHER ASPECTS OF TRAFFIC OPERATIONS. WILL PROVIDE REPORTS TO UPPER MANAGEMENT. GOOD WRITTEN AND VERBAL COMMUNICATIONS ARE NECESSARY. STATEWIDE TRAVEL IS REQUIRED. A VALID DRIVER'S LICENSE IS REQUIRED. WILL PERFORM RELATED WORK AS REQUIRED.

REQUIREMENTS: TRAINING: CURRENT LICENSE AS A REGISTERED PROFESSIONAL ENGINEER IN WEST VIRGINIA.

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EXPERIENCE: SEVEN YEARS OF PROFESSIONAL HIGHWAY ENGINEERING EXPERIENCE INVOLVING THE DESIGN, CONSTRUCTION, OR MAINTENANCE OF HIGHWAYS.

NOTE: THE EXPERIENCE MAY HAVE BEEN ACQUIRED AFTER THE BACHELOR'S DEGREE BUT MAY HAVE OCCURRED BEFORE OR AFTER REGISTRATION AS A PROFESSIONAL ENGINEER.

SUBSTITUTION: MASTER'S OF SCIENCE DEGREE IN CIVIL ENGINEERING FROM A REGIONALLY ACCREDITED COLLEGE OR UNIVERSITY MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE. NON-HIGHWAY PROFESSIONAL ENGINEERING EXPERIENCE MAY BE SUBSTITUTED FOR THE HIGHWAY ENGINEERING EXPERIENCE AT THE RATE OF TWO YEARS OF GENERAL EXPERIENCE FOR ONE YEAR OF HIGHWAY RELATED EXPERIENCE.

SALARY: PAY GRADE 023 \$50,676.00 - \$93,756.00

DEADLINE: APRIL 06, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
CINDY CRAMER
WVDOH - TRAFFIC ENGINEERING DIVISION
CAPITOL COMPLEX
BLDG 5, ROOM A-550
CHARLESTON, WV 25305

PLEASE INCLUDE POSTING NUMBER DT1601163 ON APPLICATION

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HIGHWAY ENGINEER ASSOCIATE
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
PLANNING DIVISION
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: HWENGAS THIS POSITION WILL SERVE AS A REGIONAL ENGINEER IN THE REGIONAL UNIT IN THE STATEWIDE PLANNING SECTION OF THE PLANNING DIVISION. THE INCUMBENT WILL BE RESPONSIBLE FOR APPLYING OVERALL KNOWLEDGE OF HIGHWAY/BRIDGE PROJECTS AND FEDERAL/ STATE FUNDING MECHANISMS TO COORDINATE PROJECT PLANNING EFFORTS TO ADDRESS LOCAL/REGION/STATE TRANSPORTATION PLANNING PROBLEMS, IN BOTH RURAL AND URBAN AREAS. THE DUTIES INCLUDE: INDEPENDENTLY REVIEWING COMPLEX PLANNING PROCESSES (LAND USE FORECASTING, ECONOMIC AND DEMOGRAPHIC PROJECTIONS, HIGHWAY NEEDS ASSESSMENT, STUDY REPORTS, TRAVEL DEMAND ESTIMATIONS, PUBLIC INVOLVEMENT); SERVE AS WVDOH'S LIAISON TO MPOS AND REGIONAL PLANNING COUNCILS, AS WELL AS, STUDY AREAS; PLANNING/ ORGANIZING WORK ACROSS VARIOUS DOT DIVISIONS; COORDINATION WITH FEDERAL/STATE/LOCAL OFFICIALS; ASSIST IN PROJECT DEVELOPMENT BY ADVISING OTHERS REGARDING ISSUES INVOLVED IN THE PROJECT DEVELOPMENT PROCESS, INCLUDING ENVIRONMENTAL/ ENGINEERING PLANNING, TRAFFIC ANALYSIS/MODELING, CONSTRUCTION PLAN DEVELOPMENT, RIGHT-OF-WAY PROCESSES/REGULATIONS, CONSTRUCTION LETTING AND ADMINISTRATION PROCEDURES, POLITICAL/ECONOMIC FACTORS, AND CURRENT TRANSPORTATION PLANNING ISSUES (FEDERAL/STATE PROGRAM, GRANT PROGRAMS, BIKE/PEDESTRIAN PROGRAM, FREIGHT PROGRAM, SENSITIVE DESIGN, COMPLETE STREETS, AND MANAGER FOR ASSIGNED GEOGRAPHICAL AREAS; PLANNING/MANAGER ORGANIZING WORK ACROSS VARIOUS DOT DIVISIONS; COORDINATION WITH FEDERAL/STATE/LOCAL OFFICIALS; ASSIST IN PROJECT DEVELOPMENT BY ADVISING OTHERS REGARDING ISSUES INVOLVED IN THE PROJECT DEVELOPMENT PROCESS, INCLUDING ENVIRONMENTAL/ ENGINEERING PLANNING, TRAFFIC ANALYSIS/MODELING,

