



DATE: SEPTEMBER 19, 2016  
DT1602013  
PAGE: 1

SECRETARY II  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF MOTOR VEHICLES  
INVESTIGATIONS, SECURITY, SUPPORT SERVICES  
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: UNDER GENERAL SUPERVISION, PERFORMS ADMINISTRATIVE  
SUPPORT WORK UNDER THE DIRECTION OF THE DIRECTOR  
OF INVESTIGATIONS, SECURITY AND SUPPORT SERVICES.  
APPLIES IN-DEPTH KNOWLEDGE OF PROGRAM AREAS,  
MISSION OF THE DIVISION, AND THE ADMINISTRATOR'S  
JURISDICTION, POLICIES AND VIEWS. WORK IS OF  
SENSITIVE AND CONFIDENTIAL NATURE. MUST BE ABLE  
TO MAINTAIN CONFIDENTIALITY OF CLIENT'S  
PROPRIETY INFORMATION. COLLECTS AND PREPARES  
OPERATING REPORTS SUCH AS TIME AND ATTENDANCE  
RECORDS, TERMINATIONS, NEW HIRES, TRANSFERS, AND  
BUDGET EXPENDITURES. ABILITY TO COMPOSE REPORTS  
AND CORRESPONDENCE; MAKE ARRANGEMENTS FOR  
CONFERENCES, INCLUDING DATE/TIME/LOCATION/SPACE,  
OVERSIGHT OF OFFICE SERVICES SUCH AS THE  
COMPLETION OF MAINTENANCE REPORTS, ORDERING OF  
SUPPLIES, FILING, TYPES A VARIETY OF DOCUMENTS,  
OFTEN CONFIDENTIAL IN NATURE, TRANSCRIPTION OF  
WITNESS STATEMENTS, GRIEVANCE HEARINGS, ETC.  
MAY ATTEND MEETINGS FOR DIRECTOR/MANAGER TO TAKE  
NOTES AND OFFER INPUT VIS-A-VIS SUPERVISOR'S  
VIEWS. EFFECTIVE ORAL AND WRITTEN COMMUNICATION  
SKILLS ARE NECESSARY AS THERE IS DAILY INTERACTION  
WITH MANAGEMENT. MUST BE PROFICIENT IN MICROSOFT  
WORD, EXCEL, POWER POINT AND ACCESS DATABASE.  
PERFORM RELATED DUTIES AS REQUIRED. TRAVEL MAY  
BE REQUIRED. A VALID WV DRIVER'S LICENSE IS  
REQUIRED. A CRIMINAL BACKGROUND CHECK WILL BE  
CONDUCTED.

REQUIREMENTS: TRAINING: GRADUATION FROM A STANDARD HIGH SCHOOL  
OR THE EQUIVALENT.  
EXPERIENCE: FIVE YEARS OF FULL-TIME OR EQUIVALENT  
PART-TIME PAID EXPERIENCE PERFORMING CLERICAL  
DUTIES AT THE OFFICE ASSISTANT III LEVEL,

DATE: SEPTEMBER 19, 2016  
DT1602013  
PAGE: 2

ENCOMPASSING A WIDE RANGE OF OFFICE PRACTICES,  
WHICH MUST HAVE INCLUDED TYPING, SCREENING AND  
ROUTING TELEPHONE CALLS AND CORRESPONDENCE, AND  
COMPOSING ROUTINE CORRESPONDENCE.

SUBSTITUTION: COLLEGE HOURS OR RELATED BUSINESS  
SCHOOL OR VOCATIONAL TRAINING MAY BE SUBSTITUTED  
THROUGH AN ESTABLISHED FORMULA FOR UP TO TWO YEARS  
OF THE REQUIRED EXPERIENCE.

SALARY: PAY GRADE 009 \$22,584.00 - \$41,784.00

DEADLINE: SEPTEMBER 28, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
KENNETH CASSIDY  
DMV INVESTIGATIONS, SECURITY, SUPPORT SERVICES  
5707 MACCORKLE AVENUE, SE  
SUITE 200  
CHARLESTON, WV 25317

