L-540 Rev. 6/1999

WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

STATEWIDE WEEKLY VACANCY REPORT

Start Date: 08/01/16

Date Down: 08/10/16

In compliance with West Virginia Code, Chapter 29, Article 6, Section 24, the attached job vacancy announcements are hereby posted.

MOTOR VEHICLES	**X**
PUBLIC TRANSIT	
STATE RAIL AUTHORITY	
TRANSPORTATION	
OFFICE ADMIN HEARING	
PUBLIC PORT AUTHORITY	

HIGHWAYS

DISTRICTS

One	Two	Three	Four	Five	Six	Seven	Eight	Nine	Ten
		X	X	X	X	X			

Executive		**Contract Administration**	
Office Services		**Legal**	
Finance	X	**Human Resources**	X
Equal Employment		**Traffic Engineering**	
Engineering	X	**Communications Division**	
Right of Way		**Programming Division**	X
Information Services		**Planning Division**	
Maintenance		**Auditing**	
Equipment		**Materials Control, Soil and Testing Division**	
Budget		**Aeronautics**	

CUSTOMER SERVICE REPRESENTATIVE
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF MOTOR VEHICLES
WINFIELD REGIONAL OFFICE
PUTNAM

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: UNDER GENERAL SUPERVISION, PERFORMS PUBLIC CONTACT WORK INVOLVING THE PROCESSING, RECORDING, AND ISSUANCE OF DRIVERS' LICENSES, VEHICLE REGISTRATIONS, VEHICLE TITLES, AND RELATED DOCUMENTS. EXPLAIN FORMS, FEES, TAXES, AND OTHER CHARGES. COMMUNICATE TO CUSTOMERS KNOWLEDGE AND INTERPRETATION OF MOTOR VEHICLE LAW, POLICY, AND PROCEDURE. PERFORM CASHIER TRANSACTIONS. ADMINISTER LEARNERS PERMIT, MOTORCYCLE, OPERATORS, COMMERCIAL DRIVERS, AND VISION TESTS. TAKE PHOTOGRAPHS. REGISTER VOTERS. CONDUCT DRIVER CLINIC INTERVIEWS. REFERS COMPLEX, UNUSUAL, OR HOSTILE SITUATIONS TO MANAGEMENT STAFF. PERFORM RELATED DUTIES AS NEEDED. A VALID DRIVER'S LICENSE IS REQUIRED. APPLICANTS SUBJECT TO FINGERPRINTING AND BACKGROUND INVESTIGATION.

REQUIREMENTS: TRAINING: GRADUATION FROM STANDARD HIGH SCHOOL OR THE EQUIVALENT.
EXPERIENCE: ONE YEAR OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BOOKKEEPING, CASHIERING OR RELATED PUBLIC CONTACT WORK.
SUBSTITUTION: SUCCESSFUL FULL-TIME STUDY IN AN ACCREDITED COLLEGE OR UNIVERSITY, OR RESIDENT BUSINESS OR VOCATIONAL SCHOOL TRAINING MAY BE SUBSTITUTED THROUGH AN ESTABLISHED FORMULA FOR THE REQUIRED EXPERIENCE.
SPECIAL REQUIREMENT: MUST BE ELIGIBLE FOR BONDING.

SALARY: PAY GRADE 007 $20,472.00 - $37,884.00

DEADLINE: AUGUST 10, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
LINDA ELLIS
DIV OF MOTOR VEHICLES
5707 MACCORKLE AVENUE,SE
SUITE 200
CHARLESTON, WV 25317

