



U.S. Department
of Transportation

JUN 2 - 2014

Federal Transit Administration
Region III
1760 Market Street, Suite 500
Philadelphia, PA 19103
215-656-7100
215-656-7260 (fax)

Mr. Robert L. Pennington, P.E.
Director, Program Planning and Administration Division
West Virginia Department of Transportation
1900 Kanawha Boulevard East, Building Five, Room 110
Charleston, West Virginia 25305-0430

Re: West Virginia FY 2014-19 STIP, Amendment #7

Dear Mr. Pennington:

The Federal Transit Administration (FTA) is in receipt of your April 28, 2014 letter requesting an amendment to the West Virginia FY 2014-19 Statewide Transportation Improvement Program (STIP). This amendment adds Operating Assistance, Preventive Maintenance, and Capital Cost for various projects to the Eastern Panhandle Transit Authority (Hagerstown/Eastern Panhandle Metropolitan Planning Organization) projects to the STIP.

In amending the STIP, FTA understands that the appropriate public involvement procedures have been followed, that the STIP remains fiscally constrained and that the subject amendment was developed in accordance with the January 6, 2005 WVDOT/FTA/FHWA STIP Operating Guidelines and 23 CFR 450. Based upon the information provided and our understanding of the project, FTA approves amendment #7 to the West Virginia FY 2014-19 STIP. This approval does not constitute a final commitment of Federal funds. Federal funding for transit projects included in the STIP is finalized upon approval of a grant by FTA.

Any questions concerning this approval should be directed to Michele Deangelis, FTA Region III, at 215-656-7246.

Sincerely,

Vida Morkunas
Director, Office of Planning and Program Development
Federal Transit Administration

cc: Kevin Burgess, FHWA WV Division
Susan O'Connell, WV Division of Public Transit

AMENDMENT #7

Transit Provider/ MPO: Eastern Panhandle Transit Authority (EPTA)
Hagerstown/Eastern Panhandle MPO

Obligation Year/s: FY 2014/ 2015

Project Name: TIP Amendment (Revision 16)

Project Location: Martinsburg WV

Funding: FTA Section 5307 Funds (see the attached TIP)

Project Description:

The Hagerstown/ Eastern Panhandle MPO Interstate Council took action at their regular meeting on April 16, 2014 to amend the WV transit portion of the TIP (sponsored by EPTA) to include their Federal FY 2015 budget. The Amendment also included anticipated funding in the four year TIP budget as well as two following out years. The following projects were included to the FY 2012-2015 TIP: Section 5307 Operating, Section 5307 Capital Assistance, Section 5339 Bus Purchase Program and Section 5307 Planning Assistance.



Hagerstown/Eastern Panhandle Metropolitan Planning Organization

33 W. Washington St., 4th Floor, Suite 402, Hagerstown, MD 21740

Phone: 240-313-2080, Fax: 240-313-2084

www.hepmo.net

April 16, 2014

Ms. Susan O'Connell, Director
 West Virginia Department of Transportation
 Division of Public Transit
 1900 Kanawha Boulevard East
 Building Five – Room A-830
 Charleston, West Virginia 25305

RE: HEPMPO FY 2012-2015 TIP Amendments
 Revision 16

Dear Ms. O'Connell:

Please be advised that the Hagerstown/Eastern Panhandle MPO Interstate Council took action at their regular meeting on April 16, 2014 to amend the WV Transit portion of the TIP sponsored by the Eastern Panhandle Transit Authority (EPTA) to include their Federal FY 2015 budget. The amendments also included anticipated funding in four year TIP budget as well as two following out years. The following projects were included to the FY 2012-2015 TIP:

MPO PROJECT #	PROJECT NAME	FUNDING SOURCE	CHANGE/ADDITION
WVT2014-01	Operating Assistance (Berkeley & Jefferson Co's.)	Section 5307	<u>NEW LINE ITEM</u>
WVT2014-02.1	Capital Assistance – Preventative Maintenance (Berkeley & Jefferson Co's.)	Section 5307	<u>NEW LINE ITEM</u>
WVT2014-02.2	Capital Assistance – Shop Tools (Berkeley & Jefferson Co's.)	Section 5307	<u>NEW LINE ITEM</u>
WVT2014-02.3	Capital Assistance – Computers (Berkeley & Jefferson Co's.)	Section 5307	<u>NEW LINE ITEM</u>
WVT2014-02.4	Capital Assistance – Security Cameras (Berkeley & Jefferson Co's.)	Section 5307	<u>NEW LINE ITEM</u>
WVT2014-02.5	Capital Assistance – Miscellaneous Equipment (Berkeley & Jefferson Co's.)	Section 5307	<u>NEW LINE ITEM</u>



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WVT2014-03	Bus Purchase Program <i>(Berkeley & Jefferson Co's.)</i>	Section 5339	<u>NEW LINE ITEM</u>
WVT2014-04	Planning Assistance – TDP <i>(Berkeley & Jefferson Co's.)</i>	Section 5307	<u>NEW LINE ITEM</u>

Enclosed are updated summary sheets, financial summaries, and the adopting resolution for these amendments. If you have any questions regarding this action, please contact Jill Baker at 240-313-2433.