PLEASE INCLUDE POSTING NUMBER DT1602013 ON APPLICATION

DATE: SEPTEMBER 19, 2016  
DT1602028  
PAGE: 1

OFFICE ASSISTANT III  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF MOTOR VEHICLES  
INVESTIGATIONS, SECURITY, SUPPORT SERVICES  
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: ASSISTS WITH COORDINATING AND MONITORING PROGRAMS  
OR INVESTIGATIONS WITH THE INVESTIGATION, SECURITY  
AND SUPPORT SERVICES UNIT. COORDINATE THE FLEET  
VEHICLES FOR THE DIVISION OF MOTOR VEHICLES. IN  
ADDITION, WILL ASSIST WITH THE COORDINATION OF  
THIRD PARTY SKILLS DRIVING TESTS FOR COMMERCIAL  
DRIVERS LICENSING PROGRAM. RESPONSIBLE FOR THE  
POLICY AND PROCEDURE IMPLEMENTATION, PREPARATION  
AND PRESENTATION OF REPORTS. PERFORMS VARIOUS  
TYPE OF INVESTIGATIONS SUCH AS TITLE FRAUD,  
DRIVER'S LICENSE FRAUD, EMPLOYEE BACKGROUND  
INVESTIGATIONS, INTERNAL AND EXTERNAL CRIMINAL  
COMPLAINTS. ADDITIONAL DUTIES AS REQUIRED. A VALID  
DRIVER'S LICENSE IS REQUIRED. ALL APPLICANTS ARE  
SUBJECT TO A CRIMINAL BACKGROUND INVESTIGATION.

REQUIREMENTS: TRAINING: GRADUATION FROM A STANDARD HIGH SCHOOL  
OR THE EQUIVALENT.  
EXPERIENCE: FOUR (4) YEARS OF FULL-TIME OR  
EQUIVALENT PART-TIME PAID EXPERIENCE PERFORMING  
ROUTINE OFFICE WORK.  
SUBSTITUTION: COLLEGE HOURS, RELATED BUSINESS  
SCHOOL, OR VOCATIONAL TRAINING MAY BE SUBSTITUTED  
THROUGH AN ESTABLISHED FORMULA FOR THE REQUIRED  
EXPERIENCE.

SALARY: PAY GRADE 007 \$20,472.00 - \$37,884.00

DEADLINE: SEPTEMBER 28, 2016

DATE: SEPTEMBER 19, 2016  
DT1602028  
PAGE: 2

TO APPLY:

SEND DIVISION OF PERSONNEL APPLICATION TO:  
KENNETH CASSIDY  
DMV INVESTIGATIONS, SECURITY, SUPPORT SERVICES  
5707 MACCORKLE AVENUE, SE  
SUITE 200  
CHARLESTON, WV 25317

PLEASE INCLUDE POSTING NUMBER DT1602028 ON APPLICATION

DATE: SEPTEMBER 19, 2016  
DT1701126  
PAGE: 1

FINANCIAL REPORTING SPECIALIST I  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
FINANCE & ADMINISTRATION DIVISION  
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: FRSPEC1 - UNDER GENERAL SUPERVISION, THIS POSITION IS ASSIGNED TO THE FINANCIAL REPORTING SECTION OF THE FINANCE AND ADMINISTRATION DIVISION OF THE DOT. RESPONSIBILITIES INCLUDE, BUT ARE NOT LIMITED TO: PREPARATION OF MONTHLY TRIAL BALANCES; DEVELOPING AND MAINTAINING VARIOUS SPREADSHEETS, RECONCILIATIONS AND MONTHLY ADJUSTING ENTRIES; MAINTAINING THE SOFTWARE AND REPORTS FOR FIXED ASSETS; PREPARATION OF YEAR-END ENTRIES AND AUDITED FINANCIAL STATEMENTS; ASSISTING WITH YEAR-END REPORTS AND THE ANNUAL CAFR; ASSISTING WITH ANNUAL AUDIT PROCESSES; AND THE DEVELOPMENT OR REVISION OF POLICIES AND PROCEDURES. APPLICANT MAY BE ASSIGNED ADDITIONAL DUTIES NOT SPECIFICALLY LISTED ABOVE. KNOWLEDGE OF GAAP FINANCIAL STATEMENT PREPARATION AND GASB PRONOUNCEMENTS IS REQUIRED. WORKING KNOWLEDGE OF EXCEL, WORD, AND WV OASIS IS DESIRABLE. A VALID DRIVER'S LICENSE IS REQUIRED.

