L-540 Rev. 6/2016

WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

STATEWIDE WEEKLY VACANCY REPORT

Start Date	Date Down
09/12/2016	09/21/2016

In compliance with West Virginia Code, Chapter 29, Article 6, Section 24, the attached job vacancy announcements are hereby posted.

MOTOR VEHICLES	✓
PUBLIC TRANSIT	
STATE RAIL AUTHORITY	
TRANSPORTATION	
OFFICE ADMIN HEARING	
PUBLIC PORT AUTHORITY	
AERONAUTICS	

HIGHWAY DISTRICTS

ONE	TWO	THREE	FOUR	FIVE	SIX	SEVEN	EIGHT	NINE	TEN
✓	✓	✓			✓			✓	

EXECUTIVE	
OFFICE SERVICES	
FINANCE	
EQUAL EMPLOYMENT	
ENGINEERING	✓
RIGHT OF WAY	
INFORMATION SERVICES	
MAINTENANCE	
EQUIPMENT	
CONTRACT ADMINISTRATION	
LEGAL	
HUMAN RESOURCES	
TRAFFIC ENGINEERING	✓
COMMUNICATIONS	
PROGRAMMING	
PLANNING	✓
AUDITING	✓
MATERIALS CONTROL, SOILS AND TESTING	

PERSONNEL SPECIALIST, ASSOCIATE
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF MOTOR VEHICLES
MANAGEMENT SERVICES
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: PERSPAS-UNDER GENERAL SUPERVISION, THE PERSONNEL SPECIALIST ASSOCIATE WILL PERFORM PROFESSIONAL PERSONNEL WORK WITHIN THE HUMAN RESOURCES SECTION OF THE DIVISION OF MOTOR VEHICLES. THE PRIMARY RESPONSIBILITIES INCLUDE THE PROCESSING OF PERSONNEL TRANSACTIONS IN THE WVOASIS SYSTEM, TO INCLUDE REVIEW OF SUPPORTING DOCUMENTATION TO ENSURE COMPLIANCE TO PERSONNEL POLICIES, RULES, AND REGULATIONS. THIS POSITION WILL ALSO BE RESPONSIBLE FOR THE NEW HIRE ORIENTATION PROCESS FOR THE AGENCY, PROVIDING INFORMATION PERTAINING TO POLICIES, RULES AND REGULATIONS. SERVE AS THE BENEFIT COORDINATOR TO INCLUDE ASSISTING EMPLOYEES REGARDING APPLICABLE BENEFITS AND PROCESSING OF DOCUMENTS AS NECESSARY. ASSIST THE MANAGER WITH THE HIRING PROCESSES, ANSWER INQUIRIES OF EMPLOYEES OR APPLICANTS ABOUT EMPLOYMENT OPPORTUNITIES, PROCESSING NECESSARY PAPERWORK, ORDERING OF REGISTERS THROUGH THE NEOGOV SYSTEM, ETC. ASSIST MANAGER WITH SPECIAL PROJECTS REQUIRING COMPILATION OF TECHNICAL AND CONFIDENTIAL INFORMATION. WILL BE TRAINED ON THE KRONOS TIMEKEEPING SYSTEM IN ORDER TO ASSIST DMV MANAGEMENT AND TIMEKEEPERS WITH ISSUES AS IT PERTAINS TO TIMEKEEPING AND PAYROLL ISSUES. WILL BE REQUIRED TO TRAIN AND EFFECTIVELY USE A VARIETY OF EXISTING COMPUTER SYSTEMS IN PLACE FOR PROCESSING AND MAINTENANCE OF PERSONNEL ACTIONS. THE APPLICANT SELECTED FOR THIS POSITION MUST POSSESS GOOD ORAL AND WRITTEN COMMUNICATION SKILLS IN ORDER TO EFFECTIVELY INTERACT WITH EMPLOYEES, AS WELL AS OTHER AGENCY CONTACTS WHILE PERFORMING THE JOB FUNCTIONS. WILL BE REQUIRED TO PERFORM OTHER DUTIES AS NECESSARY. MUST POSSESS A VALID DRIVER'S LICENSE. ALL

APPLICANTS ARE SUBJECT TO A CRIMINAL BACKGROUND INVESTIGATION.

REQUIREMENTS: TRAINING: GRADUATION FROM AN ACCREDITED FOUR-YEAR COLLEGE OR UNIVERSITY.
SUBSTITUTION: FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN PROFESSIONAL OR PARAPROFESSIONAL PERSONNEL WORK IN ONE OF THE AREAS OF ASSIGNMENT, OR IN RESPONSIBLE CLERICAL WORK PROCESSING APPLICATIONS, REGISTERS, OR OTHER PERSONNEL ACTIONS WHICH REQUIRE FAMILIARITY WITH MERIT SYSTEM RULES AND REGULATIONS AND PERSONNEL POLICIES AND PROCEDURES MAY SUBSTITUTE ON A YEAR-FOR-YEAR BASIS FOR THE REQUIRED TRAINING.
OR ANY COMBINATION OF EXPERIENCE AS DESCRIBED ABOVE AND SUCCESSFUL COMPLETION OF COLLEGE COURSE WORK FROM AN ACCREDITED COLLEGE OR UNIVERSITY MAY, THROUGH AN ESTABLISHED FORMULA, BE SUBSTITUTED FOR THE ABOVE TRAINING ON A YEAR-FOR-YEAR BASIS.
PROMOTIONAL ONLY: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE AS A PERSONNEL ASSISTANT.
NOTE: A VALID WEST VIRGINIA DRIVER'S LICENSE MAY BE REQUIRED.

SALARY: PAY GRADE 010 $23,724.00 - $43,896.00

DEADLINE: SEPTEMBER 21, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
MONICA PRICE
DMV HUMAN RESOURCES SECTION
5707 MACCORKLE AVENUE
SUITE 200
CHARLESTON, WV 25317

PLEASE INCLUDE POSTING NUMBER DT1700019 ON APPLICATION

CUSTOMER SERVICE REPRESENTATIVE
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF MOTOR VEHICLES
KANAWHA CITY REGIONAL OFFICE
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: UNDER GENERAL SUPERVISION, PERFORMS PUBLIC CONTACT WORK INVOLVING THE PROCESSING, RECORDING, AND ISSUANCE OF DRIVERS' LICENSES, VEHICLE REGISTRATIONS, VEHICLE TITLES, AND RELATED DOCUMENTS. EXPLAIN FORMS, FEES, TAXES, AND OTHER CHARGES. COMMUNICATE TO CUSTOMERS KNOWLEDGE AND INTERPRETATION OF MOTOR VEHICLE LAW, POLICY, AND PROCEDURE. PERFORM CASHIER TRANSACTIONS. ADMINISTER LEARNERS PERMIT, MOTORCYCLE, OPERATORS, COMMERCIAL DRIVERS, AND VISION TESTS. TAKE PHOTOGRAPHS. REGISTER VOTERS. CONDUCT DRIVER CLINIC INTERVIEWS. REFERS COMPLEX, UNUSUAL, OR HOSTILE SITUATIONS TO MANAGEMENT STAFF. PERFORM RELATED DUTIES AS NEEDED. A VALID DRIVER'S LICENSE IS REQUIRED. APPLICANTS SUBJECT TO FINGERPRINTING AND BACKGROUND INVESTIGATION.

REQUIREMENTS: TRAINING: GRADUATION FROM STANDARD HIGH SCHOOL OR THE EQUIVALENT.
EXPERIENCE: ONE YEAR OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BOOKKEEPING, CASHIERING OR RELATED PUBLIC CONTACT WORK.
SUBSTITUTION: SUCCESSFUL FULL-TIME STUDY IN AN ACCREDITED COLLEGE OR UNIVERSITY, OR RESIDENT BUSINESS OR VOCATIONAL SCHOOL TRAINING MAY BE SUBSTITUTED THROUGH AN ESTABLISHED FORMULA FOR THE REQUIRED EXPERIENCE.
SPECIAL REQUIREMENT: MUST BE ELIGIBLE FOR BONDING.

