

Teletcopy

BROWN ASPHALT PAVING CO. INC.

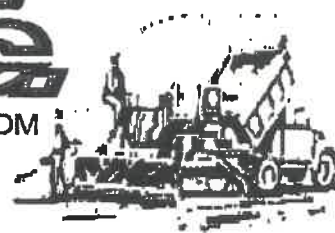
WWW.BROWNASPALT.COM

P.O. BOX 206 * PARKERSBURG, W. VA. 26102-0206

1340 STAUNTON TURNPIKE

PHONE (304) 428-2982 IF NO ANSWER (304) 482-4564 OR (304) 482-8992

FAX 428-8901



WV CONTRACTORS LICENSE #WV003895

Date: 6/6/23

Teletcopy To: WV DEPT OF TRANSPORTATION
(Company)

JERRY RUSH
(Name)

304-558-0047
(Telecopier number)

From: TAMMY WHITE

Re: RFQ - DMV23-4

NUMBER OF PAGES (INCLUDING COVER SHEET) _____

COMMENTS:

Bid Documents - Rfq Dmv2300000004

PLEASE CALL TAMMY WHITE AT (304) 428-2982 IF THERE ARE ANY QUESTIONS .

ORIGINAL WILL NOT BE SENT BY _____ REGULAR MAIL
_____ CERTIFIED MAIL
_____ UPS-OVERNIGHT

THIS FACSIMILE IS FOR THE USE OF THE INDIVIDUAL OR ENTITY NAMED ABOVE. IF THE READER OF THIS MESSAGE IS NOT THE INTENDED RECIPIENT, YOU ARE HEREBY NOTIFIED THAT THE DISSEMINATION, DISTRIBUTION, OR COPYING OF THIS COMMUNICATION IS STRICTLY PROHIBITED. IF YOU HAVE RECEIVED THIS COMMUNICATION IN ERROR, PLEASE NOTIFY US IMMEDIATELY BY TELEPHONE AND RETURN THE ORIGINAL MESSAGE TO US AT THE ABOVE ADDRESS VIA THE U.S. POSTAL SERVICE. THANK YOU

FAX NUMBER (304) 428-8901

JUN 6 '23 AM 11:39
REC'D BUDGET - PROCURE



State of West Virginia
Agency Request for Quote

Proc Folder: 1217658		Reason for Modification:	
Doc Description: Addendum 1_Paving of Parking Lot and Motorcycle Track		Addendum No. 01	
Proc Type: Agency Purchase Order			
Date Issued	Solicitation Closes	Solicitation No	Version
2023-06-01	2023-06-08 14:30	ARFQ 0802 DMV2300000004	2

BID RECEIVING LOCATION

BUDGET & PROCUREMENT
DIVISION OF HIGHWAYS
BLDG 5, RM A-317
1900 KANAWHA BLVD E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code: 000000202988
Vendor Name: Brown Asphalt Paving Co., Inc
Address: PO Box 206
Street:
City: Parkersburg
State: WV **Country:** USA **Zip:** 26102
Principal Contact: Tammy White
Vendor Contact Phone: 304.428.2982 **Extension:** —

FOR INFORMATION CONTACT THE BUYER

Jerry D Rush
304-414-6683
jerry.d.rush@wv.gov

Vendor Signature X *Tammy White* **FEIN#** 55-0567349 **DATE** 6/6/2023

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum 1 is issued for the following reasons:

1. To attach pre-bid sign in sheet.
2. To attach the vendor questions and responses.
3. to attach bond documents.

No other changes

INVOICE TO		SHIP TO	
DIVISION OF MOTOR VEHICLES 5707 MACCORKLE AVE. S.E., SUITE 200		DIVISION OF MOTOR VEHICLES PARKERSBURG DMV	
CHARLESTON	WV	601 LUBECK AVE PARKERSBURG	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Paving of Parking Lot				

Comm Code	Manufacturer	Specification	Model #
72141103			

Extended Description:
 Paving of Parking Lot

INVOICE TO		SHIP TO	
DIVISION OF MOTOR VEHICLES 5707 MACCORKLE AVE. S.E., SUITE 200		DIVISION OF MOTOR VEHICLES PARKERSBURG DMV	
CHARLESTON	WV	601 LUBECK AVE PARKERSBURG	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Paving of Motorcycle Track				

Comm Code	Manufacturer	Specification	Model #
72141103			

Extended Description:
 Paving of Motorcycle Track

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Mandatory Pre-Bid Meeting 10:00 A.M.	2023-05-23
2	Technical Question Deadline 10:00 A.M.	2023-05-29