REQUIREMENTS: TRAINING: BACHELOR'S DEGREE FROM AN ACCREDITED FOUR-YEAR COLLEGE OR UNIVERSITY WITH AT LEAST 24 HOURS IN ACCOUNTING. PREFERENCE MAY BE GIVEN TO APPLICANTS WITH CPA CERTIFICATION, A MASTER OF PROFESSIONAL ACCOUNTANCY OR A MASTER OF BUSINESS ADMINISTRATION.  
EXPERIENCE: ONE YEAR OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN PREPARING OR AUDITING GAAP BASED AUDITED FINANCIAL STATEMENTS OR MAINTAINING ACCOUNTING SYSTEMS WHICH SUPPORT THE PREPARATION OF GAAP BASED AUDITED FINANCIAL STATEMENTS WHICH INCLUDED SUBSTANTIAL EXPERIENCE WITH APPLICABLE PC SOFTWARE.  
SUBSTITUTION: SUCCESSFUL COMPLETION OF GRADUATE

DATE: SEPTEMBER 19, 2016  
DT1701126  
PAGE: 2

STUDY IN THE ABOVE AREAS MAY BE SUBSTITUTED FOR THE REQUIRED EXPERIENCE ON A YEAR-FOR-YEAR BASIS. MINIMUM QUALIFICATIONS FOR THE DIVISION OF FINANCE

TRAINING: BACHELOR'S DEGREE FROM AN ACCREDITED FOUR-YEAR COLLEGE OR UNIVERSITY, AND MAY REQUIRE 24 HOURS IN ACCOUNTING. PREFERENCE MAY BE GIVEN TO APPLICANTS WITH CPA CERTIFICATION, A MASTER OF PROFESSIONAL ACCOUNTANCE OR A MASTER OF BUSINESS ADMINISTRATION.

EXPERIENCE: ONE YEAR OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN PREPARING OR AUDITING GAAP BASED AUDITED FINANCIAL STATEMENTS OR MAINTAINING ACCOUNTING SYSTEMS WHICH SUPPORT THE PREPARATION OF GAAP BASED AUDITED FINANCIAL STATEMENTS WHICH INCLUDED SUBSTANTIAL EXPERIENCE WITH APPLICABLE PC SOFTWARE.

SUBSTITUTION: SUCCESSFUL COMPLETION OF GRADUATE STUDY IN THE ABOVE AREAS MAY BE SUBSTITUTED FOR THE REQUIRED EXPERIENCE ON A YEAR-FOR-YEAR BASIS.

SALARY: PAY GRADE 015 \$31,164.00 - \$57,660.00

DEADLINE: SEPTEMBER 28, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
KEITH CHAPMAN  
FINANCE & ADMINISTRATION DIVISION, ACTING DIRECTOR  
1900 KANAWHA BLVD., EAST  
BLDG 5 ROOM A-237  
CHARLESTON, WV 25305

PLEASE INCLUDE POSTING NUMBER DT1701126 ON APPLICATION

DATE: SEPTEMBER 19, 2016  
DT1701129  
PAGE: 1

TRANSPORTATION WORKER 2  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
TRAFFIC ENGINEERING DIVISION  
KANAWHA

SCHEDULE: DAY SHIFT            UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2CW - UNDER GENERAL SUPERVISION, WILL  
PERFORM TASKS RELATIVE TO SIGN PRODUCTION IN THE  
CENTRAL SIGN SHOP. UNLOADING AND STOCKING RAW  
MATERIALS, CUTTING AND PUNCHING ALUMINUM SIGN  
BLANKS, APPLYING REFLECTIVE SHEETING TO SIGN  
BLANKS, PREPARING AND CLEANING INK SCREENS FOR  
SIGN PRINTING, PRINTING SIGNS USING INK SCREENING  
EQUIPMENT, ASSIST IN VERIFYING INVENTORY, MINOR  
SHOP MAINTENANCE ACTIVITIES, MINOR MAINTENANCE  
ON SHOP EQUIPMENT, OPERATION OF FORK TRUCK,  
MAN-LIFTS AND ELECTRIC PALLET MOVERS AND  
DELIVERY OF MATERIALS TO DISTRICT SIGN SHOPS (IF  
ASSIGNED TO THE EMPLOYEE, STATEWIDE TRAVEL IS  
REQUIRED AND CDL LICENSE REQUIRED WITHIN 4  
MONTHS OF EMPLOYMENT).