SALARY: PAY GRADE 007 $20,472.00 - $37,884.00

DEADLINE: SEPTEMBER 21, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
LINDA ELLIS
DIV OF MOTOR VEHICLES
5707 MACCORKLE AVENUE,SE
SUITE 200
CHARLESTON, WV 25317

PLEASE INCLUDE POSTING NUMBER DT1700020 ON APPLICATION

CUSTOMER SERVICE REPRESENTATIVE
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF MOTOR VEHICLES
CLARKSBURG REGIONAL OFFICE
HARRISON

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: UNDER GENERAL SUPERVISION, PERFORMS PUBLIC CONTACT WORK INVOLVING THE PROCESSING, RECORDING, AND ISSUANCE OF DRIVERS' LICENSES, VEHICLE REGISTRATIONS, VEHICLE TITLES, AND RELATED DOCUMENTS. EXPLAIN FORMS, FEES, TAXES, AND OTHER CHARGES. COMMUNICATE TO CUSTOMERS KNOWLEDGE AND INTERPRETATION OF MOTOR VEHICLE LAW, POLICY, AND PROCEDURE. PERFORM CASHIER TRANSACTIONS. ADMINISTER LEARNERS PERMIT, MOTORCYCLE, OPERATORS, COMMERCIAL DRIVERS, AND VISION TESTS. TAKE PHOTOGRAPHS. REGISTER VOTERS. CONDUCT DRIVER CLINIC INTERVIEWS. REFERS COMPLEX, UNUSUAL, OR HOSTILE SITUATIONS TO MANAGEMENT STAFF. PERFORM RELATED DUTIES AS NEEDED. A VALID DRIVER'S LICENSE IS REQUIRED. APPLICANTS SUBJECT TO FINGERPRINTING AND BACKGROUND INVESTIGATION.

REQUIREMENTS: TRAINING: GRADUATION FROM STANDARD HIGH SCHOOL OR THE EQUIVALENT.
EXPERIENCE: ONE YEAR OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BOOKKEEPING, CASHIERING OR RELATED PUBLIC CONTACT WORK.
SUBSTITUTION: SUCCESSFUL FULL-TIME STUDY IN AN ACCREDITED COLLEGE OR UNIVERSITY, OR RESIDENT BUSINESS OR VOCATIONAL SCHOOL TRAINING MAY BE SUBSTITUTED THROUGH AN ESTABLISHED FORMULA FOR THE REQUIRED EXPERIENCE.
SPECIAL REQUIREMENT: MUST BE ELIGIBLE FOR BONDING.

SALARY: PAY GRADE 007 $20,472.00 - $37,884.00

DEADLINE: SEPTEMBER 21, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
LINDA ELLIS
DIV OF MOTOR VEHICLES
5707 MACCORKLE AVENUE,SE
SUITE 200
CHARLESTON, WV 25317

PLEASE INCLUDE POSTING NUMBER DT1700021 ON APPLICATION

CUSTOMER SERVICE REPRESENTATIVE
CLASSIFIED POSITION VACANCIES 003

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF MOTOR VEHICLES
CALL CENTER SERVICES
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: UNDER GENERAL SUPERVISION ASSIST CUSTOMERS BY TELEPHONE BY ANSWERING QUESTIONS AND PROVIDING INFORMATION CONCERNING SERVICES PROVIDED BY THE WV DIVISION OF MOTOR VEHICLES,EXPLAIN FORMS, FEES, TAXES AND ANY OTHER CHARGES. MAIL FORMS BOOKS,AND PAMPHLETS TO CUSTOMERS UPON REQUEST PROVIDE INFORMATION ABOUT RELATED LAWS POLICIES AND PROCEDURES.ENTER DATA INTO COMPUTER TO ACCESS PRIOR INFORMATION AND UPDATE RECORDS.COMPOSE AND SEND EMAILS TO REGIONAL OFFICES AND OTHER DEPARTMENTS IN ORDER TO FACILITATE CUSTOMER INTERACTION.MAINTAIN LOGS.PERFORM RELATED DUTIES AS NEEDED. APPLICANTS ARE SUBJECT TO A BACKGROUND INVESTIGATION.

REQUIREMENTS: TRAINING: GRADUATION FROM STANDARD HIGH SCHOOL OR THE EQUIVALENT.
EXPERIENCE: ONE YEAR OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BOOKKEEPING, CASHIERING OR RELATED PUBLIC CONTACT WORK.
SUBSTITUTION: SUCCESSFUL FULL-TIME STUDY IN AN ACCREDITED COLLEGE OR UNIVERSITY, OR RESIDENT BUSINESS OR VOCATIONAL SCHOOL TRAINING MAY BE SUBSTITUTED THROUGH AN ESTABLISHED FORMULA FOR THE REQUIRED EXPERIENCE.
SPECIAL REQUIREMENT: MUST BE ELIGIBLE FOR BONDING.

SALARY: PAY GRADE 007 $20,472.00 - $37,884.00

DEADLINE: SEPTEMBER 21, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
AMANDA FORINASH
CALL CENTER SERVICES, MANAGER
WV DIVISION OF MOTOR VEHICLES
5707 MACCORKLE AVE.,SE SUITE 200
CHARLESTON, WV 25317

PLEASE INCLUDE POSTING NUMBER DT1700022 ON APPLICATION

CUSTOMER SERVICE REPRESENTATIVE
CLASSIFIED POSITION VACANCIES 002

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF MOTOR VEHICLES
DRIVER SERVICES
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: RESPONSIBLE FOR ASSISTING CUSTOMERS ON ISSUES RELATING TO SUSPENSIONS,REVOCATIONS AND DISQUALIFICATIONS AND REINSTATEMENTS OF DRIVING PRIVILEGES AND VEHICLE REGISTRATION PLATES. TYPING AND COMPUTER SKILLS NEEDED TO ACCESS AND UPDATE RECORDS. REVIEW AND PROCESS LEGAL DOCUMENTS, DRIVING RECORDS, FILE COPIES, SURRENDERED LICENSE PLATES, SUBPOENAS AND COURT ORDERS. OPERATE PHOTO CAMERA SYSTEM TO PRODUCE DRIVER'S LICENSE AND NON-DRIVER ID'S. ANSWER TELEPHONES, OPERATE CASH REGISTER, PROCESS CREDIT CARD TRANSACTIONS IN PERSON, AND OPERATE AN OPTICAL SCANNER. PERFORM RELATED DUTIES AS NECESSARY. APPLICANTS ARE SUBJECT TO A CRIMINAL BACKGROUND INVESTIGATION.

REQUIREMENTS: TRAINING: GRADUATION FROM STANDARD HIGH SCHOOL OR THE EQUIVALENT.
EXPERIENCE: ONE YEAR OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BOOKKEEPING, CASHIERING OR RELATED PUBLIC CONTACT WORK.
SUBSTITUTION: SUCCESSFUL FULL-TIME STUDY IN AN ACCREDITED COLLEGE OR UNIVERSITY, OR RESIDENT BUSINESS OR VOCATIONAL SCHOOL TRAINING MAY BE SUBSTITUTED THROUGH AN ESTABLISHED FORMULA FOR THE REQUIRED EXPERIENCE.
SPECIAL REQUIREMENT: MUST BE ELIGIBLE FOR BONDING.

SALARY: PAY GRADE 007 $20,472.00 - $37,884.00

DEADLINE: SEPTEMBER 21, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
LARRY CAVENDER
WV DIVISION OF MOTOR VEHICLES
DRIVERS SERVICES
5707 MACCORKLE AVE, SE.
CHARLESTON, WV 25317

PLEASE INCLUDE POSTING NUMBER DT1700023 ON APPLICATION

HIGHWAY ENGINEER ASSOCIATE
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
ENGINEERING DIVISION
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: HWENGAS - UNDER GENERAL SUPERVISION THE EMPLOYEE IN THIS POSITION WILL SERVE AS A SENIOR PERMIT SPECIALIST IN THE PERMITTING UNIT. THE UNIT IS RESPONSIBLE FOR PREPARING AND REVIEWING PERMIT APPLICATIONS ASSOCIATED WITH SECTIONS 401, 402 (NPDES), AND 404 OF THE CLEAN WATER ACT RELATED TO HIGHWAY DESIGN AND CONSTRUCTION TO ENSURE QUALITY APPLICATIONS AND COMPLIANCE WITH USACE 404 AND WVDEP 401 AND NPDES REGULATIONS. THE APPLICANT SHOULD BE ABLE TO PREPARE PERMIT DRAWINGS, CALCULATE QUANTITIES FOR PERMANENT AND TEMPORARY MATERIAL WITHIN STREAM BOUNDARIES, AND CALCULATE DESIGN STORM FLOWS. EXPERIENCE IN THE EARTHMOVING CONSTRUCTION INDUSTRY OR USE OF MICROSTATION CADD SOFTWARE, ARCMAP, AND MICROSOFT EXCEL SPREADSHEET WOULD BE A PLUS. THIS POSITION REQUIRES TRAVEL OR MAY REQUIRE TRAVEL AND THEREFORE REQUIRES A VALID DRIVER'S LICENSE.