SOLICITATION NUMBER: ARFQ DMV2300000004
Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

Addendum 1 is issued for the following reason:

1. To attach pre-bid sign in sheet.
2. To attach vendor questions with agency responses.

No other changes

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

Pre-Bid Sign-In Sheet

Solicitation Number: RFQ DW 23 19
 Date of Pre-Bid Meeting: 5-22-2023 9:00am
 Location of Prebid Meeting: Procurement

Please Note:
 Vendors must sign-in on this sheet to verify attendance at the Pre-Bid meeting.
 Failure to legibly sign in may be grounds for declaring a vendor ineligible to bid.
 For further verification, please also provide a business card if possible.

Firm Represented*	Rep Name (Printed):	Firm Address:	Telephone #:	Fax #:	Email:
Brown Asphalt Inc	Tammy White	PO Box 206 Pouy, WV 26152	304-428-2982	304-462-8901	info@brownasphalt.com
Kelly Paving	Roger Thomas	P O Box 306 W. L. Winstown W	304-924-2393	740-373-6505	rtthomas@stellyfund Sands.com
Asphalt Contractors	Scott Following	20 Dixon Oak Rd. Leakette WV 25535	304-360-7934	304-697-2556	sfollowing@asphaltstewart.com
WV Paving	Roger White	850 Charles Ave Dunbar WV 26041	601-200-6110	601-209-3551	white@wvpaving.com

*One Vendor Per Representative - No one individual is permitted to represent more than one vendor at the pre-bid meeting. Any individual that does attempt to represent two or more vendors will be required to select one vendor to which the individual's attendance will be attributed. The vendors not selected will be deemed to have not attended the pre-bid meeting unless another individual attended on their behalf.



1-888-687-2590
Fax (304) 897-2588
www.asphaltcontractors.com
s.followay@asphaltcontractors.com

20 Eriksen Dam Road
Laporte, WV 25535
(304) 657-2510 Office
(304) 380-7834 Mobile



Roger Thomas
Vice President

rtthomas@kellysawing.com

PO. Box 366
Williamstown, WV 26187



304-424-7955/48-373-6305 Office
740-373-6585 Fax
304-488-8719 Mobile

ARFQ 0802 DMV2300000004
PAVING PARKING LOT AND MOTORCYCLE TRACK
Vendor Questions and Agency Response

Q1. I was at the Prebid yesterday 5-23-23 at the DMV located in Parkersburg, WV. During the meeting, it was unclear as to what type of work was actually needing to be quoted. There are several references in this packet that mentions paving of the parking lot and the track. Also, there are mentions of repairing a small area and sealing plus striping of the parking lot and sealing with no striping on the motorcycle track. Can you please clarify the exact items that I am supposed to be pricing for this project?

- A1. PAVED AREA:** Approximately 16 ft x 17.5 ft sized area, next to parking lot entrance will need paved and sealed per specifications. Attached picture for reference.
- PARKING LOT:** The parking lot will need to be cracked filled/repaired and sealed. The parking lot will also need to be striped for parking as per specifications.
- MOTORCYCLE TRACK:** The motorcycle track will need to be cracked filled/repaired and sealed as per the specifications. The motorcycle track will not need any striping.



BID BOND PREPARATION INSTRUCTIONS

AGENCY (A) _____
RFQ/RFP# (B) _____

- (A) WV State Agency (Stated on Page 1 "Spending Unit")
- (B) Request for Quotation Number (upper right corner of page #1)
- (C) Your Business Entity Name (or Individual Name if Sole Proprietor)
- (D) City, Location of your Company
- (E) State, Location of your Company
- (F) Surety Corporate Name
- (G) City, Location of Surety
- (H) State, Location of Surety
- (I) State of Surety Incorporation
- (J) City of Surety's Principal Office
- (K) Minimum amount of acceptable bid bond is 5% of total bid. You may state "5% of bid" or a specific amount on this line in words.
- (L) Amount of bond in numbers
- (M) Brief Description of scope of work
- (N) Day of the month
- (O) Month
- (P) Year
- (Q) Name of Business Entity (or Individual Name if Sole Proprietor)
- (R) Seal of Principal
- (S) Signature of President, Vice President, or Authorized Agent
- (T) Title of Person Signing for Principal
- (U) Seal of Surety
- (V) Name of Surety
- (W) Signature of Attorney in Fact of the Surety