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.  
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT  
PART-TIME PAID OR NON-PAID EXPERIENCE IN  
AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT  
OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL  
WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS  
OF FULL-TIME OR EQUIVALENT PART-TIME PAID  
EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL  
CONSTRUCTION.  
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN  
APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE  
MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE  
SUBSTITUTED FOR ONE YEAR OF THE REQUIRED  
EXPERIENCE.  
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF  
EQUIPMENT OPERATION: EQUIPMENT OPERATION  
CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS  
LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL  
SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS

DATE: SEPTEMBER 19, 2016  
DT1701129  
PAGE: 2

EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE. SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.

SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H \$10.55 - \$18.69

DEADLINE: SEPTEMBER 28, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
CINDY CRAMER  
WVDOH - TRAFFIC ENGINEERING DIVISION  
CAPITOL COMPLEX  
BLDG 5, ROOM A-550  
CHARLESTON, WV 25305

PLEASE INCLUDE POSTING NUMBER DT1701129 ON APPLICATION

DATE: SEPTEMBER 19, 2016  
DT1700126  
PAGE: 1

TRANSPORTATION WORKER 2  
CLASSIFIED POSITION VACANCIES 002

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT ONE  
I-64, SECTION 2 HEADQUARTERS  
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2EQOP - AN EMPLOYEE IN THIS CLASSIFICATION WORKS UNDER GENERAL SUPERVISION OPERATING A VARIETY OF EQUIPMENT SUCH AS A FRONT END LOADER, BOOM MOWER, AND TANDEM AXLE TRUCK IN THE CONSTRUCTION AND MAINTENANCE OF HIGHWAYS. THIS POSITION WILL ALSO PERFORM GENERAL LABOR WORK ASSOCIATED WITH HIGHWAYS. MAY BE EXPOSED TO HAZARDOUS WORK CONDITIONS AND INCLEMENT WEATHER. PERFORMS RELATED WORK AS REQUIRED. CDL REQUIRED. PREFERENCE MAY BE GIVEN TO THOSE WITH A CLASS A CDL.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.  
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.  
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.  
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE

DATE: SEPTEMBER 19, 2016  
DT1700126  
PAGE: 2

FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE.  
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY  
MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/  
COMPLETION OF AN APPROVED TRAINING COURSE IN  
SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING  
COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST  
VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE  
REQUIRED EXPERIENCE.

SPECIAL REQUIREMENTS: (1) A VALID MOTOR  
VEHICLE OPERATOR'S LICENSE; (2) A VALID  
CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS  
REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT  
OPERATION, AND MAY BE REQUIRED IN BRIDGE  
MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY  
MAINTENANCE AND BRIDGE MAINTENANCE, AT THE  
DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME  
POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION  
IN THE ASSIGNED AREAS AFTER APPOINTMENT;  
(4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION  
FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION  
AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN  
AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H \$10.55 - \$18.69

DEADLINE: SEPTEMBER 28, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
AARON GILLISPIE  
WVDOH - DISTRICT ONE  
1340 SMITH STREET  
CHARLESTON, WV 25301

PLEASE INCLUDE POSTING NUMBER DT1700126 ON APPLICATION

DATE: SEPTEMBER 19, 2016

DT1600143

PAGE: 1

ACCOUNTING TECHNICIAN III  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT ONE  
DISTRICT COMPTROLLER OFFICE  
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: ACCTEC3 - THE EMPLOYEE IN THIS POSITION WILL WORK UNDER GENERAL SUPERVISION ASSISTING IN THE DAILY OPERATIONS WITHIN THE COMPTROLLER'S OFFICE. DUTIES OF THIS POSITION WILL INCLUDE BUT NOT BE LIMITED TO ASSISTING IN RECONCILIATION AND ADMINISTRATION OF ALL THE PURCHASE CARD ACCOUNTS WITHIN THE DISTRICT, REVIEW AND ANALYSE TRANSACTIONS FOR PROPER ACCOUNTING, ASSIST IN PAYMENT OF ROUTINE BILLS, ASSIST IN THE RECONCILIATION OF INVENTORY, ASSIST IN BUDGET PREPARATION, ASSIST IN MONITORING OF BUDGET ACTIVITIES, PERFORM MONTHLY PURCHASE CARD REVIEWS ON CARDHOLDERS, MONITOR COMPLIANCE WITH PURCHASING CONTRACTS, PREPARATION OF BANK DEPOSITIONS, DAILY TIME ENTRY, TRAVEL RESERVATIONS, COMPLETE JOURNAL VOUCHERS. THIS POSITION WILL BE A PURCHASE CARDHOLDER AND MAY REQUIRE TRAVEL. WILL PERFORM OTHER RELATED DUTIES AS REQUIRED. A VALID DRIVER'S LICENSE IS REQUIRED.