REQUIREMENTS: TRAINING: CURRENT LICENSE AS A REGISTERED PROFESSIONAL ENGINEER IN WEST VIRGINIA.

SALARY: PAY GRADE 022 $47,352.00 - $87,612.00

DEADLINE: SEPTEMBER 21, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
RAYMOND J. SCITES
WVDOH - ENGINEERING DIVISION
1334 SMITH STREET
CHARLESTON, WV 25301

PLEASE INCLUDE POSTING NUMBER DT1701125 ON APPLICATION

INSPECTOR III
CLASSIFIED POSITION VACANCIES 002

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
TRAFFIC ENGINEERING DIVISION
WOOD HARRISON

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: INSP3 - UNDER GENERAL SUPERVISION OF THE OUTDOOR ADVERTISING AND SALVAGE YARDS CHIEF, THIS EMPLOYEE WILL CONDUCT COMPLEX, SPECIAL AND EXTRAORDINARY INSPECTIONS OF OUTDOOR ADVERTISING AND SALVAGE YARDS TO DETERMINE COMPLIANCE WITH VARIOUS STATE AND FEDERAL REGULATORY LAWS AND REGULATIONS. INVESTIGATE COMPLAINTS AND REPORTED WORK VIOLATIONS; PREPARE DETAILED AND COMPLEX INSPECTION REPORTS AND CORRESPONDENCE. WORK INVOLVES DIRECT CONTACT WITH EMPLOYERS, PUBLIC OFFICIALS, CIVIC AND LABOR GROUPS, AND THE PUBLIC. OVERNIGHT TRAVEL THROUGHOUT THE STATE AND WORKING IRREGULAR HOURS WHEN NECESSARY IS REQUIRED. A VALID DRIVER'S LICENSE IS REQUIRED.

REQUIREMENTS: TRAINING: GRADUATION FROM A STANDARD FOUR-YEAR HIGH SCHOOL OR THE EQUIVALENT.
EXPERIENCE: SIX YEARS OF FULL-TIME OR PART-TIME EQUIVALENT PAID EXPERIENCE IN A FIELD CLOSELY RELATED TO THE AREA OF ASSIGNMENT, SUCH AS PURCHASING, BARBERING, BEAUTY CULTURE, LAW ENFORCEMENT, INVESTIGATIONS, SAFETY INSPECTION, WEIGHTS AND MEASURES, TRANSPORTATION, HIGHWAY CONSTRUCTION OR MAINTENANCE, INDUSTRIAL MAINTENANCE OR RESPONSIBLE PUBLIC CONTACT WORK.
EXPERIENCE FOR STATE FIRE MARSHAL'S OFFICE ONLY: SIX YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR UNPAID EXPERIENCE IN THE AREA OF ASSIGNMENT IS ACCEPTABLE.
SUBSTITUTION: (1) SUCCESSFULLY COMPLETED STUDY IN AN ACCREDITED COLLEGE OR UNIVERSITY MAY BE SUBSTITUTED ON A YEAR-FOR-YEAR BASIS. (2) COMPLETION OF A COURSE IN INDUSTRIAL SAFETY UNDER THE SPONSORSHIP OF THE NATIONAL SAFETY COUNCIL

OR THE AMERICAN SOCIETY OF SAFETY ENGINEERS MAY BE SUBSTITUTED FOR SAFETY INSPECTOR. (3) COMPLETION OF A TWO YEAR RADIOLOGIC TECHNOLOGIST TRAINING COURSE AND CURRENT MEMBERSHIP REGISTRATION IN THE AMERICAN REGISTRY OF RADIOLOGIC TECHNOLOGIST (AART) MAY BE SUBSTITUTED FOR THE TOTAL EXPERIENCE REQUIREMENT.
SPECIAL REQUIREMENT: (1) LICENSURE AND/OR CERTIFICATION PERTINENT TO AREA OF ASSIGNMENT MAY BE REQUIRED. (2) A VALID WEST VIRGINIA DRIVER'S LICENSE MAY BE REQUIRED.

SALARY: PAY GRADE 012 $26,160.00 - $48,396.00

DEADLINE: SEPTEMBER 21, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
CINDY CRAMER
WVDOH - TRAFFIC ENGINEERING DIVISION
CAPITOL COMPLEX
BLDG 5, ROOM A-550
CHARLESTON, WV 25305

PLEASE INCLUDE POSTING NUMBER DT1701123 ON APPLICATION

TRANSPORTATION SERVICES MANAGER I
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
PLANNING DIVISION
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TRSVMG1 - THIS POSITION WILL SERVE AS THE UNIT LEADER FOR THE HIGHWAY/TRAFFIC DATA UNIT UNDER THE GTI SECTION IN THE PLANNING DIVISION AND WILL REPORT DIRECTLY TO THE GTI SECTION HEAD. THE INCUMBENT WILL BE RESPONSIBLE FOR THE OVERALL MANAGEMENT OF THE HIGHWAY/TRAFFIC DATA UNIT. GENERAL RESPONSIBILITIES INCLUDE, BUT ARE NOT LIMITED TO, 1)SUPERVISION OF 9 PROFESSIONAL AND TECHNICAL EMPLOYEES; 2) PLANNING THE OPERATIONS AND DEVELOPING APPROPRIATE PROCEDURES FOR THE UNIT; 3) EVALUATING THE UNIT FOR EFFICIENCY AND EFFECTIVENESS; AND 4) DEVELOPING STAFF TO ASSIST THEM IN REACHING THEIR FULL POTENTIAL. SPECIFIC REQUIREMENTS INCLUDE, BUT ARE NOT LIMITED TO , 1)PROVIDING OVERALL ADMINISTRATIVE AND TECHNICAL DIRECTION TO THE UNIT; 2) MANAGING AND ADMINISTERING THE CONTINUOUSLY OPERATING REFERENCE STATIONS (CORS) PROGRAM - DRAFT CONTRACTS, LETTER AGREEMENTS, AND CORRESPONDENCE; CONDUCT MEETING AND FIELD REVIEWS, COORDINATE MAINTENANCE AND UPGRADE AND APPROVE/PROCESS USER-S ACCOUNTS; 3)MANAGING AND ADMINISTERING THE HIGHWAY DATA SERVICES - OVERSEE DEVELOPMENT OF COMMISSIONER ORDERS AND ABANDONMENTS, COORDINATE PREPARATION AND REVISIONS TO STRAIGHT LINE DIAGRAMS, ROAD INVENTORY LOG, AND ROAD HISTORY FILES; 4)MANAGING TRAFFIC DATA COLLECTION PROGRAM - ENSURE ALL PERMANENT AUTOMATIC TRAFFIC RECORDERS (PATR'S) AND WEIGH IN MOTION (WIM)DEVICES ARE OPERATING PROPERLY AND MEETS STATEWIDE COVERAGE REQUIREMENTS, AS WELL AS PREPARATION OF MONTHLY FHWA REPORTS; 5)MANAGING AND ADMINISTERING GEOMANAGER GPS FLEET TRACKING MANAGEMENT PROGRAM - PREPARE

CONTRACTS, APPROVE/PROCESS USER-S ACCOUNTS SCHEDULE/COORDINATE MAINTENANCE/UPGRADES WITH OTHER DIVISION/VENDORS, AND TRAIN STAFF TO RUN REPORTS AND SET UP EQUIPMENT; 6) MONITORING THE LANDSLIDE MANAGEMENT RESEARCH PROJECT - GUIDE PROJECT RESEARCH, MANAGE THE FIELD DATA COLLECTION, PROVIDE TECHNICAL ASSISTANCE, AND PROCESS INVOICES AND 7) CONDUCT ADMINISTRATIVE FUNCTION ASSOCIATED WITH THE UNIT, SUCH AS PREPARE AND APPROVE DAILY TIME SHEETS, CORRESPONDENCE AND AGREEMENTS, CONDUCT INTERVIEWS, COORDINATE WITH AND PROVIDE INFORMATION TO OTHER DIVISIONS OR AGENCIES AS NEEDED.