PLEASE INCLUDE POSTING NUMBER DT1700004 ON APPLICATION

ACCOUNTING TECHNICIAN IV
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
FINANCE & ADMINISTRATION DIVISION
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: ACCTEC4 - UNDER GENERAL SUPERVISION , THIS POSITION ASSIGNED TO THE DEPARTMENT OF TRANSPORTATION (DOT) FINANCE AND ADMINISTRATION DIVISION, PAYROLL SECTION. THE SUCCESSFUL CANDIDATE WILL BE RESPONSIBLE FOR ALL TYPES OF PAYROLL TRANSACTIONS FOR DOT AGENCIES. THE SUCCESSFUL CANDIDATE WILL A LEAD WORKER AND WILL BE RESPONSIBLE FOR INTERPRETING, APPLYING AND EXPLAINING DEPARTMENTAL POLICIES AND PROCEDURES CONCERNING EMPLOYEES REGULAR PAY, LEAVE ACCRUALS, TENURE, ANNUAL INCREMENT, PRORATED INCREMENT, MEDICAL/PERSONAL LEAVE ABSENCES, MILITARY LEAVE AND OTHER RELATED PAYROLL MATTERS TO DISTRICT PERSONNEL SPECIALIST, DISTRICT COMPTROLLERS, AND DIVISION PAYROLL CLERKS. THE INCUMBENT WILL ALSO BE A LEAD WORKER IN DETERMINING SOLUTIONS TO PAYROLL RELATED PROBLEMS DETERMINING THE APPROPRIATE MEASURES TO BE TAKEN TO RESOLVE THE SITUATION. THE INCUMBENT WILL AUDIT THE WORK OF SUBORDINATES AND WILL BE INSTRUMENTAL IN REMIS/ WVOASIS CONVERSION. MAY BE ASSIGNED ADDITIONAL DUTIES AS REQUIRED. MUST HAVE A VALID WEST VIRGINIA DRIVER'S LICENSE AS SOME TRAVEL MAYBE REQUIRED.

REQUIREMENTS: TRAINING: GRADUATION FROM A STANDARD FOUR-YEAR HIGH SCHOOL OR THE EQUIVALENT.
EXPERIENCE: FOUR YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID BOOKKEEPING, ACCOUNTING, OR RELATED EXPERIENCE.
SUBSTITUTION: SUCCESSFUL COMPLETION OF COLLEGE-LEVEL ACCOUNTING COURSES FROM AN ACCREDITED COLLEGE OR UNIVERSITY MAY BE SUBSTITUTED AT THE RATE OF THREE SEMESTER HOURS EQUALS SIX MONTHS EXPERIENCE; OR

SUCCESSFUL COMPLETION OF RELATED BUSINESS SCHOOL OR VOCATIONAL TRAINING MAY BE SUBSTITUTED FOR THE EXPERIENCE THROUGH AN ESTABLISHED FORMULA.

SALARY: PAY GRADE 009 $22,584.00 - $41,784.00

DEADLINE: AUGUST 10, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
KEITH CHAPMAN
FINANCE & ADMINISTRATION DIVISION, ACTING DIRECTOR
1900 KANAWHA BLVD., EAST
BLDG 5 ROOM A-237
CHARLESTON, WV 25305

PLEASE INCLUDE POSTING NUMBER DT1701106 ON APPLICATION

HIGHWAY ENGINEER ASSOCIATE
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
ENGINEERING DIVISION
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: HWENGAS - UNDER GENERAL SUPERVISION, DUTIES SHALL CONSIST OF COORDINATION BETWEEN SECTIONS, DIVISIONS AND CONTRACTOR TEAMS AND AIDING IN THE PREPARATION OF SPECIFIC AND UNIQUE CONTRACT DOCUMENTS FOR DESIGN/BUILD, PUBLIC/PRIVATE PARTNERSHIP PROJECTS AND ALTERNATIVE TECHNICAL CONCEPT PROJECTS. WILL SERVE AS A PROJECT MANAGER IN THE ALTERNATIVE DELIVERY SECTION. THIS SECTION OVERSEES AND COORDINATES PROJECTS NOT ASSOCIATED WITH STANDARD DESIGN-BID-BUILD PROJECT DELIVERY. WORK IS PERFORMED WITHIN A DEFINED FRAMEWORK OF POLICY, BUT WILL WORK INDEPENDENTLY MAKING ENGINEERING DECISIONS WITHIN THAT FRAMEWORK. SHOULD BE WELL VERSED IN ALTERNATIVE DELIVERY TECHNIQUES, HAVE A GENERAL UNDERSTANDING OF BOTH ENGINEERING AND CONSTRUCTION, AND HAVE EXTENSIVE KNOWLEDGE OF ROAD DESIGN AND PROJECT DELIVERY. WILL BE CALLED UPON TO DEVELOP AND MANAGE ALTERNATIVE DELIVERY PROJECTS AND REVIEW PLAN SUBMITTALS FOR BOTH ALTERNATIVE DELIVERY PROJECTS AND VALUE ENGINEERING PROPOSALS. STRONG VERBAL AND WRITTEN COMMUNICATIONS SKILLS ARE ESSENTIAL. STRONG ORGANIZATIONAL SKILLS ARE IMPORTANT. PERFORM RELATED WORK AS REQUIRED. THIS POSITION REQUIRES TRAVEL AND THEREFORE A VALID DRIVERS LICENSE IS REQUIRED.