REQUIREMENTS: TRAINING: GRADUATION FROM A STANDARD FOUR-YEAR HIGH SCHOOL OR THE EQUIVALENT.  
EXPERIENCE: THREE YEARS OF FULL-TIME OR EQUIVALENT PART TIME PAID BOOKKEEPING, ACCOUNTING OR RELATED EXPERIENCE.  
SUBSTITUTION: SUCCESSFUL COMPLETION OF COLLEGE-LEVEL ACCOUNTING COURSES FROM AN ACCREDITED COLLEGE OR UNIVERSITY MAY BE SUBSTITUTED AT THE RATE OF THREE SEMESTER HOURS EQUALS SIX MONTHS EXPERIENCE;

OR

SUCCESSFUL COMPLETION OF RELATED BUSINESS SCHOOL OR VOCATIONAL TRAINING MAY BE SUBSTITUTED FOR THE EXPERIENCE THROUGH AN ESTABLISHED FORMULA.

DATE: SEPTEMBER 19, 2016  
DT1600143  
PAGE: 2

SALARY: PAY GRADE 007 \$20,472.00 - \$37,884.00

DEADLINE: SEPTEMBER 28, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
AARON GILLISPIE  
WVDOH - DISTRICT ONE  
1340 SMITH STREET  
CHARLESTON, WV 25301

PLEASE INCLUDE POSTING NUMBER DT1600143 ON APPLICATION

DATE: SEPTEMBER 19, 2016  
DT1700315  
PAGE: 1

TRANSPORTATION WORKER 2  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT THREE  
CORRIDOR D, SECTION 0 HEADQUARTERS  
WOOD

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2EQOP - UNDER GENERAL SUPERVISION, EMPLOYEE WILL OPERATE MEDIUM SIZED EQUIPMENT SUCH AS FRONT END LOADER, GUARDRAIL OR FLAIL MOWER, TANDEM OR SINGLE AXLE DUMP TRUCKS, SNOW PLOW AND SPREADERS USED IN THE MAINTENANCE AND REPAIR OF HIGHWAYS. MAY OPERATE OTHER RELATED HIGHWAY EQUIPMENT AS TRAINING PERMITS. PERFORMS RELATED WORK AS REQUIRED SUCH AS FLAGGING, SHOVELING MATERIALS, CLEANING CULVERTS, MOWING, BRUSH CUTTING, LITTER PICKUP, CLEANING EQUIPMENT, AND JANITORIAL WORK. MAKES MINOR MECHANIC REPAIRS SUCH AS CHANGING TIRES, BLADES, OR FILTERS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. CDL REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.  
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.  
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.  
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS

DATE: SEPTEMBER 19, 2016  
DT1700315  
PAGE: 2

EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE. SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.

SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H \$10.55 - \$18.69

DEADLINE: SEPTEMBER 28, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
JAMES ROTEN  
WVDOH - DISTRICT THREE  
624 DEPOT STREET  
PARKERSBURG, WV 26101

PLEASE INCLUDE POSTING NUMBER DT1700315 ON APPLICATION

DATE: SEPTEMBER 19, 2016

DT1700317

PAGE: 1

HIGHWAY EQUIPMENT SUPERVISOR I  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT THREE  
DISTRICT EQUIPMENT SHOP  
WOOD

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: HES 1 - UNDER LIMITED SUPERVISION, EMPLOYEE WILL SUPERVISE THE MECHANICS, EQUIPMENT OPERATORS, AND OTHER PERSONNEL IN THE TECHNICAL FUNCTIONS RELATED TO THE REPAIR AND MAINTENANCE OF VEHICLES AND EQUIPMENT AT THE DISTRICT EQUIPMENT SHOP. WILL SCHEDULE AND REVIEW WORK ASSIGNMENTS. WILL ENSURE COMPLIANCE AND DEVELOP PREVENTIVE MAINTENANCE SCHEDULES. WILL COORDINATE THE REPAIR AND TRANSPORTING OF VEHICLES AND HEAVY EQUIPMENT TO/FROM THE SHOP AND WORK SITE. WILL REVIEW WORK ORDERS. MUST BE AVAILABLE FOR SRIC AND/OR EMERGENCY CALL OUTS. PERFORM RELATED DUTIES AS REQUIRED. THIS POSITION REQUIRES TRAVEL THEREFORE A VALID DRIVER'S LICENSE REQUIRED. PREFERENCE MAY BE GIVEN TO THOSE WITH A VALID CDL.