REQUIREMENTS: TRAINING: GRADUATION FROM AN ACCREDITED FOUR-YEAR COLLEGE OR UNIVERSITY.
SUBSTITUTION: EXPERIENCE AS DESCRIBED BELOW MAY SUBSTITUTE FOR THE REQUIRED TRAINING ON A YEAR-FOR-YEAR BASIS.
EXPERIENCE: FOUR YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID ADMINISTRATIVE OR SUPERVISORY EXPERIENCE IN THE AREA OF ASSIGNMENT.
SPECIAL REQUIREMENT: A VALID WEST VIRGINIA DRIVER'S LICENSE MAY BE REQUIRED.

SALARY: PAY GRADE 015 $31,164.00 - $57,660.00

DEADLINE: SEPTEMBER 21, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
RICHARD WARNER, P.E.
WVDOH - PLANNING DIVISION
CAPITOL COMPLEX
BLDG 5 ROOM A-450
CHARLESTON, WV 25305

PLEASE INCLUDE POSTING NUMBER DT1701124 ON APPLICATION

OFFICE ASSISTANT II
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
AUDITING DIVISION
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: OFASST2 - UNDER GENERAL SUPERVISION, RECORDS AND ENTERS THE TIME AND EQUIPMENT USAGE FOR THE DIVISION MAINTAINS A SPREADSHEET TO CONTROL EMPLOYEES FAMILY SICK LEAVE. EMPLOYEE TYPES AND EDITS A VARIETY OF AUDIT REPORTS, PROCESSES EXPENSE ACCOUNTS, PROCESSES REVISIONS TO DOT/DOH PROCEDURES AND MAINTAINS THE INVENTORY OF THE DIVISION'S OFFICE SUPPLIES. EMPLOYEE RECEIVES AND SORTS INCOMING MAIL, GREETS CUSTOMERS AND ANSWERS THE TELEPHONE. ASSISTS THE DIRECTOR AND STAFF AS NEEDED AND PERFORMS RELATED WORK AS REQUIRED.

REQUIREMENTS: TRAINING: GRADUATION FROM A STANDARD HIGH SCHOOL OR THE EQUIVALENT.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN ROUTINE OFFICE WORK.
SUBSTITUTION: COLLEGE HOURS, RELATED BUSINESS SCHOOL, OR VOCATIONAL TRAINING MAY BE SUBSTITUTED THROUGH AN ESTABLISHED FORMULA FOR THE REQUIRED EXPERIENCE.

SALARY: PAY GRADE 005 $18,552.00 - $34,332.00

DEADLINE: SEPTEMBER 21, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
RANDY WADE
WVDOH - AUDITING DIVISION
CAPITOL COMPLEX
BLDG 5, ROOM A-925
CHARLESTON, WV 25305

PLEASE INCLUDE POSTING NUMBER DT1701127 ON APPLICATION

TRANSPORTATION ENGINEERING TECHNICIAN TRAINEE CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT ONE
DISTRICT 1 CONSTRUCTION
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TRETTR - AN EMPLOYEE IN THIS CLASSIFICATION SERVES IN A TRAINING CAPACITY, LEARNING BASIC CONCEPTS OF HIGHWAY AND BRIDGE CONSTRUCTION. WILL BE ASSIGNED TO ONE OF THE CONSTRUCTION SECTIONS AND COULD BE UTILIZED IN OTHER SECTIONS AS NEEDED. RESPONSIBILITIES MAY INCLUDE, BUT IS NOT LIMITED TO RECORD KEEPING, COMPLETING INSPECTION REPORTS, SURVEYING, MATERIALS TESTING, PERFORMING BASIC CALCULATIONS FOR LABOR, MATERIALS, AND EQUIPMENT. WORK MAY BE PERFORMED OUTDOORS IN ADVERSE WEATHER AND ON ROUGH TERRAIN AND AROUND MOVING MACHINERY. PARTICIPATES IN A TRAINING PROGRAM REQUIRING 180 TECHNICIAN DEVELOPMENT HOURS. PERFORMS RELATED WORK AS REQUIRED. THREE POSITIONS ARE BEING POSTED TO BE FILLED AS EITHER/OR TRETTR, TRETAS. ONE VACANCY TO BE FILLED,ALTERNATE POSTING NUMBER IS DT1700122.

REQUIREMENTS: TRAINING: HIGH SCHOOL GRADUATION OR EQUIVALENT.
SPECIAL REQUIREMENT: POSSESSION OF A VALID DRIVER'S LICENSE.

SALARY: PAY GRADE 008 $21,504.00 - $39,792.00

DEADLINE: SEPTEMBER 21, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
AARON GILLISPIE
WVDOH - DISTRICT ONE
1340 SMITH STREET
CHARLESTON, WV 25301

PLEASE INCLUDE POSTING NUMBER DT1700121 ON APPLICATION

TRANSPORTATION ENGINEERING TECHNICIAN-ASSOCIATE
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT ONE
DISTRICT 1 CONSTRUCTION
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TRETAS - AN EMPLOYEE IN THIS CLASSIFICATION WILL SERVE IN AN INTERMEDIATE LEVEL CAPACITY PERFORMING INTERMEDIATE LEVEL DUTIES ASSOCIATED WITH HIGHWAY CONSTRUCTION. THIS EMPLOYEE MAY PERFORM SAMPLING AND FIELD TESTING OF MATERIALS, ENFORCE TRAFFIC CONTROL, AND OTHER DUTIES AS REQUIRED FOR INSPECTION OF ROADS AND HIGHWAYS. WORK IS PERFORMED ON VARIOUS PROJECTS THROUGHOUT DISTRICT ONE. WILL PERFORM RELATED DUTIES AS REQUIRED. THIS POSITION IS BEING POSTED AS ONE OF THREE TO BE FILLED BY EITHER/OR TRETTR, TRETAS.
ONE VACANCY TO BE FILLED,ALTERNATE POSTING NUMBER IS DT1700121.

REQUIREMENTS: CERTIFICATION AS A TRANSPORTATION ENGINEERING TECHNICIAN-ASSOCIATE BY THE WEST VIRGINIA TRANSPORTATION ENGINEERING TECHNICIAN CERTIFICATION BOARD AT BRIDGEVALLEY COMMUNITY AND TECHNICAL COLLEGE.
SPECIAL REQUIREMENT: POSSESSION OF A VALID DRIVER'S LICENSE.
SUBSTITUTION (NEW HIRES ONLY): TWELVE HOURS OF STUDY IN ENGINEERING TECHNOLOGY FROM A REGIONALLY ACCREDITED COLLEGE OR UNIVERSITY, PLUS TWO YEARS OF PAID EXPERIENCE IN A TECHNICAL CAPACITY IN A CIVIL ENGINEERING ENVIRONMENT MAY BE SUBSTITUTED FOR THE CERTIFICATION.
OR
AN ASSOCIATE OR DEGREE IN CIVIL ENGINEERING TECHNOLOGY FROM A REGIONALLY ACCREDITED COLLEGE OR UNIVERSITY.