REQUIREMENTS: TRAINING: CURRENT LICENSE AS A REGISTERED PROFESSIONAL ENGINEER IN WEST VIRGINIA.

SALARY: PAY GRADE 022 $47,352.00 - $87,612.00

DEADLINE: AUGUST 10, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
RAYMOND J. SCITES
WVDOH - ENGINEERING DIVISION
1334 SMITH STREET
CHARLESTON, WV 25301

PLEASE INCLUDE POSTING NUMBER DT1601221 ON APPLICATION

STAFF DEVELOPMENT SPECIALIST, SENIOR
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
HUMAN RESOURCES
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: STDVSPS - UNDER GENERAL SUPERVISION, DEVELOPS, COORDINATES, AND CONDUCTS ANNUAL SUPERVISORY TRAINING PROGRAM, INCLUDING REVIEW AND ASSESSMENT OF DISTRICT AND DIVISIONAL TRAINING NEEDS. PLANS, MAINTAINS AGENCY TRAINING CALENDARS, DEVELOPS AND COORDINATES AN AGENCY - WIDE TRAINING EVALUATION PLAN. ADMINISTERS THE CIVIL ENGINEERING CO-OP PROGRAM, AND REVIEWS AND DEVELOPS DOH TRAINING AND EDUCATION POLICIES. DEVELOPS AND ASSISTS WITH ADMINISTRATION OF THE DOH ANNUAL TRAINING PLAN AND BUDGET. FUNCTIONS AS PERFORMANCE CONSULTANT FOR DOH MANAGEMENT AS NEEDED PER REQUEST.

REQUIREMENTS: TRAINING: GRADUATION FROM AN ACCREDITED FOUR-YEAR COLLEGE OR UNIVERSITY WITH A MAJOR IN EDUCATION, COMMUNICATION, COUNSELING, SOCIAL WORK, BUSINESS ADMINISTRATION, INDUSTRIAL RELATIONS, OR RELATED FIELDS.
EXPERIENCE: THREE YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN TEACHING, TRAINING, OR STAFF DEVELOPMENT.
SUBSTITUTION: MASTER'S DEGREE FROM AN ACCREDITED COLLEGE OR UNIVERSITY IN EDUCATION, COMMUNICATIONS, COUNSELING, SOCIAL WORK, BUSINESSS ADMINISTRATION, INDUSTRIAL RELATIONS, OR RELATED FIELDS MAY BE SUBSTITUTED FOR ONE YEAR OF EXPERIENCE.

SALARY: PAY GRADE 013 $27,732.00 - $51,312.00

DEADLINE: AUGUST 10, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
KATHLEEN DEMPSEY
WVDOH - HUMAN RESOURCES DIVISION
CAPITOL COMPLEX
BLDG 5, ROOM A-949
CHARLESTON, WV 25305

PLEASE INCLUDE POSTING NUMBER DT1701110 ON APPLICATION

ADMINISTRATIVE SERVICES ASSISTANT I
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
PROGRAMMING DIVISION
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: ADSVAS1 - UNDER GENERAL SUPERVISION THIS POSITION IS AN ADMINISTRATIVE SERVICES ASSISTANT 1 IN THE ADMINISTRATION UNIT OF THE REPORTING/ ADMINISTRATION SECTION UNDER THE STATE DEPUTY HIGHWAY ENGINEER - PLANNING AND PROGRAMMING. THE POSITION WILL BE RESPONSIBLE FOR THE FOLLOWING DUTIES, BUT NOT LIMITED TO : PROCESSING INVOICES FROM VARIOUS VENDORS; PROCESSING OF EMPLOYEE REIMBURSEMENTS; RECONCILING MONTHLY EXPENSES REPORTS; SERVE AS THE PROCUREMENT OFFICER FOR THE PLANNING AND PROGRAMMING DIVISION; SERVE AS THE P-CARD HOLDER FOR THE REPORTING/ADMINISTRATION SECTION; MANAGE AND MONITOR OFFICE INVENTORY; MAINTAIN OFFICE SUPPLIES;DEVELOP AND UPDATE MANUALS IN AREA OF ASSIGNMENT; ASSIST WITH PREPARING FORMS FOR PERSONNEL TRANSACTIONS.

