DMV-1L
Rev. 06/00

STATE OF WEST VIRGINIA
DEPARTMENT OF TRANSPORTATION
DIVISION OF MOTOR VEHICLES
CHARLESTON, WV 25317

FOR DEPARTMENT USE ONLY
CLASS _____
NUMBER _____
EXP. DATE _____

Application for a Certificate of Title for a Leased Motor Vehicle

TYPE OR PRINT IN BLUE OR BLACK INK

MAKE CHECKS PAYABLE TO DIVISION OF MOTOR VEHICLES

The Owner(s) of the following Vehicle make application for a Certificate of Title for that Vehicle and for that Purpose State the Following:

LESSOR'S NAME _____
Name of purchaser to be written plainly and exactly as it is to appear on the Certificate of Title

C/O LESSEE'S NAME _____

LESSOR'S ADDRESS _____

_____
Please include: Number Street City or Town County State Zip Code

VEHICLE DESCRIPTION

MAKE _____ YEAR _____ V.I.N. _____

STYLE OF BODY [ ] WEIGHT [ ] [ ]

Odometer Reading [ ] (No Tenths)

Passenger vehicle only
* Does not include Personal Property Tax

TRUCKS (Requested GVW)

LEASE PERMIT # [ ] BASE LEASE PAYMENT [ ] TERM [ ] TAX [ ]

TRADE-IN DESCRIPTION

_____ _____ _____ _____
MAKE YEAR SERIAL NUMBER WEST VIRGINIA TITLE NUMBER

_____ _____
CASH DOWN OR REBATE 5 PER CENT

Registration Plate Transferred from: (Send copy of registration card both sides)

_____
Make of Vehicle Weight Serial Number License Number

LIENS AND ENCUMBRANCES

1. NAME _____ Amount _____
Name of Lienholder

Address_____ Kind of Lien _____ Date _____
Street City State ZIP C/S/C D/T S/A

I hereby state that there is a motor vehicle liability policy in effect on the described vehicle in accordance with the provisions of the West Virginia Motor Vehicles Laws and certify that the statements made are true and correct to the best of my knowledge and belief under penalty of false swearing. West Virginia Motor Vehicle Law § 17A-9-1; Farudulent Applications.

Effective Date of Insurance Policy: From _____ to _____

Name of Insurance Company _____

Name of Insurance Agent _____

Insurance Policy Number_____

TITLE OF APPLICATION MUST BE SIGNED BY OWNER

(X)_____
PRINT COMPANY NAME

(X)_____
OWNER'S SIGNATURE

INSURANCE MUST BE IN EFFECT WHEN APPLICATION IS RECEIVED.

*** A Power of Attorney must be provided if Not signed by the owner themselves**

DEALER CERTIFICATION

This is to certify that the above described vehicle was acquired from _____

Month _____ day _____ year _____ and leased to the above-named lessor on month _____ day _____ year _____. The undersigned dealer further certifies that the lease payment, term and tax are true and correct and that the Federal Odometer Regulation has been satisfied. **Federal Regulations Require You to State the Odometer Mileage Upon Transfer** of Ownership.

I certify to the best of my knowledge that the odometer reading is _____ and reflects the actual mileage of the vehicle unless one of the following statements is checked

☐ *1. The mileage stated is is excess of its mechanical limits.*

☐ *2. The odometer reading is not the actual mileage.* **WARNING – ODOMETER DISCREPANCY.**

Dealer Name _____ Address _____

Signature (X) _____ Dealer Number _____

PROCEDURE TO TITLE A LEASED MOTOR VEHICLE (NEW – NEVER BEEN TITLED)

1) *DMV-1l – completed by dealer
2) MSO Certificate of Origin – properly reassigned by dealer.
3) **Fees**: $10.00 Title, $5.00 Lien (if applicable) and plate fee (see chart below).
4) Odometer Disclosure Statement – DMV-43
5) Copy of lease agreement
6) Power of Attorney for dealership.

*** Must contain leasing company's permit number**

OUT-OF-STATE TRANSFER OF A TITLE LEASED VEHICLE – (NO LIEN)

1) Out-of-state title.
2) *DMV-1L
3) Odometer Disclosure – DMV-43
4) **Fees**: $10.00 title fee, plate fee (see chart below).
5) Copy of lease agreement.
6) Power of Attorney to allow lessee to sign for lessor

*** Must contain leasing company's permit number**

OUT-OF-STATE TRANSFER OF A TITLED LEASED VEHICLE (WITH A LIEN)

1) A letter from the lienholder stating they are holding the lessee's title, along with a copy of the title.
2) *DMV-1L
3) Odometer disclosure – DMV-43
4) Fees: $10.00 title fee, $5.00 lien fee and plate fee (see chart below).
5) Power of Attorney
6) Copy of lease agreement

*** Must contain leasing company's permit number**

TRANSFER OF OWNERSHIP OF A VEHICLE ALREADY TITLED IN WEST VIRGINIA TO A LEASING COMPANY

1) West Virginia title, properly reassigned.
2) Copy of lease agreement
3) Fees: $10.00 title, $5.00 lien (if applicable) and plate fee (see chart below)
4) Odometer disclosure – DMV-43
5) Power of Attorney (if applicable)
6) *DMV-1L

*** Must contain leasing company's permit number**

REGISTRATION FEES

Class A - $30.00 for:
Cars
Trucks 8,000 lbs. or less

INFORMATION

Print in ink or type.

DO NOT MAIL CASH

Mail check or money order.
Make payable to DMV.

Fee includes $1.00 litter fee and the Any check which is not honored for payment will result in a $10.00 service charge.
$.50 insurance fee.

Be certain you have completed the application, including signatures.

When transferring plates (must be in same name) the fee is $5.50 plates must be valid.

All titles with liens are mailed directly to the lienholder.

For additional information call 558-3621 or toll-free 1-800-642-9066.

Mail to:
Department of Transportation
Division of Motor Vehicles
Leasing Section
1800 Kanawha Boulevard, East, Building 3
Charleston, West Virginia 25317