SALARY: PAY GRADE 011 $24,912.00 - $46,092.00

DEADLINE: SEPTEMBER 21, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
AARON GILLISPIE
WVDOH - DISTRICT ONE
1340 SMITH STREET
CHARLESTON, WV 25301

PLEASE INCLUDE POSTING NUMBER DT1700122 ON APPLICATION

TRANSPORTATION WORKER 2
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT TWO
LOGAN COUNTY HEADQUARTERS
LOGAN

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2MECH - UNDER GENERAL SUPERVISION, PERFORMS MAINTENANCE, REPAIR AND MINOR OVERHAUL ON GASOLINE POWERED EQUIPMENT AND MAY WORK ON DIESEL POWERED EQUIPMENT. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS. PERFORMS RELATED DUTIES AS REQUIRED. A COMMERCIAL DRIVER'S LICENSE (CDL) - AT LEAST CLASS B - WILL BE REQUIRED WITHIN FIVE MONTHS OF EMPLOYMENT. PREFERENCE MAY BE SHOWN TO APPLICANTS CURRENTLY HOLDING A CDL.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY

MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.
SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT;
(4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H $10.55 - $18.69

DEADLINE: SEPTEMBER 21, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
SCOTT EPLIN
WVDOH - DISTRICT TWO
801 MADISON AVE
HUNTINGTON, WV 25704

PLEASE INCLUDE POSTING NUMBER DT1700203 ON APPLICATION

TRANSPORTATION WORKER 2
CLASSIFIED POSITION VACANCIES 002

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT TWO
LOGAN COUNTY HEADQUARTERS
LOGAN

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2EQOP - UNDER GENERAL SUPERVISION, PERFORMS SKILLED WORK IN THE MAINTENANCE OF HIGH-WAYS. OPERATES ONE OR MORE PIECES OF EQUIPMENT SUCH AS: ASPHALT DISTRIBUTOR, WHEELED LOADER, COMPACTION ROLLER, TRENCH MACHINE, BOOM OR FLAIL MOWER, CULVERT CLEANER. MUST BE ABLE TO OPERATE SINGLE AND TANDEM-AXLE DUMP TRUCKS TO TRANSPORT EQUIPMENT AND MATERIALS TO AND FROM WORK SITES AND TO PLOW SNOW. MAKES MINOR MECHANICAL REPAIRS IN THE FIELD SUCH AS CHANGING TIRES, BLADES OR FILTERS. WILL BE EXPOSED TO HAZARDOUS WORKING CONDITIONS, NIGHTTIME OPERATIONS AND INCLEMENT WEATHER. PERFORMS RELATED WORK AS REQUIRED. VALID COMMERCIAL DRIVING LICENSE (CDL) IS REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL

SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE. SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.
SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H $10.55 - $18.69

DEADLINE: SEPTEMBER 21, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
SCOTT EPLIN
WVDOH - DISTRICT TWO
801 MADISON AVE
HUNTINGTON, WV 25704

PLEASE INCLUDE POSTING NUMBER DT1700204 ON APPLICATION

HIGHWAY STOREKEEPER
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT TWO
DISTRICT COMPTROLLER OFFICE
CABELL

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: UNDER GENERAL SUPERVISION, SUPERVISES THE PURCHASING AND INVENTORY OF ALL EQUIPMENT AND SUPPLIES UTILIZED BY DISTRICT 2. SUPERVISES ACTIVITIES OF STOREROOM PERSONNEL IN THE PURCHASING, RECEIVING, SHIPPING, STORING AND RECORDING OF MATERIALS. MAY SPECIALIZE IN THE MOST COMPLEX PURCHASING ACTIVITIES AS DISTINGUISHED FROM OTHER STOREKEEPER POSITIONS. USES COMPUTER TO INPUT DATA AND CHECK INVENTORY LEVELS AND STATUS OF ORDERS AND PAYMENTS. PERFORMS ANALYSIS OF COMPUTER INVENTORY PRINTOUTS WITH RECEIPTS, REPORTS, AND FILES. PERFORMS RELATED WORK AS REQUIRED.

REQUIREMENTS: TRAINING: EDUCATION EQUIVALENT TO GRADUATION FROM A STANDARD HIGH SCHOOL OR THE EQUIVALENT. EXPERIENCE: FIVE YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE AS A STOREKEEPER, IN INVENTORY CONTROL OR PROCUREMENT IN CONNECTION WITH LARGE SCALE WAREHOUSE OPERATION.

SALARY: PAY GRADE 009 $22,584.00 - $41,784.00

DEADLINE: SEPTEMBER 21, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
SCOTT EPLIN
WVDOH - DISTRICT TWO
801 MADISON AVE
HUNTINGTON, WV 25704

PLEASE INCLUDE POSTING NUMBER DT1600227 ON APPLICATION

HIGHWAY ADMINISTRATOR II
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT THREE
DISTRICT 3 MAINTENANCE
WOOD

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: HWYADM2 - UNDER GENERAL DIRECTION PERFORMS FULL PERFORMANCE LEVEL WORK ADMINISTERING HIGHWAY MAINTENANCE OPERATIONS IN A COUNTY UNDER THE SUPERVISION OF THE ASSISTANT DISTRICT ENGINEER-MAINTENANCE OR HIS DESIGNEE IN ACCORDANCE WITH ESTABLISHED PROCEDURES AND POLICIES OF THE DIVISION, NATIONAL HIGHWAY STANDARDS, AND LEGAL REQUIREMENTS SET FORTH BY REGULATORY AGENCIES. DIRECTS AND IMPLEMENTS A SCHEDULED HIGHWAY MAINTENANCE PROGRAM WITHIN AN OPERATING ANNUAL BUDGET, INCLUDING THE SECURITY OF MATERIALS AND EQUIPMENT. ENSURES MAXIMUM UTILIZATION OF EQUIPMENT PERSONNEL AND MATERIALS. RESPONDS AND RESOLVES CITIZEN OR EMPLOYEE COMPLAINTS. PERFORMS RELATED WORK AS REQUIRED. A VALID DRIVER'S LICENSE IS REQUIRED. POSITION IS CURRENTLY ASSIGNED TO THE ROANE COUNTY MAINTENANCE HEADQUARTERS.

REQUIREMENTS: TRAINING: BACHELOR'S DEGREE FROM AN ACCREDITED COLLEGE OR UNIVERSITY WITH A DEGREE IN ENGINEERING, BUSINESS OR PUBLIC ADMINISTRATION, OR RELATED FIELD.
SUBSTITUTION: EXPERIENCE AS DESCRIBED BELOW MAY BE SUBSTITUTED FOR THE REQUIRED TRAINING ON A YEAR FOR YEAR BASIS.
EXPERIENCE: FOUR YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID PROFESSIONAL OR MANAGERIAL EXPERIENCE IN BUSINESS ADMINISTRATION, PUBLIC ADMINISTRATION, TRANSPORTATION, CONSTRUCTION, MANUFACTURING, MINING OR THE ARMED SERVICES.
SPECIAL REQUIREMENT: A VALID DRIVER'S LICENSE IS REQUIRED.

SALARY: PAY GRADE 017 $35,028.00 - $64,812.00

DEADLINE: SEPTEMBER 21, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
JAMES ROTEN
WVDOH - DISTRICT THREE
624 DEPOT STREET
PARKERSBURG, WV 26101

PLEASE INCLUDE POSTING NUMBER DT1700313 ON APPLICATION

HIGHWAY ENGINEER
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT THREE
DISTRICT 3 MAINTENANCE
WOOD

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: HWENGNR - UNDER LIMITED SUPERVISION THE DISTRICT MAINTENANCE ENGINEER, APPLICANT WILL PERFORM PROFESSIONAL ENGINEERING AS THE DISTRICT TRAFFIC ENGINEER. PERFORMS ENGINEERING DESIGN AND REVIEW OF TRAFFIC-RELATED PORTIONS OF CONSTRUCTION AND MAINTENANCE PROJECTS. REVIEWS AND EVALUATES WORK ZONE SIGNING, CONDUCT AND EVALUATE TRAFFIC IMPACT STUDIES. REVIEW AND EVALUATE TRAFFIC-RELATED ISSUES WITH LOCAL GOVERNMENT AGENCIES, CITIZENS AND OTHER STAKEHOLDERS. PREPARE REPORTS AND MAKE RECOMMENDATIONS TO THE ASSISTANT DISTRICT ENGINEER -MAINTENANCE AND/OR THE DISTRICT ENGINEER/MANAGER. RESPONSIBLE FOR ADMINISTRATION AND SUPERVISION OF THE TRAFFIC TECHNICIAN AND THE DISTRICT SIGN SHOP. PERFORM RELATED DUTIES AS REQUIRED. THIS POSITION REQUIRES TRAVEL THEREFORE A VALID DRIVER'S LICENSE IS REQUIRED.