REQUIREMENTS: TRAINING: GRADUATION FROM AN ACCREDITED COLLEGE OR UNIVERSITY. PREFERENCE MAY BE GIVEN TO CANDIDATES WITH A MAJOR IN THE AREA OF PUBLIC OR BUSINESS ADMINISTRATION, ACCOUNTING, INDUSTRIAL RELATIONS, COMMUNICATIONS OR RELATED FIELD.
SUBSTITUTION: ADDITIONAL QUALIFYING EXPERIENCE AS DESCRIBED BELOW MAY BE SUBSTITUTED ON A YEAR-FOR-YEAR BASIS FOR THE REQUIRED TRAINING.
EXPERIENCE: ONE YEAR OF FULL-TIME OR EQUIVALENT PART-TIME PAID EMPLOYMENT IN A TECHNICAL OR ADVANCED CLERICAL POSITION PROVIDING ADMINISTRATIVE SERVICES SUCH AS ACCOUNTING, BUDGETING, PROJECT MONITORING AND REPORTING, PERSONNEL, OR PROCUREMENT AND PROPERTY EXPERIENCE.
MUST HAVE BEEN AT THE OFFICE ASSISTANT III OR ACCOUNTING TECHNICIAN III LEVEL OR HIGHER.
SUBSTITUTION: SUCCESSFUL COMPLETION OF GRADUATE

STUDY IN AN ACCREDITED COLLEGE OR UNIVERSITY IN ONE OF THE ABOVE FIELDS MAY BE SUBSTITUTED FOR THE REQUIRED EXPERIENCE ON A YEAR-FOR-YEAR BASIS.

SALARY: PAY GRADE 010 $23,724.00 - $43,896.00

DEADLINE: AUGUST 10, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
RYLAND MUSICK P.E.
WVDOH - PROGRAMMING DIVISION
CAPITOL COMPLEX
BLDG 5, ROOM A-430
CHARLESTON, WV 25305

PLEASE INCLUDE POSTING NUMBER DT1701105 ON APPLICATION

TRANSPORTATION WORKER 2
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT THREE
I-77, SECTION 2 HEADQUARTERS
JACKSON

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2EQOP - UNDER GENERAL SUPERVISION, EMPLOYEE WILL OPERATE MEDIUM SIZED EQUIPMENT SUCH AS A FRONT END LOADER, GUARDRAIL OR FLAIL MOWER, TANDEM OR SINGLE AXLE DUMP TRUCKS, SNOW PLOW AND SPREADERS USED IN THE MAINTENANCE AND REPAIRS OF HIGHWAYS. MAY OPERATE OTHER RELATED HIGHWAY EQUIPMENT AS TRAINING PERMITS. PERFORMS RELATED WORK AS REQUIRED SUCH AS FLAGGING, SHOVELING MATERIALS, CLEANING CULVERTS, MOWING, BRUSH CUTTING, LITTER PICKUP, CLEANING EQUIPMENT, AND JANITORIAL WORK. MAKES MINOR MECHANIC REPAIRS SUCH AS CHANGING TIRES, BLADES, OR FILTERS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. VALID CDL LICENSE IS REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS

EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE. SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.
SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT;
(4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H $10.55 - $18.69

DEADLINE: AUGUST 10, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
JAMES ROTEN
WVDOH - DISTRICT THREE
624 DEPOT STREET
PARKERSBURG, WV 26101

PLEASE INCLUDE POSTING NUMBER DT1700306 ON APPLICATION

TRANSPORTATION WORKER 2
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT THREE
DISTRICT EQUIPMENT SHOP
WOOD

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2MECH - UNDER GENERAL SUPERVISION, EMPLOYEE PERFORMS MAINTENANCE, REPAIR, AND OVERHAUL OF GASOLINE POWERED EQUIPMENT. MAY WORK WITH COMPONENTS ON DIESEL POWERED EQUIPMENT. DUTIES WILL INCLUDE REPAIRING HYDRAULIC BRAKE SYSTEMS, CHANGING AND REPAIRING TIRES, SERVICING DRIVE LINE AND CHASSIS ASSEMBLY COMPONENTS, REMOVING AND REPLACING ALTERNATORS, STARTERS, GENERATORS, AND BATTERIES. WILL INSPECT VEHICLES FOR COMPLIANCE WITH STATE REGULATIONS. WILL PERFORM MINOR ENGINE TUNE-UPS. ABILITY TO MAINTAIN SIMPLE RECORDS (TIME CARDS, WORK REPAIR ORDERS). PERFORMS RELATED WORK AS REQUIRED. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. ATTAINMENT OF CDL LICENSE WILL BE REQUIRED WITHIN 6 MONTHS OF EMPLOYMENT.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS

LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE. SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.
SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT;
(4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H $10.55 - $18.69

DEADLINE: AUGUST 10, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
JAMES ROTEN
WVDOH - DISTRICT THREE
624 DEPOT STREET
PARKERSBURG, WV 26101

PLEASE INCLUDE POSTING NUMBER DT1700308 ON APPLICATION

TRANSPORTATION WORKER 2
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT THREE
DISTRICT 3 BRIDGE DEPARTMENT
WOOD

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2BMW - UNDER GENERAL SUPERVISION, PERFORMS SKILLED WORK IN CONSTRUCTION AND MAINTENANCE OF BRIDGES THROUGHOUT DISTRICT THREE. POSITION WILL BE ASSIGNED TO THE WOOD COUNTY REPAIR CREW. WORK INVOLVES USE OF HAND TOOLS, POWER TOOLS, AND MASONRY EQUIPMENT. WILL BE EXPOSED TO HAZARDOUS WORKING CONDITIONS, HEIGHTS, INCLEMENT WEATHER AND EXTENDED PHYSICAL LABOR, POSSIBLY OVER EXTENDED OR UNUSUAL HOURS, INCLUDING EMERGENCY CALLOUT. PERFORMS RELATED WORK AS REQUIRED. CDL WILL BE REQUIRED WITHIN 6 MONTHS OF EMPLOYMENT. ONE VACANCY TO BE FILLED; ALTERNATE POSTING NUMBER IS DT1700310.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS EXPERIENCE. OR A VALID CLASS A OR CLASS B

COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE. SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.
SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT;
(4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H $10.55 - $18.69

DEADLINE: AUGUST 10, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
JAMES ROTEN
WVDOH - DISTRICT THREE
624 DEPOT STREET
PARKERSBURG, WV 26101

PLEASE INCLUDE POSTING NUMBER DT1700309 ON APPLICATION

TRANSPORTATION WORKER 1
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT THREE
DISTRICT 3 BRIDGE DEPARTMENT
WOOD

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW1CW - UNDER DIRECT SUPERVISION AT THE APPRENTICE LEVEL, PERFORMS UNSKILLED TO SEMI-SKILLED WORK IN THE CONSTRUCTION AND MAINTENANCE OF BRIDGES THROUGHOUT DISTRICT THREE. POSITION WILL BE ASSIGNED TO THE WOOD COUNTY REPAIR CREW. WORK INVOLVES USE OF HAND TOOLS, POWER TOOLS, AND MASONRY EQUIPMENT. WILL BE EXPOSED TO HAZARDOUS WORKING CONDITIONS, HEIGHTS, INCLEMENT WEATHER AND EXTENDED PHYSICAL LABOR, POSSIBLY OVER EXTENDED OR UNUSUAL HOURS, INCLUDING EMERGENCY CALL OUT. PERFORMS RELATED WORK AS REQUIRED. CDL WILL BE REQUIRED WITHIN 6 MONTHS OF EMPLOYMENT. ONE VACANCY TO BE FILLED; ALTERNATE POSTING NUMBER IS DT1700309.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
SPECIAL REQUIREMENT: A VALID MOTOR VEHICLE LICENSE IS REQUIRED. A COMMERCIAL DRIVER'S LICENSE MAY BE REQUIRED AFTER EMPLOYMENT.

SALARY: PAY GRADE 10H $9.73 - $17.35

DEADLINE: AUGUST 10, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
JAMES ROTEN
WVDOH - DISTRICT THREE
624 DEPOT STREET
PARKERSBURG, WV 26101