REQUIREMENTS: TRAINING: GRADUATION FROM A STANDARD HIGH SCHOOL OR THE EQUIVALENT.  
EXPERIENCE: SIX YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN VEHICLE AND HIGHWAY EQUIPMENT REPAIR IN A TRANSPORTATION OR HIGHWAY CONSTRUCTION SETTING, OR EXPERIENCE IN HEAVY EQUIPMENT PARTS MANAGEMENT OR EXPERIENCE IN PURCHASING, PROCUREMENT, OR INVENTORY CONTROL OF VEHICLE AND HIGHWAY EQUIPMENT OR AS AN AUTOMOTIVE SERVICE MANAGER INCLUDING TWO YEARS IN A GENERAL SUPERVISORY CAPACITY.  
SUBSTITUTION: ONE YEAR OF EXPERIENCE AS A HIGHWAY EQUIPMENT SPECIALIST MAY BE SUBSTITUTED FOR THE REQUIRED SUPERVISORY EXPERIENCE.

SALARY: PAY GRADE 012 \$26,160.00 - \$48,396.00

DEADLINE: SEPTEMBER 28, 2016

DATE: SEPTEMBER 19, 2016  
DT1700317  
PAGE: 2

TO APPLY:

SEND DIVISION OF PERSONNEL APPLICATION TO:  
JAMES ROTEN  
WVDOH - DISTRICT THREE  
624 DEPOT STREET  
PARKERSBURG, WV 26101

PLEASE INCLUDE POSTING NUMBER DT1700317 ON APPLICATION

DATE: SEPTEMBER 19, 2016  
DT1700505  
PAGE: 1

TRANSPORTATION ENGINEERING TECHNICIAN TRAINEE  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT 5  
DISTRICT 5 CONSTRUCTION  
BERKELEY GRANT HAMPSHIRE HARDY  
JEFFERSON MINERAL MORGAN

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TRETTR - SERVES IN A TRAINING CAPACITY LEARNING BASIC CONCEPTS OF MATERIALS USED IN HIGHWAY CONSTRUCTION AND MAINTENANCE. PERFORMS BASIC SAMPLING AND FIELD TESTING MATERIALS USING STANDARD METHODS AND TESTS. PARTICIPATES IN A TRAINING PROGRAM REQUIRING 180 TECHNICIAN DEVELOPMENT HOURS. MUST OBTAIN AT LEAST ONE MATERIALS CERTIFICATION IN EITHER COMPACTION, CONCRETE AGGREGATE OR ASPHALT WITHIN TWO YEARS OF EMPLOYMENT. A VALID DRIVER'S LICENSE IS REQUIRED. PERFORMS RELATED WORK AS REQUIRED.

REQUIREMENTS: TRAINING: HIGH SCHOOL GRADUATION OR EQUIVALENT.  
SPECIAL REQUIREMENT: POSSESSION OF A VALID DRIVER'S LICENSE.

SALARY: PAY GRADE 008 \$21,504.00 - \$39,792.00

DEADLINE: SEPTEMBER 28, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
J. LEE THORNE  
WVDOH - DISTRICT FIVE  
US 50 - PO BOX 99  
BURLINGTON, WV 26710