CONSTRUCTION PLAN DEVELOPMENT, RIGHT-OF-WAY PROCESSES/REGULATIONS, CONSTRUCTION LETTING AND ADMINISTRATION PROCEDURES, POLITICAL/ECONOMIC FACTORS, AND CURRENT TRANSPORTATION PLANNING ISSUES (FEDERAL/STATE PROGRAM, GRANT PROGRAMS, BIKE/PEDESTRIAN PROGRAM, FREIGHT PROGRAM, SENSITIVE DESIGN, COMPLETE STREETS, AND ALTERNATIVE FUNDING/DELIVERY, ETC.); COORDINATE AND MANAGE STATE-WIDE LONG RANGE AND SHORT RANGE PLANNING RELATED TO THE DEVELOPMENT AND USE OF TRANSPORTATION SYSTEMS, INCLUDING WVDOH LONG RANGE TRANSPORTATION PLAN, HIGHWAY NEEDS ASSESSMENT, WVDOT FREIGHT PLAN, SAFETY AND OPERATIONAL IMPROVEMENTS STUDIES, TRAVEL DEMAND MODELING FOR SYSTEM IMPROVEMENTS, APPALACHIAN DEVELOPMENT HIGHWAY SYSTEM, ETC.; PROVIDE TECHNICAL AND ADMINISTRATION SUPPORT FOR THE NON-TRADITIONAL TRANSPORTATION GRANT PROGRAMS; COMPOSE, PREPARE, AND ADMINISTER CONTRACTS FOR CONSULTANT SERVICES; MAKE PRESENTATIONS BASED ON DOT NEEDS, AVAILABLE FUNDING FOR ASSIGNED AREAS, AND CHANGES TO DOT'S. THIS POSITION WILL ENSURE FEDERAL PLANNING REQUIREMENTS ARE BEING MET BY WORKING WITH AND ADMINISTRATIVELY MANAGING MPOS IN ASSIGNED AREAS. THE INCUMBENT MUST BE CURRENTLY LICENSED AS A REGISTERED PROFESSIONAL ENGINEER IN WEST VIRGINIA. THE INCUMBENT SHOULD ALSO POSSESS KNOWLEDGE OF THE LOCAL CODES, REGULATIONS AND STANDARDS. PRINCIPLES AND PRACTICES OF CIVIL ENGINEERING AS IT RELATES TO THE PLANNING, PROGRAMMING, OPERATION, AND ADMINISTRATION IN THE AREA OF ASSIGNMENT. THE INCUMBENT SHOULD HAVE THE ABILITY TO: 1) ESTABLISH AND MAINTAIN EFFECTIVE WORKING RELATIONSHIP WITH WVDOH DISTRICTS AND DIVISIONS, PLANNING ORGANIZATIONS, GOVERNMENTAL REPRESENTATIVES, PUBLIC INTEREST GROUPS, AND INDIVIDUALS; 2) COMMUNICATE EFFECTIVELY BOTH ORALLY AND IN WRITING; AND 3) READ AND INTERPRET FEDERAL, STATE, AND LOCAL CODES, REGULATIONS, AND STANDARDS. THIS POSITION REQUIRES TRAVEL, THEREFORE A VALID WEST VIRGINIA DRIVER'S LICENSE IS REQUIRED.