PLEASE INCLUDE POSTING NUMBER DT1700310 ON APPLICATION

TRANSPORTATION WORKER 2
CLASSIFIED POSITION VACANCIES 002

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT FOUR
DODDRIDGE COUNTY HEADQUARTERS
DODDRIDGE

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2EQOP -UNDER GENERAL SUPERVISION, EMPLOYEE WILL OPERATE MEDIUM-SIZED EQUIPMENT SUCH AS FRONT END LOADER, GUARDRAIL OR FLAILMOWER, TANDEM OR SINGLE AXEL DUMP TRUCKS, SNOW PLOW AND SPREADERS USED IN THE MAINTENANCE AND REPAIR OF HIGHWAYS. MAY OPERATE OTHER RELATED HIGHWAY EQUIPMENT AS TRAINING PERMITS. PERFORMS RELATED WORK AS REQUIRED SUCH AS FLAGGING, SHOVELING MATERIALS, CLEANING CULVERTS, MOWING, BRUSH CUTTING, LITTER PICKUP, CLEANING EQUIPMENT, AND JANITORIAL WORK. MAKES MINOR MECHANIC REPAIRS SUCH AS CHANGING TIRES, BLADES, OR FILTERS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMEMT WEATHER. CDL REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS

EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE. SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.
SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT;
(4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H $10.55 - $18.69

DEADLINE: AUGUST 10, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
RAY URSE
WVDOH - DISTRICT FOUR
PO BOX 4220
CLARKSBURG, WV 26302

PLEASE INCLUDE POSTING NUMBER DT1600461 ON APPLICATION

TRANSPORTATION WORKER 2
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DISTRICT 5
DISTRICT 5
MORGAN COUNTY HEADQUARTERS
MORGAN

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2EQOP - UNDER GENERAL SUPERVISION, AT A FULL PERFORMANCE LEVEL, OPERATES A VARIETY OF MEDIUM-SIZED MOTORIZED EQUIPMENT USED IN MAINTENANCE AND REPAIR OF HIGHWAYS. MAY OPERATE FRONT END LOADER, TANDEM AXLE TRUCK, MOWER, ROLLER AND SNOWPLOW. PERFORMS GENERAL LABOR TASKS INCLUDING: CUTTING BRUSH, FLAGGING, SHOVELING AND REMOVING DEBRIS AND ROAD KILL FROM ROADWAYS AND SHOULDERS. MAY BE EXPOSED TO INCLEMENT WEATHER AND HAZARDOUS CONDITIONS. PERFORMS RELATED WORK AS REQUIRED. CDL IS REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE

FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.
SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT;
(4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H $10.55 - $18.69

DEADLINE: AUGUST 10, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
J. LEE THORNE
WVDOH - DISTRICT FIVE
US 50 - PO BOX 99
BURLINGTON, WV 26710

PLEASE INCLUDE POSTING NUMBER DT1700500 ON APPLICATION

TRANSPORTATION CREW SUPERVISOR II
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT 5
I-81, SECTION 1 HEADQUARTERS
BERKELEY

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TRCRSV2 - UNDER LIMITED SUPERVISION, SUPERVISES EXPRESSWAY ROUTES 9 AND 340 MAINTENANCE FACILITY ORGANIZATION. SCHEDULES WEEKLY MAINTENANCE AND REPAIR PROJECTS, ASSIGNS CREWS, COORDINATES EQUIPMENT AND DETERMINES NEEDED MATERIALS. OVERSEES THE PROGRESS AND CHECKS THE QUALITY OF WORK PERFORMED BY CREWS. COMPLETES RECORDS OF TIME, EQUIPMENT, AND MATERIALS. CHECKS COMPLAINTS AND INSPECTS HIGHWAYS TO DETERMINE NEEDED REPAIR WORK. MAY BE EXPOSED TO INCLEMENT WEATHER AND HAZARDOUS CONDITIONS. PERFORMS RELATED WORK AS REQUIRED. THIS POSITION REQUIRES TRAVEL OR MAY REQUIRE TRAVEL THEREFORE REQUIRES A VALID DRIVER'S LICENSE.

REQUIREMENTS: TRAINING: GRADUTATION FROM A STANDARD HIGH SCHOOL OR THE EQUIVALENT.
EXPERIENCE: FIVE YEARS OF FULL-TIME OR EQUIVALENT PART-TIME EXPERIENCE IN HIGHWAY CONSTRUCTION OR HIGHWAY MAINTENANCE, ONE YEAR MUST HAVE BEEN IN A SUPERVISORY CAPACITY.
PROMOTIONAL ONLY: SEVEN YEARS OF FULL-TIME OR EQUIVALENT PART-TIME EXPERIENCE IN HIGHWAY CONSTRUCTION OR HIGHWAY MAINTENANCE, OR IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION, TWO YEARS OF WHICH MUST HAVE BEEN IN A SUPERVISORY CAPACITY, MAY BE SUBSTITUTED FOR THE ABOVE TRAINING AND EXPERIENCE.
SPECIAL REQUIREMENT: A VALID WEST VIRGINIA MOTOR VEHICLE OPERATOR'S LICENSE OR A COMMERCIAL DRIVER'S LICENSE MAY BE REQUIRED AFTER EMPLOYMENT.