PLEASE INCLUDE POSTING NUMBER DT1700505 ON APPLICATION

DATE: SEPTEMBER 19, 2016

DT1700801

PAGE: 1

TRANSPORTATION WORKER 4  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT 8  
DISTRICT EQUIPMENT SHOP  
RANDOLPH

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW4WELD - UNDER LIMITED SUPERVISION, AT THE ADVANCED LEVEL PERFORMS SPECIALIZED SKILLED WORK IN THE REPAIR OF HIGHWAY MAINTENANCE EQUIPMENT AND VEHICLES USING GAS AND ELECTRICAL WELDERS, TORCHES AND OTHER WELDING EQUIPMENT. MAINTAINS WELDING EQUIPMENT, CHECKS PRESSURE GAUGES AND VALVES TO ENSURE ADHERENCE TO SAFETY PROCEDURES. CHECKS WORK AREA PERIODICALLY FOR PRESENCE OF VOLATILE GASES AND TOXIC FUMES. REPAIRS EQUIPMENT IN THE FIELD BY WELDING METAL COMPONENTS TOGETHER TO ALLOW CONTINUED OPERATION OF MACHINERY. INSPECTS WORK FOR ACCURACY AND COMPLETENESS ACCORDING TO PLANS AND SPECIFICATIONS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. PERFORMS RELATED WORK AS REQUIRED. SPECIAL REQUIREMENT MUST BE CERTIFIED THROUGH THE DEPARTMENT OF TRANSPORTATION WELDER CERTIFICATION PROGRAM OF THE DIVISION OF HIGHWAYS. CDL IS REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.  
EXPERIENCE: SIX YEARS OF EXPERIENCE IN WELDING, BRIDGE CONSTRUCTION/REPAIR, HIGHWAY EQUIPMENT REPAIR, CORE DRILLING, OIL GAS DRILLING, THE OPERATION OF DRILLING EQUIPMENT OR AUGERS, OR HEAVY EQUIPMENT OPERATION.  
SPECIAL REQUIREMENT: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE MAY BE REQUIRED AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) COMPLETION OF THE CERTIFIED MECHANIC OR DEPARTMENT OF TRANSPORTATION WELDER CERTIFICATION PROGRAM OF THE DIVISION OF HIGHWAYS; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION

DATE: SEPTEMBER 19, 2016  
DT1700801  
PAGE: 2

FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION  
AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN  
AIR ACT ON REFRIGERANT RECYCLING.  
PROMOTIONAL ONLY: SIX YEARS OF COMBINED  
EXPERIENCE IN BRIDGE CONSTRUCTION/REPAIR  
AND/OR WELDING AND CERTIFICATION AS A WELDER  
BY THE DIVISION OF HIGHWAYS MAY SUBSTITUTE  
FOR THE REQUIRED SIX YEARS OF WELDING EXPERIENCE.

SALARY: PAY GRADE 15H \$12.37 - \$22.49

DEADLINE: SEPTEMBER 28, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
JAMES A. ROSSI  
WVDOH - DISTRICT EIGHT  
PO BOX 1516  
ELKINS, WV 26241

PLEASE INCLUDE POSTING NUMBER DT1700801 ON APPLICATION

DATE: SEPTEMBER 19, 2016  
DT1700802  
PAGE: 1

BRIDGE SAFETY INSPECTOR III  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT 8  
DISTRICT 8 BRIDGE DEPARTMENT  
RANDOLPH

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: BRSFIN3-UNDER LIMITED SUPERVISION, WILL PERFORM ADVANCED LEVEL BRIDGE SAFETY INSPECTION WORK AS A MEMBER OF A HIGHWAY BRIDGE SAFETY INSPECTION TEAM. LEADS AND PERFORMS STRENUOUS MANUAL LABOR IN RIGGING SCAFFOLDING AND LADDERS TO ACCESS BRIDGE STRUCTURES; INSTALL AND PROVIDE TRAFFIC CONTROL AT BRIDGES, DOCUMENT STRUCTURAL DATA INCLUDING DETAILED DRAWINGS AND REPORTS. PERFORM REQUIRED INSPECTION OF STRUCTURE AND RIVERBED CONDITIONS; DOCUMENT FINDINGS AS PART OF AN EVALUATION PROGRAM TO DETERMINE STRUCTURAL INTEGRITY AND SAFETY OF STATE HIGHWAY BRIDGES. THE WORK REQUIRES STRENUOUS PHYSICAL LABOR. HAZARDOUS WORKING CONDITIONS INVOLVE CLIMBING ON THE SUPERSTRUCTURE AND SUBSTRUCTURE OF BRIDGES AND REQUIRED TO RIDE IN LIFTING DEVICE TO INSPECT TALL STRUCTURES. WORK MAY INVOLVE EXPOSURE TO SEVERE WEATHER CONDITIONS, EMERGENCY CALL OUT AND EXTENDED HOURS. WILL USE LAPTOP COMPUTER TO ASSIST IN WRITING INSPECTION REPORTS AND UPDATING DATA BASES, USING MICROSOFT OFFICE PRODUCTS; USE COMPUTER AIDED DRAFTING SOFTWARE TO DRAFT BRIDGE STRUCTURES AND THEIR DETERIORATION; ABILITY TO READ AND UNDERSTAND CONSTRUCTION PLANS; LEADS AND HELP TRAIN LOWER LEVEL BRIDGE INSPECTORS; LEADS A BRIDGE INSPECTION TEAM AND SIGNS REPORTS ON OCCASION AS NEEDED; THIS POSITION REQUIRES TRAVEL OR MAY REQUIRE TRAVEL AND THEREFORE A VALID DRIVER'S LICENSE IS REQUIRE. PERFORM RELATED WORK AS REQUIRED.