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, (C) _____ of (D) _____ (E) _____ as Principal, and (F) _____ of (G) _____ (H) _____ a corporation organized and existing under the laws of the State of (I) _____ with its principal office in the City of (J) _____, as Surety, are held and firmly bound unto The State of West Virginia, as Obligor, in the penal sum of (K) _____ (\$ (L) _____) for the payment of which, well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the Department of Administration a certain bid or proposal, attached hereto and made a part hereof to enter into a contract in writing for _____ (M) _____

NOW THEREFORE

(a) If said bid shall be rejected, or
 (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the agreement created by the acceptance of said bid then this obligation shall be null and void, otherwise this obligation shall remain in full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety for value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of time within which the Obligor may accept such bid; and said Surety does hereby waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and Surety, or by Principal individually if Principal is an individual, the (N) _____ day of (O) _____, 20 (P) _____.

Principal Seal _____ (Q)
(Name of Principal)

(R) By _____ (S)
(Must be President, Vice President, or Duly Authorized Agent)

(T)
Title

Surety Seal _____ (U)
(Name of Surety)

(V)
Attorney-in-Fact

NOTE 1: Dated Power of Attorney with Surety Seal must accompany this bid bond.

IMPORTANT - Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.

Agency _____
REQ.P.O# _____

BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, _____
of _____, _____, as Principal, and _____
of _____, _____, a corporation organized and existing under the laws of the State of _____
with its principal office in the City of _____, as Surety, are held and firmly bound unto the State
of West Virginia, as Oblige, in the penal sum of _____ (\$ _____) for the payment of which,
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for

NOW THEREFORE,

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal
attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform
the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in
full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no
event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no
way impaired or affected by any extension of the time within which the Oblige may accept such bid, and said Surety does hereby
waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and
Surety, or by Principal individually if Principal is an individual, this _____ day of _____, 20_____.

Principal Seal

(Name of Principal)
By _____
(Must be President, Vice President, or
Duly Authorized Agent)

(Title)

Surety Seal

(Name of Surety)

Attorney-in-Fact

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and
must attach a power of attorney with its seal affixed.

LABOR AND MATERIAL PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS:

That _____
(Contractor name, complete address including ZIP Code and legal title)

as Principal, hereinafter called Contractor, and _____
(Surety name and complete address including ZIP Code)

_____ a corporation organized and existing under
the laws of the State of _____, with its principal office in the City of _____
as Surety, hereinafter called Surety, are held firmly bound unto _____
(Owner name, complete address including ZIP Code and legal title)

in accordance with drawings and specifications prepared by _____
as Obligor, hereinafter called Owner, for the use and benefit of claimants as herein below defined in the amount of _____ Dollars (_____),

for the payment whereof Principal and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, Contractor has by written agreement dated _____ entered into a contract with Owner for

which contract is by reference made a part hereof, and is hereinafter referred to as the CONTRACT.
NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that if Contractor shall, well and truly perform the contract, and shall pay off, satisfy and discharge all claims of subcontractors, laborers, materialmen and all persons furnishing material or doing work pursuant to the CONTRACT and shall save Owner and its property harmless from any and all liability over and above the contract price thereof, between the Owner and the Contractor, for all of such labor and material, and shall fully pay off and discharge and secure the release of any and all mechanics liens which may be placed upon said property by any such subcontractor, laborer or materialmen, then this obligation shall be null and void. Otherwise, it shall remain in full force and effect.

Signed and sealed this * _____ day of _____ 20 _____

Principal Corporate Seal

(Contractor Name) (Seal)

BY: _____ (Seal)
(Must be President, Vice President, Owner, Partner, Manager, Member, or other duly Authorized Agent)

Surety Corporate Seal

(Title)

(Surety)

BY: _____ (Seal)

NOTE: Please attach Power of Attorney.

NOTE: Applicable sections of attached acknowledgments must be completed and returned as part of the bond.

*Power of Attorney must be certified on this date or later.

ACKNOWLEDGMENTS

Acknowledgment by Principal if Individual or Partnership

- 1. STATE OF _____
- 2. County of _____ to-wit:
- 3. I, _____, a Notary Public in and for the
- 4. county and state aforesaid, do hereby certify that _____
whose name is signed to the foregoing writing, has this day acknowledged the same before me in my said county.
- 5. Given under my hand this _____ day of _____ 20 _____
- 6. Notary Seal 7: _____
(Notary Public)
- 8. My commission expires on the _____ day of _____ 20 _____

Acknowledgment by Principal if Corporation

- 9. STATE OF _____
- 10. County of _____ to-wit:
- 11. I, _____, a Notary Public in and for the
- 12. county and state aforesaid, do hereby certify that