SALARY: PAY GRADE 013 $27,732.00 - $51,312.00

DEADLINE: AUGUST 10, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
J. LEE THORNE
WVDOH - DISTRICT FIVE
US 50 - PO BOX 99
BURLINGTON, WV 26710

PLEASE INCLUDE POSTING NUMBER DT1600534 ON APPLICATION

STOREKEEPER II
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT SIX
HANCOCK COUNTY HEADQUARTERS
HANCOCK

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: STKPR2-UNDER GENERAL SUPERVISION, PARTICIPATES IN THE ORDERING, RECEIVING, RECORDING, STORING AND SHIPPING OF MATERIALS. RECONCILES PHYSICAL AND DOCUMENTED INVENTORIES. MONITORS VOLUME OF SUPPLIES TO ENSURE ADEQUATE STOCK IS ON HAND. WILL BE RESPONSIBLE FOR THE USE AND RECONCILIATION PROCESS OF A STATE PURCHASING CARD. EXPEDITES THE PURCHASE OF EMERGENCY SUPPLIES AND EQUIPMENT. MAY TRAIN OR OVERSEE THE WORK OF LOWER CLASSIFICATION. PERFORMS OTHER RELATED DUTIES AS REQUIRED. A VALID DRIVER'S LICENSE IS REQUIRED.

REQUIREMENTS: TRAINING: GRADUATION FROM A STANDARD HIGH SCHOOL OR THE EQUIVALENT.
EXPERIENCE: THREE YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE AS A STOCK CLERK, OR IN A CLERICAL CAPACITY IN CONNECTION WITH LARGE-SCALE WAREHOUSE OPERATIONS, OR IN HANDLING MATERIALS.

SALARY: PAY GRADE 005 $18,552.00 - $34,332.00

DEADLINE: AUGUST 10, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
GHASSAN SUWAID
WVDOH - DISTRICT SIX
1 DOT DRIVE
MOUNDSVILLE, WV 26041

PLEASE INCLUDE POSTING NUMBER DT1600620 ON APPLICATION

TRANSPORTATION WORKER 3
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT 7
BRAXTON COUNTY HEADQUARTERS
BRAXTON

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW3EQOP - UNDER LIMITED SUPERVISION PERFORMS SKILLED WORK IN THE REPAIR AND MAINTENANCE OF HIGHWAYS AND SMALL BRIDGE PROJECTS. OPERATES A VARIETY OF HEAVY EQUIPMENT INCLUDING GRADER, DOZER GRADALL, BACKHOE, TANDEM AND SINGLE AXLE TRUCK, TRACK EXCAVATOR, AND SNOW PLOW. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. PERFORMS OTHER RELATED DUTIES AS REQUIRED. COMMERCIAL DRIVERS LICENSE (CDL) IS REQUIRED. PREFERENCE MAY BE GIVEN TO CLASS A CDL.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: FOUR YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE WORK OR METAL WORK OR IN BUILDING EQUIPMENT REPAIR INCLUDING WORK IN HEATING, VENTILATION AND COOLING; (OR) TWO YEARS OF FULL-TIME OR EQUIVAELNT PART- TIME PAID EMPLOYMENT IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION;
(OR) TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN CORE DRILLING, OIL OR GAS DRILLING OR SURFACE MINING REQUIRING THE OPERATION OF DRILLING EQUIPMENT OR AUGER;
(OR) TWO YEARS AS A TRANSPORTATION WORKER II- BRIDGE MAINTANANCE WORKER.
CREW CHIEF ONLY: THREE YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN HIGHWAY CONSTRUCTION OR HIGHWAY MAINTENANCE, OR BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN

AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR, HIGHWAY MAINTENANCE, AND CORE DRILLING AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREA AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 12H $11.41 - $20.11

DEADLINE: AUGUST 10, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
RON HOOTON
WVDOH - DISTRICT SEVEN
PO BOX 1228/255 DEPOT STREET
WESTON, WV 26452

PLEASE INCLUDE POSTING NUMBER DT1700700 ON APPLICATION