REQUIREMENTS: TRAINING: EDUCATION EQUIVALENT TO GRADUATION FROM A STANDARD FOUR-YEAR HIGH SCHOOL.  
EXPERIENCE: FIVE YEARS OF FULL-TIME OR EQUIVALENT PAID PART-TIME EXPERIENCE IN BRIDGE SAFETY

DATE: SEPTEMBER 19, 2016  
DT1700802  
PAGE: 2

INSPECTION.

SUBSTITUTION: AN ASSOCIATE DEGREE IN ENGINEERING FROM A REGIONALLY ACCREDITED COLLEGE OR UNIVERSITY MAY BE SUBSTITUTED FOR 1 (ONE) YEAR OF EXPERIENCE.

SPECIAL REQUIREMENTS: SUCCESSFUL COMPLETION OF A TRAINING COURSE BASED ON THE FEDERAL HIGHWAY ADMINISTRATION'S "BRIDGE INSPECTOR'S TRAINING MANUAL" AND A SATISFACTORY SCORE ON THE DIVISION OF HIGHWAY'S "BRIDGE INSPECTOR'S CERTIFICATION TEST" IS REQUIRED. POSSESSION OF A VALID DRIVER'S LICENSE.

NOTE: CERTIFICATION AS AN TRANSPORTATION ENGINEERING TECHNICIAN BY THE TRANSPORTATION ENGINEERING PREFERENCE FOR PROMOTIONAL PURPOSES.

SALARY: PAY GRADE 014 \$29,400.00 - \$54,396.00

DEADLINE: SEPTEMBER 28, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
JAMES A. ROSSI  
WVDOH - DISTRICT EIGHT  
PO BOX 1516  
ELKINS, WV 26241

PLEASE INCLUDE POSTING NUMBER DT1700802 ON APPLICATION

DATE: SEPTEMBER 19, 2016  
DT1701008  
PAGE: 1

TRANSPORTATION WORKER 3  
CLASSIFIED POSITION VACANCIES 002

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT 10  
WYOMING COUNTY HEADQUARTERS  
WYOMING

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW3EQOP - UNDER LIMITED SUPERVISION, OPERATES A VARIETY OF HEAVY MOTORIZED EQUIPMENT USED IN THE MAINTENANCE AND REPAIR OF HIGHWAYS. THIS WILL/MAY INCLUDE GRADERS AND BACKHOES. MAY OPERATE FRONT ENDLOADERS, TANDEM AXLE TRUCK, MOWER, ROLLER, AND SRIC EQUIPMENT. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. CLASS A CDL MAY BE GIVEN PREFERENCE. CERTIFICATION MAY BE REQUIRED FOR HACKHOE. PERFORMS RELATED WORK AS REQUIRED SUCH AS FLAGGING, SHOVELING MATERIAL, CLEANING CULVERTS, MOWING, BRUSH CUTTING, LITTER PICKUP AND CLEANING EQUIPMENT. PERFORMS OTHER DUTIES AS REQUIRED. CDL REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.  
EXPERIENCE: FOUR YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE WORK OR METAL WORK OR IN BUILDING EQUIPMENT REPAIR INCLUDING WORK IN HEATING, VENTILATION AND COOLING; (OR) TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EMPLOYMENT IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION;  
(OR) TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN CORE DRILLING, OIL OR GAS DRILLING OR SURFACE MINING REQUIRING THE OPERATION OF DRILLING EQUIPMENT OR AUGER;  
(OR) TWO YEARS AS A TRANSPORTATION WORKER II-BRIDGE MAINTANANCE WORKER.  
CREW CHIEF ONLY: THREE YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN HIGHWAY CONSTRUCTION OR HIGHWAY MAINTENANCE, OR BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.

DATE: SEPTEMBER 19, 2016  
DT1701008  
PAGE: 2

SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.

SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR, HIGHWAY MAINTENANCE, AND CORE DRILLING AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREA AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 12H \$11.41 - \$20.11

DEADLINE: SEPTEMBER 28, 2016

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
TOM CAMDEN  
WVDOH - DISTRICT TEN  
270 HARDWOOD LANE  
PRINCETON, WV 24740

PLEASE INCLUDE POSTING NUMBER DT1701008 ON APPLICATION