REQUIREMENTS: TRAINING: CURRENT LICENSE AS A REGISTERED

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PROFESSIONAL ENGINEER IN WEST VIRGINIA.

SALARY: PAY GRADE 022 \$47,352.00 - \$87,612.00

DEADLINE: APRIL 06, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
RICHARD WARNER, P.E.
WVDOH - PLANNING DIVISION
CAPITOL COMPLEX
BLDG 5 ROOM A-450
CHARLESTON, WV 25305

PLEASE INCLUDE POSTING NUMBER DT1601192 ON APPLICATION

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TRANSPORTATION WORKER 2
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT THREE
DISTRICT 3 MAINTENANCE
WOOD

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2BT - UNDER GENERAL SUPERVISION, PERFORMS A VARIETY OF SKILLED WORK IN THE AREA OF BUILDING TRADES IN THE CONSTRUCTION, REPAIR, AND MAINTENANCE OF STATE BUILDINGS AND STRUCTURES. WILL REPAIR AND REPLACE WALLS, FLOORS, STEPS, DOORS, AND OTHER WOODEN ARTICLES. REPAIR AND REPLACE LIGHTING FIXTURES, BULBS, SWITCHES, AND BASIC WIRING. INSTALL SIMPLE ELECTRICAL EQUIPMENT AND ASSIST IN THE INSTALLATION AND REPAIR OF MORE COMPLEX ELECTRICAL EQUIPMENT. WILL REPAIR AND REPLACE PLUMBING FIXTURES AND LINES. POSITION WILL REQUIRE KNOWLEDGE OF MAINTENANCE AND REPAIR METHODS PRACTICED IN THE BUILDING MAINTENANCE TRADES. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. PERFORM RELATED WORK AS REQUIRED. VALID DRIVER'S LICENSE REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION

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CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE. SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.

SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H \$10.55 - \$18.69

DEADLINE: APRIL 06, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
JAMES ROTEN
WVDOH - DISTRICT THREE
624 DEPOT STREET
PARKERSBURG, WV 26101

PLEASE INCLUDE POSTING NUMBER DT1600349 ON APPLICATION

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TRANSPORTATION WORKER 3
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT THREE
DISTRICT EQUIPMENT SHOP
WOOD

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW3MECH - UNDER LIMITED SUPERVISION, EMPLOYEE PERFORMS MAJOR OVERHAUL OF GASOLINE AND DIESEL POWERED AUTOMOTIVE AND HIGHWAY MAINTENANCE EQUIPMENT. WILL DIAGNOSE MECHANICAL PROBLEMS AND DETERMINE APPROPRIATE PROCEDURES FOR REPAIR, CHANGE AND REPAIR TIRES ON VEHICLES AND HEAVY EQUIPMENT, AND PERFORM PREVENTIVE MAINTENANCE INSPECTIONS ON HEAVY EQUIPMENT. WILL BE REQUIRED TO COMPLETE ANY NECESSARY DOCUMENTATION AND PAPERWORK. MAY BE EXPOSED TO HAZARDOUS WORK CONDITIONS AND INCLEMENT WEATHER. PERFORMS RELATED WORK AS REQUIRED. CDL WILL BE REQUIRED WITHIN 6 MONTHS OF EMPLOYMENT.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: FOUR YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE WORK OR METAL WORK OR IN BUILDING EQUIPMENT REPAIR INCLUDING WORK IN HEATING, VENTILATION AND COOLING; (OR) TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EMPLOYMENT IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION;
(OR) TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN CORE DRILLING, OIL OR GAS DRILLING OR SURFACE MINING REQUIRING THE OPERATION OF DRILLING EQUIPMENT OR AUGER;
(OR) TWO YEARS AS A TRANSPORTATION WORKER II-BRIDGE MAINTANANCE WORKER.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED

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EXPERIENCE.
SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR, HIGHWAY MAINTENANCE, AND CORE DRILLING AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREA AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 12H \$11.41 - \$20.11

DEADLINE: APRIL 06, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
JAMES ROTEN
WVDOH - DISTRICT THREE
624 DEPOT STREET
PARKERSBURG, WV 26101