REQUIREMENTS: TRAINING: CURRENT LICENSE AS A REGISTERED PROFESSIONAL ENGINEER IN WEST VIRGINIA.
EXPERIENCE: SEVEN YEARS OF PROFESSIONAL HIGHWAY ENGINEERING EXPERIENCE INVOLVING THE DESIGN, CONSTRUCTION, OR MAINTENANCE OF HIGHWAYS.
NOTE: THE EXPERIENCE MAY HAVE BEEN ACQUIRED AFTER THE BACHELOR'S DEGREE BUT MAY HAVE OCURRED BEFORE OR AFTER REGISTRATION AS A PROFESSIONAL ENGINEER.
SUBSTITUTION: MASTER'S OF SCIENCE DEGREE IN CIVIL ENGINEERING FROM A REGIONALLY ACCREDITED COLLEGE OR UNIVERSITY MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE. NON-HIGHWAY PROFESSIONAL ENGINEERING EXPERIENCE MAY BE SUBSTITUTED FOR THE HIGHWAY ENGINEERING EXPERIENCE AT THE RATE OF TWO YEARS OF

GENERAL EXPERIENCE FOR ONE YEAR OF HIGHWAY RELATED EXPERIENCE.

SALARY: PAY GRADE 023 $50,676.00 - $93,756.00

DEADLINE: SEPTEMBER 21, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
JAMES ROTEN
WVDOH - DISTRICT THREE
624 DEPOT STREET
PARKERSBURG, WV 26101

PLEASE INCLUDE POSTING NUMBER DT1700314 ON APPLICATION

TRANSPORTATION WORKER 2
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT THREE
RITCHIE COUNTY HEADQUARTERS
RITCHIE

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2EQOP - UNDER GENERAL SUPERVISION, EMPLOYEE WILL OPERATE MEDIUM SIZED EQUIPMENT SUCH AS A SINGLE OR TANDEM AXLE DUMP TRUCKS, ASPHALT DISTRIBUTOR, RUBBER TIRE ENDLOADER, ROLLER, TRENCH MACHINE, MOWERS, CULVERT CLEANER, SNOW PLOW, AND SPREADERS. MAY OPERATE OTHER RELATED HIGHWAY EQUIPMENT AS TRAINING PERMITS. PERFORMS RELATED WORK AS REQUIRED SUCH AS FLAGGING, SHOVELING MATERIALS, CLEANING CULVERTS, MOWING, BRUSH CUTTING, LITTER PICKUP, CLEANING EQUIPMENT, AND JANITORIAL WORK. MAKES MINOR MECHANIC REPAIRS SUCH AS CHANGING TIRES, BLADES, OR FILTERS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. CDL REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS

EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE. SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.
SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT;
(4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H $10.55 - $18.69

DEADLINE: SEPTEMBER 21, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
JAMES ROTEN
WVDOH - DISTRICT THREE
624 DEPOT STREET
PARKERSBURG, WV 26101

PLEASE INCLUDE POSTING NUMBER DT1700316 ON APPLICATION

TRANSPORTATION WORKER 2
CLASSIFIED POSITION VACANCIES 005

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT SIX
OHIO COUNTY HEADQUARTERS
OHIO

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2EQOP - UNDER GENERAL SUPERVISION, EMPLOYEE WILL OPERATE MEDIUM SIZED EQUIPMENT SUCH AS SINGLE OR TANDEM AXLE DUMP TRUCKS, ASPHALT DISTRIBUTOR, RUBBER TIRE ENDLOADER, ROLLER, TRENCH MACHINE, MOWERS, CULVERT CLEAN, SNOW PLOW AND SPREADERS. PERFORMS RELATED WORK AS REQUIRED SUCH AS FLAGGING SHOVELING MATERIALS, CLEANING CULVERTS, MOWING, BRUSH CUTTING, LITTER PICKUP, AND CLEANING EQUIPMENT. MAKES MINOR MECHANIC REPAIRS SUCH AS CHANGING TIRES, BLADES, OR FILTERS. MAY OPERATE OTHER RELATED HIGHWAY EQUIPMENT AS TRAINING PERMITS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. VALID CDL LICENSE IS REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS

EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE. SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.
SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT;
(4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H $10.55 - $18.69

DEADLINE: SEPTEMBER 21, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
GHASSAN SUWAID
WVDOH - DISTRICT SIX
1 DOT DRIVE
MOUNDSVILLE, WV 26041

PLEASE INCLUDE POSTING NUMBER DT1700600 ON APPLICATION

TRANSPORTATION WORKER 2
CLASSIFIED POSITION VACANCIES 005

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT SIX
WETZEL COUNTY HEADQUARTERS
WETZEL

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2EQOP UNDER GENERAL SUPERVISION, EMPLOYEE WILL OPERATE MEDIUM SIZE EQUIPMENT SUCH AS SINGLE OR TANDEM AXLE DUMP TRUCKS, ASPHALT DISTRIBUTOR, RUBBER TIRE ENDLOADER, ROLLER, TRENCH MACHINE, MOWERS, CULVERT CLEANER, SNOW PLOW AND SPREADERS. PERFORMS RELATED WORK AS REQUIRED SUCH AS FLAGGING SHOVELING MATERIALS, CLEANING CULVERTS, MOWING, BRUSH CUTTING, LITTER PICKUP, AND CLEANING EQUIPMENT. MAKES MINOR MECHANIC REPAIRS SUCH AS CHANGING TIRES, BLADES, OR FILTERS. MAY OPERATE OTHER RELATED HIGHWAY EQUIPMENT AS TRAINING PERMITS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. VALID CDL LICENSE IS REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS

EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE. SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.
SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT;
(4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H $10.55 - $18.69

DEADLINE: SEPTEMBER 21, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
GHASSAN SUWAID
WVDOH - DISTRICT SIX
1 DOT DRIVE
MOUNDSVILLE, WV 26041

PLEASE INCLUDE POSTING NUMBER DT1700601 ON APPLICATION

TRANSPORTATION WORKER 3
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT SIX
WETZEL COUNTY HEADQUARTERS
WETZEL

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW3EQOP
UNDER LIMITED SUPERVISION, PERFORMS SKILLED WORK IN THE CONSTRUCTION AND MAINTENANCE OF HIGHWAYS. OPERATES A VARIETY OF HEAVY MOTORIZED MAINTENANCE EQUIPMENT SUCH AS MOTOR GRADER, BACKHOE, SKID STEER LOADER AND WHEELED LOADER, MOWER, TANDEM OR SINGLE AXLE DUMP TRUCKS, ROLLER, SNOW PLOW AND SPREADERS. MAY BE REQUIRED TO OPERATE OTHER RELATED HIGHWAY MAINTENANCE EQUIPMENT AS EMPLOYEE TRAINING PERMITS. PERFORMS PREOPERATIONAL AND POST OPERATION CHECK OF EQUIPMENT. MAKES MAJOR REPAIRS TO ROADS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. PERFORMS RELATED WORK AS REQUIRED. PREFERENCE MAY BE GIVEN TO A CLASS A CDL. CDL REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: FOUR YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE WORK OR METAL WORK OR IN BUILDING EQUIPMENT REPAIR INCLUDING WORK IN HEATING, VENTILATION AND COOLING; (OR) TWO YEARS OF FULL-TIME OR EQUIVAELNT PART- TIME PAID EMPLOYMENT IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION;
(OR) TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN CORE DRILLING, OIL OR GAS DRILLING OR SURFACE MINING REQUIRING THE OPERATION OF DRILLING EQUIPMENT OR AUGER;
(OR) TWO YEARS AS A TRANSPORTATION WORKER II-BRIDGE MAINTANANCE WORKER.
CREW CHIEF ONLY: THREE YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN HIGHWAY

CONSTRUCTION OR HIGHWAY MAINTENANCE, OR BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR, HIGHWAY MAINTENANCE, AND CORE DRILLING AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREA AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 12H $11.41 - $20.11

DEADLINE: SEPTEMBER 21, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
GHASSAN SUWAID
WVDOH - DISTRICT SIX
1 DOT DRIVE
MOUNDSVILLE, WV 26041

