



West Virginia Travel Card

Card Application - Individual Billing

Please Type or Print All Information

Applicant Information

Name (First/Middle/Last)

Home Address - Street		Billing Address - Street (if different from home address)
Home Address - 2nd Line		Billing Address - 2nd Line
City - State - Zip		Billing Address - 3rd Line
Telephone Numbers (include area code)		City - State - Zip
Business ()	Home ()	
Social Security Number	Date of Birth (MM-DD-YY)	Mother's Maiden Name
Applicant's Position/Title		Gross Annual Income
E-Mail Address		

Applicant Signature

Applicant requests that he/she be issued a United Bank Travel Card and authorizes the State of West Virginia and United Bank, Inc. to exchange information concerning the Applicant, including whether or not a United Bank card was issued. Applicant authorizes United Bank to obtain credit information concerning the Applicant. In consideration of the issuance to and use of the United Bank card by the Applicant, the Applicant agrees to assume liability in accordance with the applicable United Bank Travel Card for all charges incurred by use of the United Bank card issued to the Applicant. I understand that this Travel Card is to be used for official use only for the State of West Virginia business.

Applicant Signature	Date	Manager/Supervisor Signature	Date
X		X	

State of West Virginia Information and Authorization (for official use only)

Name of Organization Requesting Issuance of Card (this information will appear on the card and is limited to 21 characters)

Address of Organization - Street

City - State - Zip	Applicant's Estimated Monthly Travel Expenses \$
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Management Information (Completed by Travel Coordinator / Manager)

Field 1	Field 2	Field 3	Field 4	Field 5

Travel Coordinator / Manager Name (please print)	Date
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Authorization Signature
X

UB-0001G (01/03)

Credit Line Requested \$ _____

Cash Advance / ATM Access Yes No

Restrictions(if any) Daily _____ Monthly _____
AMT or % AMT or %

Travel Related Business Purchases Only Yes No
(Hotel / Motel / Restaurant / Vehicle Rental / Gas / Airlines / etc.)

Retail Purchases Allowed? Yes No
(Auto Parts / Office Supply Store / Discount Merchandise / etc.)

For Bank Use Only Application ID	Credit Limit
Account #	Authorization Strategy

Member FDIC