

# **SASHTO 2016 Trade Show Booth Registration**

**August 27-30, 2016  
The Greenbrier  
White Sulphur Springs, West Virginia**

## **Dates and Times:**

Monday, August 29, 2016 – 7:30 a.m. to 4:30 p.m.

Tuesday, August 30, 2016 – 7:30 a.m. to 3:30 p.m.

**Location:** Governor's Hall – Mountain Room

**Trade Show Booth Registration Fee:** \$4,000

## **Trade Show Booth includes:**

- One – 10'x10' Booth
- One – 8' x 24" Draped Table
- Two Chairs
- One Wastebasket
- Pipe and Drape (8' Back Wall with 3' Side Drapes)
- Accessibility to Electricity
- Standard Sign with Company Name
- Name and Booth Number
- 2 Full Conference Delegate Registrations\*
- Carpet
- Standard Wi-Fi\*\*

*\*Additional staff members may work the booth, but are required to register as full, paying delegates*

*\*\*T-1 Line, for video streaming, is available for an extra charge of \$200 installation and \$50 per day, per line, access fee.*

**Please send your completed forms, along with payment, to SASHTO 2016, c/o Lori Suite – WVDOT, Building Five, Room A-048, 1900 Kanawha Boulevard, East, Charleston, West Virginia 25305. Note that booths will not be reserved until payment is received.**

**Registration**

Contact Name: \_\_\_\_\_ Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address Two: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Briefly describe your company's service or product:

Name to be placed on booth sign: \_\_\_\_\_

Please see booth layout and indicate your preferences for booth space below. *NOTE: Booth space will be assigned on a first come, first served basis.*

1<sup>st</sup> Choice: \_\_\_\_\_ 2<sup>nd</sup> Choice: \_\_\_\_\_ 3<sup>rd</sup> Choice: \_\_\_\_\_

I would like a T-1 Line for video streaming

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## ***Delegate One***

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Name as it should appear on badge: \_\_\_\_\_

Email Address: \_\_\_\_\_

Work Number: \_\_\_\_\_

Cell Number: \_\_\_\_\_

ADA Needs: \_\_\_\_\_

Interpreter Required:

Hotel Preference:

***Please note that all hotel reservations will be made by representatives from the West Virginia Department of Transportation's (WVDOT) SASHTO 2016 Registration Committee. Be assured that we will make every effort to reserve a room at your preferred hotel; however, selecting your hotel preference above does not guarantee a reservation at your preferred hotel. All reservations will be made on a first come, first served basis, and delegates must be registered and payment received before a hotel reservation can be made. You will be contacted by a WVDOT SASHTO 2016 Registration Committee representative with detailed information on your hotel reservation once this form is completed and payment is received.***

Please indicate all of the following events that you plan on attending:

Sunday Opening Reception

Monday Breakfast

Monday Lunch

Tuesday Breakfast

Tuesday Lunch

Tuesday Closing Reception

## ***Delegate Two***

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Name as it should appear on badge: \_\_\_\_\_

Email Address: \_\_\_\_\_

Work Number: \_\_\_\_\_

Cell Number: \_\_\_\_\_

ADA Needs: \_\_\_\_\_

Interpreter Required:

Hotel Preference:

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