PLEASE INCLUDE POSTING NUMBER DT1700608 ON APPLICATION

DATE: SEPTEMBER 12, 2016
DT1700611
PAGE: 1

TRANSPORTATION WORKER 1
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT SIX
HANCOCK COUNTY HEADQUARTERS
HANCOCK

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW1CW
UNDER DIRECT SUPERVISION, PERFORMS UNSKILLED TO SOME SKILLED WORK IN THE MAINTENANCE AND REPAIR OF HIGHWAYS. PERFORMS GENERAL LABOR TASKS INCLUDING BUT NOT LIMITED TO FLAGGING, CUTTING BRUSH, SHOVELING, AND REMOVING DEBRIS AND ROAD KILL FROM ROADWAYS AND SHOULDERS. OPERATES LIGHT MAINTENANCE TRUCKS, USES A VARIETY OF MANUAL AND POWER TOOLS. MAY OPERATE A ONE-TON TRUCK FOR SNOW REMOVAL. MAY BE EXPOSED TO INCLEMENT WEATHER AND HAZARDOUS CONDITIONS. PERFORMS RELATED WORK AS REQUIRED. A VALID DRIVER'S LICENSE IS REQUIRED. CDL REQUIRED WITHIN SIX MONTHS

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
SPECIAL REQUIREMENT: A VALID MOTOR VEHICLE LICENSE IS REQUIRED. A COMMERCIAL DRIVER'S LICENSE MAY BE REQUIRED AFTER EMPLOYMENT.

SALARY: PAY GRADE 10H $9.73 - $17.35

DEADLINE: SEPTEMBER 21, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
GHASSAN SUWAID
WVDOH - DISTRICT SIX
1 DOT DRIVE
MOUNDSVILLE, WV 26041

PLEASE INCLUDE POSTING NUMBER DT1700611 ON APPLICATION

TRANSPORTATION WORKER 2
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT SIX
OHIO COUNTY HEADQUARTERS
OHIO

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2EQOP - UNDER GENERAL SUPERVISION, EMPLOYEE WILL OPERATE MEDIUM SIZED EQUIPMENT SUCH AS SINGLE OR TANDEM AXLE DUMP TRUCKS, ASPHALT DISTRIBUTOR, RUBBER TIRE ENDLOADER, ROLLER, TRENCH MACHINE, MOWERS, CULVERT CLEAN, SNOW PLOW AND SPREADERS. PERFORMS RELATED WORK AS REQUIRED SUCH AS FLAGGING SHOVELING MATERIALS, CLEANING CULVERTS, MOWING, BRUSH CUTTING, LITTER PICKUP, AND CLEANING EQUIPMENT. MAKES MINOR MECHANIC REPAIRS SUCH AS CHANGING TIRES, BLADES, OR FILTERS. MAY OPERATE OTHER RELATED HIGHWAY EQUIPMENT AS TRAINING PERMITS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. VALID CDL LICENSE IS REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS

EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE. SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.
SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT;
(4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H $10.55 - $18.69

DEADLINE: SEPTEMBER 21, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
GHASSAN SUWAID
WVDOH - DISTRICT SIX
1 DOT DRIVE
MOUNDSVILLE, WV 26041

PLEASE INCLUDE POSTING NUMBER DT1700612 ON APPLICATION

TRANSPORTATION WORKER 2
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT SIX
TYLER COUNTY HEADQUARTERS
TYLER

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2EQOP - UNDER GENERAL SUPERVISION, EMPLOYEE WILL OPERATE MEDIUM SIZED EQUIPMENT SUCH AS SINGLE OR TANDEM AXLE DUMP TRUCKS, ASPHALT DISTRIBUTOR, RUBBER TIRE ENDLOADER, ROLLER, TRENCH MACHINE, MOWERS, CULVERT CLEAN, SNOW PLOW AND SPREADERS. PERFORMS RELATED WORK AS REQUIRED SUCH AS FLAGGING SHOVELING MATERIALS, CLEANING CULVERTS, MOWING, BRUSH CUTTING, LITTER PICKUP, AND CLEANING EQUIPMENT. MAKES MINOR MECHANIC REPAIRS SUCH AS CHANGING TIRES, BLADES, OR FILTERS. MAY OPERATE OTHER RELATED HIGHWAY EQUIPMENT AS TRAINING PERMITS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. VALID CDL LICENSE IS REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS

EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE. SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.
SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H $10.55 - $18.69

DEADLINE: SEPTEMBER 21, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
GHASSAN SUWAID
WVDOH - DISTRICT SIX
1 DOT DRIVE
MOUNDSVILLE, WV 26041

PLEASE INCLUDE POSTING NUMBER DT1700613 ON APPLICATION

TRANSPORTATION WORKER 1
CLASSIFIED POSITION VACANCIES 003

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT SIX
OHIO COUNTY HEADQUARTERS
OHIO

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW1EQOP
UNDER DIRECT SUPERVISION, AT THE APPRENTICE LEVEL, PERFORMS UNSKILLED TO SEMI-SKILLED WORK IN THE CONSTRUCTION AND MAINTENANCE OF HIGHWAYS, BRIDGES AND RELATED BUILDING AND STRUCTURES. USES LIGHT MOTORIZED HIGHWAY MAINTENANCE EQUIPMENT TO REPAIR, REPLACE CONCRETE AND BITUMINOUS ROAD SURFACES, CLEANS CULVERTS, REPAIRS SHOULDERS. PERFORMS ROUGH CARPENTRY, BUILDS FORMS. OPERATES MAINTENANCE EQUIPMENT SUCH AS WHEEL TRACTORS, AIR HAMMER, POWER SAWS, CONCRETE MIXERS AND LIGHT MAINTENANCE TRUCKS AS EXAMPLES. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. PERFORMS RELATED WORK AS REQUIRED. A VALID DRIVERS LICENSE IS REQUIRED. CDL REQUIRED WITHIN SIX MONTHS

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
SPECIAL REQUIREMENT: A VALID MOTOR VEHICLE LICENSE IS REQUIRED. A COMMERCIAL DRIVER'S LICENSE MAY BE REQUIRED AFTER EMPLOYMENT.

SALARY: PAY GRADE 10H $9.73 - $17.35

DEADLINE: SEPTEMBER 21, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
GHASSAN SUWAID
WVDOH - DISTRICT SIX
1 DOT DRIVE
MOUNDSVILLE, WV 26041

PLEASE INCLUDE POSTING NUMBER DT1700615 ON APPLICATION

TRANSPORTATION WORKER 1
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT SIX
MARSHALL COUNTY HEADQUARTERS
MARSHALL

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW1EQOP
UNDER DIRECT SUPERVISION, AT THE APPRENTICE LEVEL, PERFORMS UNSKILLED TO SEMI-SKILLED WORK IN THE CONSTRUCTION AND MAINTENANCE OF HIGHWAYS, BRIDGES AND RELATED BUILDING AND STRUCTURES. USES LIGHT MOTORIZED HIGHWAY MAINTENANCE EQUIPMENT TO REPAIR, REPLACE CONCRETE AND BITUMINOUS ROAD SURFACES, CLEANS CULVERTS, REPAIRS SHOULDERS. PERFORMS ROUGH CARPENTARY, BUILDS FORMS. OPERATES MAINTENANCE EQUIPMENT SUCH AS WHEEL TRACTORS, AIR HAMMER, POWER SAWS, CONCRETE MIXERS AND LIGHT MAINTENANCE TRUCKS AS EXAMPLES. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. PERFORMS RELATED WORK AS REQUIRED. A VALID DRIVERS LICENSE IS REQUIRED. CDL REQUIRED WITHIN SIX MONTHS

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
SPECIAL REQUIREMENT: A VALID MOTOR VEHICLE LICENSE IS REQUIRED. A COMMERCIAL DRIVER'S LICENSE MAY BE REQUIRED AFTER EMPLOYMENT.