PLEASE INCLUDE POSTING NUMBER DT1600350 ON APPLICATION

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TRANSPORTATION WORKER 2
CLASSIFIED POSITION VACANCIES 004

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT FOUR
MONONGALIA COUNTY HEADQUARTERS
MONONGALIA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2EQOP -UNDER GENERAL SUPERVISION, EMPLOYEE WILL OPERATE MEDIUM-SIZED EQUIPMENT SUCH AS FRONT END LOADER, GUARDRAIL OR FLAILMOWER, TANDEM OR SINGLE AXEL DUMP TRUCKS, SNOW PLOW AND SPREADERS USED IN THE MAINTENANCE AND REPAIR OF HIGHWAYS. MAY OPERATE OTHER RELATED HIGHWAY EQUIPMENT AS TRAINING PERMITS. PERFORMS RELATED WORK AS REQUIRED SUCH AS FLAGGING, SHOVELING MATERIALS, CLEANING CULVERTS, MOWING, BRUSH CUTTING, LITTER PICKUP, CLEANING EQUIPMENT, AND JANITORIAL WORK. MAKES MINOR MECHANIC REPAIRS SUCH AS CHANGING TIRES, BLADES, OR FILTERS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMMENT WEATHER. CDL REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS

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EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE. SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.

SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H \$10.55 - \$18.69

DEADLINE: APRIL 06, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
RAY URSE
WVDOH - DISTRICT FOUR
PO BOX 4220
CLARKSBURG, WV 26302

PLEASE INCLUDE POSTING NUMBER DT1600444 ON APPLICATION

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DT1600628
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TRANSPORTATION WORKER 2
CLASSIFIED POSITION VACANCIES 002

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT SIX
I-70, SECTION 1 HEADQUARTERS
OHIO

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2EQOP-UNDER GENERAL SUPERVISION, EMPLOYEE WILL OPERATE MEDIUM SIZED EQUIPMENT SUCH AS SINGLE OR TANDEM AXLE DUMP TRUCKS, ASPHALT DISTRIBUTOR, RUBBER TIRE ENDLOADER, ROLLER, TRENCH MACHINE, MOWERS, CULVERT CLEANER, SNOW PLOW AND SPREADERS. PERFORMS RELATED WORK AS REQUIRED SUCH AS FLAGGING, SHOVELING MATERIALS, CLEANING CULVERTS, MOWING, BRUSH CUTTING, LITTER PICKUP, AND CLEANING EQUIPMENT. MAKES MINOR MECHANIC REPAIRS SUCH AS CHANGING TIRES, BLADES, OR FILTERS. MAY OPERATE OTHER RELATED HIGHWAY EQUIPMENT AS TRAINING PERMITS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. VALID CDL IS REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS

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EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE. SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.

SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H \$10.55 - \$18.69

DEADLINE: APRIL 06, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
GHASSAN SUWAID
WVDOH - DISTRICT SIX
1 DOT DRIVE
MOUNDSVILLE, WV 26041

PLEASE INCLUDE POSTING NUMBER DT1600628 ON APPLICATION

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TRANSPORTATION WORKER 2
CLASSIFIED POSITION VACANCIES 003

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT SIX
BROOKE COUNTY HEADQUARTERS
BROOKE

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2EQOP-UNDER GENERAL SUPERVISION, EMPLOYEE WILL OPERATE MEDIUM SIZED EQUIPMENT SUCH AS SINGLE OR TANDEM AXLE DUMP TRUCKS, ASPHALT DISTRIBUTOR, RUBBER TIRE ENDLOADER, ROLLER, TRENCH MACHINE, MOWERS, CULVERT CLEANER, SNOW PLOW AND SPREADERS. PERFORMS RELATED WORK AS REQUIRED SUCH AS FLAGGING, SHOVELING MATERIALS, CLEANING CULVERTS, MOWING, BRUSH CUTTING, LITTER PICKUP, AND CLEANING EQUIPMENT. MAKES MINOR MECHANIC REPAIRS SUCH AS CHANGING TIRES, BLADES, OR FILTERS. MAY OPERATE OTHER RELATED HIGHWAY EQUIPMENT AS TRAINING PERMITS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. VALID CDL IS REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS

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EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE. SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.

SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H \$10.55 - \$18.69

DEADLINE: APRIL 06, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
GHASSAN SUWAID
WVDOH - DISTRICT SIX
1 DOT DRIVE
MOUNDSVILLE, WV 26041

PLEASE INCLUDE POSTING NUMBER DT1600629 ON APPLICATION

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TRANSPORTATION WORKER 2
CLASSIFIED POSITION VACANCIES 004

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT SIX
HANCOCK COUNTY HEADQUARTERS
HANCOCK

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2EQOP-UNDER GENERAL SUPERVISION, EMPLOYEE WILL OPERATE MEDIUM SIZED EQUIPMENT SUCH AS SINGLE OR TANDEM AXLE DUMP TRUCKS, ASPHALT DISTRIBUTOR, RUBBER TIRE ENDLOADER, ROLLER, TRENCH MACHINE, MOWERS, CULVERT CLEANER, SNOW PLOW AND SPREADERS. PERFORMS RELATED WORK AS REQUIRED SUCH AS FLAGGING, SHOVELING MATERIALS, CLEANING CULVERTS, MOWING, BRUSH CUTTING, LITTER PICKUP, AND CLEANING EQUIPMENT. MAKES MINOR MECHANIC REPAIRS SUCH AS CHANGING TIRES, BLADES, OR FILTERS. MAY OPERATE OTHER RELATED HIGHWAY EQUIPMENT AS TRAINING PERMITS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. VALID CDL IS REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS

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EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE. SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER CENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.

SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H \$10.55 - \$18.69

DEADLINE: APRIL 06, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
GHASSAN SUWAID
WVDOH - DISTRICT SIX
1 DOT DRIVE
MOUNDSVILLE, WV 26041

PLEASE INCLUDE POSTING NUMBER DT1600630 ON APPLICATION

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TRANSPORTATION WORKER 1
CLASSIFIED POSITION VACANCIES 002

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT 8
DISTRICT 8 BRIDGE DEPARTMENT
RANDOLPH

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW1CW - RANDOLPH COUNTY
UNDER DIRECT SUPERVISION AT THE APPRENTICE
LEVEL, PERFORMS UNSKILLED TO SEMI-SKILLED WORK IN
THE CONSTRUCTION AND MAINTENANCE OF BRIDGES
THROUGHOUT DISTRICT EIGHT. POSITION WILL BE
ASSIGNED TO THE COUNTY REPAIR CREW. WORK
INVOLVES USE OF HAND TOOLS, POWER TOOLS, AND
MASONRY EQUIPMENT. WILL BE EXPOSED TO HAZARDOUS
WORKING CONDITIONS, HEIGHTS, INCLEMENT WEATHER AND
EXTENDED PHYSICAL LABOR, POSSIBLY OVER EXTENDED OR
UNUSUAL HOURS, INCLUDING EMERGENCY CALL OUT.
PERFORMS RELATED WORK AS REQUIRED. CDL'S
WILL BE REQUIRED WITHIN 6 MONTHS OF EMPLOYMENT.
ONE VACANCY TO BE FILLED; ALTERNATE POSTING NUMBER
IS DT1600835.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
SPECIAL REQUIREMENT: A VALID MOTOR
VEHICLE LICENSE IS REQUIRED. A COMMERCIAL
DRIVER'S LICENSE MAY BE REQUIRED AFTER EMPLOY-
MENT.

SALARY: PAY GRADE 10H \$9.73 - \$17.35

DEADLINE: APRIL 06, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
JAMES A. ROSSI
WVDOH - DISTRICT EIGHT
PO BOX 1516
ELKINS, WV 26241

PLEASE INCLUDE POSTING NUMBER DT1600834 ON APPLICATION

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TRANSPORTATION WORKER 2
CLASSIFIED POSITION VACANCIES 002

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT 8
DISTRICT 8 BRIDGE DEPARTMENT
RANDOLPH