SALARY: PAY GRADE 10H $9.73 - $17.35

DEADLINE: SEPTEMBER 21, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
GHASSAN SUWAID
WVDOH - DISTRICT SIX
1 DOT DRIVE
MOUNDSVILLE, WV 26041

PLEASE INCLUDE POSTING NUMBER DT1700616 ON APPLICATION

TRANSPORTATION WORKER 2
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT SIX
I-70, SECTION 1 HEADQUARTERS
OHIO

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2EQOP - UNDER GENERAL SUPERVISION, EMPLOYEE WILL OPERATE MEDIUM SIZED EQUIPMENT SUCH AS SINGLE OR TANDEM AXLE DUMP TRUCKS, ASPHALT DISTRIBUTOR, RUBBER TIRE ENDLOADER, ROLLER, TRENCH MACHINE, MOWERS, CULVERT CLEANER, SNOW PLOW AND SPREADERS. PERFORMS RELATED WORK AS REQUIRED SUCH AS FLAGGING SHOVELING MATERIALS, CLEANING CULVERTS, MOWING, BRUSH CUTTING, LITTER PICKUP, AND CLEANING EQUIPMENT. MAKES MINOR REPAIRS SUCH AS CHANGING TIRES, BLADES, OR FILTERS. MAY OPERATE OTHER RELATED HIGHWAY EQUIPMENT AS TRAINING PERMITS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. VALID CDL LICENSE REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS EXPERIENCE. OR A VALID CLASS A OR CLASS B

COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE. SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.
SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H $10.55 - $18.69

DEADLINE: SEPTEMBER 21, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
GHASSAN SUWAID
WVDOH - DISTRICT SIX
1 DOT DRIVE
MOUNDSVILLE, WV 26041

PLEASE INCLUDE POSTING NUMBER DT1700617 ON APPLICATION

HIGHWAY ENGINEER
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT SIX
DISTRICT 6 BRIDGE DEPARTMENT
MARSHALL

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: HWENGNR - UNDER LIMITED SUPERVISION WILL SERVE AS A TEAM LEADER FOR THE BRIDGE DESIGN/REPAIR SECTION. WILL PERFORM ENGINEERING DUTIES AT THE PROFESSIONAL LEVEL INCLUDING: DESIGN OF BRIDGES AND STRUCTURES, HYDROLOGIC AND HYDRAULIC MODELING, AND PREPARATION OF CONSTRUCTION PLANS FOR BRIDGE AND STRUCTURE REPLACEMENT, REPAIR, AND RENOVATION. ASSIST THE DISTRICT BRIDGE ENGINEER AS NEEDED. COORDINATE BRIDGE CONSTRUCTION MATERIAL NEEDS. ACT AS PROJECT MANAGER FOR REPLACEMENT PROJECTS. PROVIDE ENGINEERING SUPPORT AND OVERSEE CONSTRUCTION CREWS. PERFORM MANAGERIAL AND ADMINISTRATIVE TASKS AS REQUIRED. FAMILIARITY AND EXPERIENCE WITH MICROSTATION, INROADS, HECRAS, HY8 TR-55, CONSPAN, MDX, AND MICROSOFT OFFICE. ATTEND TRAINING AS NECESSARY AND PERFORM RELATED DUTIES AS REQUIRED. THIS POSITION REQUIRES TRAVEL AND THEREFORE REQUIRES A VALID DRIVER'S LICENSE.

REQUIREMENTS: TRAINING: CURRENT LICENSE AS A REGISTERED PROFESSIONAL ENGINEER IN WEST VIRGINIA.
EXPERIENCE: SEVEN YEARS OF PROFESSIONAL HIGHWAY ENGINEERING EXPERIENCE INVOLVING THE DESIGN, CONSTRUCTION, OR MAINTENANCE OF HIGHWAYS.
NOTE: THE EXPERIENCE MAY HAVE BEEN ACQUIRED AFTER THE BACHELOR'S DEGREE BUT MAY HAVE OCURRED BEFORE OR AFTER REGISTRATION AS A PROFESSIONAL ENGINEER.
SUBSTITUTION: MASTER'S OF SCIENCE DEGREE IN CIVIL ENGINEERING FROM A REGIONALLY ACCREDITED COLLEGE OR UNIVERSITY MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE. NON-HIGHWAY PROFESSIONAL ENGINEERING EXPERIENCE MAY BE SUBSTITUTED FOR THE HIGHWAY ENGINEERING

EXPERIENCE AT THE RATE OF TWO YEARS OF GENERAL EXPERIENCE FOR ONE YEAR OF HIGHWAY RELATED EXPERIENCE.

SALARY: PAY GRADE 023 $50,676.00 - $93,756.00

DEADLINE: SEPTEMBER 21, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
GHASSAN SUWAID
WVDOH - DISTRICT SIX
1 DOT DRIVE
MOUNDSVILLE, WV 26041

PLEASE INCLUDE POSTING NUMBER DT1700618 ON APPLICATION

TRANSPORTATION WORKER 2
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT SIX
DISTRICT 6 SIGN SHOP
MARSHALL

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2CW - UNDER GENERAL SUPERVISION EMPLOYEE INSTALLS, MAINTAINS SIGNS AND PAVEMENT MARKINGS, MAINTAINS IMPACT ATTENUATORS, RE-LAMPS TRAFFIC SIGNALS,PERFORMS CODING SPOTTING AND HIGHWAY STRIPING OPERATIONS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. PERFORMS RELATED WORK AS REQUIRED. A VALID DRIVER'S LICENSE IS REQUIRED. A CDL WILL BE REQUIRED WITHIN SIX MONTHS AFTER EMPLOYMENT.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY

MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.
SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT;
(4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H $10.55 - $18.69

DEADLINE: SEPTEMBER 21, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
GHASSAN SUWAID
WVDOH - DISTRICT SIX
1 DOT DRIVE
MOUNDSVILLE, WV 26041

PLEASE INCLUDE POSTING NUMBER DT1700619 ON APPLICATION

TRANSPORTATION WORKER 2
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT 9
DISTRICT 9 BRIDGE DEPARTMENT
GREENBRIER

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2BMW - UNDER GENERAL SUPERVISION, PERFORMS SKILLED WORK IN THE CONSTRUCTION AND MAINTENANCE OF HIGHWAY BRIDGES. CONSTRUCTS AND SETS LINE AND GRADE PLYWOOD FORMS FOR PLACING CONCRETE, PLACES AND TIES REINFORCING STEEL PER PLANS. POURS, VIBRATES, AND FINISHES PORTLAND CEMENT. WILL BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. MUST BE ABLE TO WORK AT EXCESSIVE HEIGHTS. PERFORMS RELATED WORK TO CONSTRUCTION OF BRIDGES. CDL WILL BE REQUIRED WITHIN SIX MONTHS OF EMPLOYMENT.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE

FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.
SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H $10.55 - $18.69

DEADLINE: SEPTEMBER 21, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
STEVEN B. COLE
WVDOH - DISTRICT NINE
146 STONEHOUSE ROAD
LEWISBURG, WV 24901

PLEASE INCLUDE POSTING NUMBER DT1700902 ON APPLICATION

TRANSPORTATION WORKER 2
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DISTRICT 9
I64, SECTION 8 HEADQUARTERS
GREENBRIER

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2MECH - UNDER GENERAL SUPERVISION, PERFORMS MAINTENANCE, REPAIR, AND OVERHAUL OF GASOLINE POWERED EQUIPMENT. MAY WORK WITH COMPONENTS ON DIESEL POWERED EQUIPMENT. DUTIES INCLUDE REPAIRING HYDRAULIC BRAKE SYSTEMS, CHANGING AND REPAIRING TIRES, SERVICING DRIVE LINE AND CHASSIS ASSEMBLY COMPONENTS, REMOVING AND REPLACING ALTERNATORS, STARTERS, GENERATORS, AND BATTERIES. WILL INSPECT VEHICLES FOR COMPLIANCE WITH STATE REGULATIONS. WILL PERFORM MINOR ENGINE TUNE-UPS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. PERFORMS RELATED DUTIES AS REQUIRED. ATTAINMENT OF COMMERCIAL DRIVER'S LICENSE (CDL) WILL BE REQUIRED WITHIN SIX MONTHS OF EMPLOYMENT.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL

SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE. SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.
SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT;
(4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H $10.55 - $18.69

DEADLINE: SEPTEMBER 21, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:
STEVEN B. COLE
WVDOH - DISTRICT NINE
146 STONEHOUSE ROAD
LEWISBURG, WV 24901

PLEASE INCLUDE POSTING NUMBER DT1700903 ON APPLICATION