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2BMW - RANDOLPH COUNTY UNDER GENERAL SUPERVISION, PERFORMS SKILLED WORK IN CONSTRUCTION AND MAINTENANCE OF BRIDGES THROUGHOUT DISTRICT EIGHT. WORK INVOLVES USE OF HAND TOOLS, POWER TOOLS, AND MASONRY EQUIPMENT. WILL BE EXPOSED TO HAZARDOUS WORKING CONDITIONS, HEIGHTS, INCLEMENT WEATHER AND EXTENDED PHYSICAL LABOR, POSSIBLY OVER EXTENDED OR UNUSUAL HOURS, INCLUDING EMERGENCY CALL OUT. PERFORMS RELATED WORK AS REQUIRED. CDL WILL BE REQUIRED WITHIN 6 MONTHS OF EMPLOYMENT. ONE VACANCY TO BE FILLED; ALTERNATE POSTING NUMBER IS DT1600834.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS EXPERIENCE. OR A VALID CLASS A OR CLASS B

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COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE. SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER CENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.

SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H \$10.55 - \$18.69

DEADLINE: APRIL 06, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
JAMES A. ROSSI
WVDOH - DISTRICT EIGHT
PO BOX 1516
ELKINS, WV 26241

PLEASE INCLUDE POSTING NUMBER DT1600835 ON APPLICATION

DATE: MARCH 28, 2016
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TRANSPORTATION ENGINEERING TECHNICIAN-SENIOR
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT 9
DISTRICT 9 CONSTRUCTION
GREENBRIER

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TRETSR - UNDER MINIMAL SUPERVISION, WILL SERVE AS AS THE DISTRICT FINALS TECHNICIAN TO PERFORM ADVANCED LEVEL TASKS REQUIRING EXPERT TECHNICAL KNOWLEDGE IN THE AREA OF PROJECT INSPECTION/ DOCUMENTATION AND FINALIZATION. MUST REVIEW COMPUTER DATA AND OTHER DOCUMENTATION PREPARED BY PROJECT PERSONNEL. PREPARE REPORTS AND REVIEW COMPUTATIONS, PROCEDURES, AND SPECIFICATIONS IN ORDER TO FINALIZE EACH PROJECT LET TO CONTRACT; AND PLOT AND RUN CROSS-SECTIONS AS NECESSARY. WILL REVIEW AND ENTER INFORMATION INTO THE DEPARTMENT'S SITEMANAGER AND PROJECTWISE PROGRAMS AND MUST HAVE SOLID KNOWLEDGE OF THESE SYSTEMS IN ORDER TO TRAIN AND ASSIST INSPECTION STAFF. WILL PROVIDE INFORMATION AND GUIDANCE TO PROJECT ENGINEERS/ SUPERVISORS, THE DISTRICT MATERIALS SECTIONS, AND THE DISTRICT OFFICE SUPERVISOR. PERFORMS RELATED DUTIES AS REQUIRED.

REQUIREMENTS: CERTIFICATION AS A TRANSPORTATION ENGINEERING TECHNICIAN - SENIOR BY THE WEST VIRGINIA TRANSPORTATION ENGINEERING TECHNICIAN CERTIFICATION BOARD AT BRIDGEVALLEY COMMUNITY AND TECHNICAL COLLEGE.
SPECIAL REQUIREMENT: POSSESSION OF A VALID DRIVER'S LICENSE IS ALSO REQUIRED.
SUBSTITUTION (NEW HIRES ONLY): AN ASSOCIATE DEGREE IN CIVIL ENGINEERING TECHNOLOGY FROM A REGIONALLY ACCREDITED COLLEGE OR UNIVERSITY, PLUS TEN YEARS OF PAID EXPERIENCE IN A TECHNICAL CAPACITY IN A CIVIL ENGINEERING ENVIRONMENT MAY BE SUBSTITUTED FOR THE CERTIFICATION.

SALARY: PAY GRADE 017 \$35,028.00 - \$64,812.00

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DEADLINE: APRIL 06, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
STEVEN B. COLE
WVDOH - DISTRICT NINE
146 STONEHOUSE ROAD
LEWISBURG, WV 24901

PLEASE INCLUDE POSTING NUMBER DT1600932 ON APPLICATION