Sincerely,

Matthew Mullenax
MPO Executive Director

cc: Todd Dorcus, WV DPT
Gregory Bailey, WV DOH
Perry Keller, WV DOH
Cheryl Keyrouse, EPTA

FY 2012-2015 TRANSPORTATION IMPROVEMENT PROGRAM BERKELEY/JEFFERSON COUNTIES, WV TRANSIT PROJECTS (FY 2016 and FY 2017 are shown for information only)														
PROJECT ID. #	ROUTE, LOCATION, AND DESCRIPTION	TOTAL COST (000)	FUND TYPE	PHASE	FUNDING BY FISCAL YEAR							COMMENTS	RESPON. AGENCY	
					Prior	FY2012	FY2013	FY2014	FY2015	FY2016	FY 2017			
REV#: 2 MPO ID: WVT2013-03	Job Access Reverse Commute Grant Grant to help offset operating and capital costs	\$336	LOCAL JARC	Transit Transit		\$78.0 \$78.0		\$89.8 \$89.8					Project ID: Splitting of 'Red Line' service; addition of bus for demand response	EPTA
REV#: 0 MPO ID: WVT2014-01	Operating Assistance Funding for Staff and typical office functions	\$5,219	LOCAL 5307	Transit Transit				\$558.8 \$558.8	\$670.1 \$670.1	\$883.5 \$883.5	\$697.2 \$697.2			EPTA
REV#: 0 MPO ID: WVT2014-02.1	Capital Assistance - Preventative Maintenance Preventative Maintenance for fleet vehicles	\$964	LOCAL 5307	Transit Transit				\$37.7 \$150.8	\$50.6 \$202.6	\$51.7 \$206.6	\$52.7 \$210.8			EPTA
REV#: 0 MPO ID: WVT2014-02.2	Capital Assistance - Shop Tools Purchase of tools to maintain fleet vehicles	\$70	LOCAL 5307	Transit Transit				\$3.4 \$13.6		\$7.4 \$28.7	\$3.2 \$12.8			EPTA
REV#: 0 MPO ID: WVT2014-02.3	Capital Assistance - Computers Purchase of computer hardware for offices	\$18	LOCAL 5307	Transit Transit				\$0.3 \$1.2	\$3.2 \$12.8					EPTA
REV#: 0 MPO ID: WVT2014-02.4	Capital Assistance - Security Cameras Purchase of security cameras for buses and building	\$20	LOCAL 5307	Transit Transit				\$4.0 \$16.0						EPTA

FY 2012-2015 TRANSPORTATION IMPROVEMENT PROGRAM BERKELEY/JEFFERSON COUNTIES, WV TRANSIT PROJECTS (FY 2016 and FY 2017 are shown for information only)												
PROJECT ID. #	ROUTE, LOCATION, AND DESCRIPTION	TOTAL COST (000)	FUND TYPE	PHASE	FUNDING BY FISCAL YEAR						COMMENTS	RESPON. AGENCY
					Prior	FY2012	FY2013	FY2014	FY2015	FY2016		
REV#: 0 MPO ID: WVT2014-02.5	Capital Assistance - Miscellaneous Equipment Purchase of miscellaneous equipment for vehicle fleet	\$13	LOCAL 5307	Transit Transit				\$0.6 \$2.4		\$2.0 \$8.0		EPTA
REV#: 0 MPO ID: WVT2014-03	Bus Purchase Program Purchase of new and replacement fleet vehicles	\$561	LOCAL 5339	Transit Transit				\$95.0 \$980.0		\$8.5 \$33.9	\$9.6 \$34.6	EPTA
REV#: 0 MPO ID: WVT2014-04	Planning Assistance - TDP Funding for TDP updates	\$60	LOCAL 5307	Transit Transit						\$12.0 \$48.0		EPTA

Program. While under the rural program, the Division of Public Transit provided assistance to PanTran with matching funds for capital improvements such as vehicle maintenance and replacements under the FTA §5309 Program. However, since PanTran has been transitioned to a fully funded direct FTA §5307 urban transit system, PanTran will be required to secure more local funding to meet the operating, capital and planning match requirements. Under the urban transit system program status, PanTran recovers 50% of its operating costs less fare revenues and 80% of its capital improvement and preventative maintenance expenses as well as planning expenditures from the FTA funding allocated to them as an urban system. PanTran uses various methods, including advertising and soliciting support from county and municipal governments to offset the remaining funding as required for local match of the FTA program. WVDPT, PanTran and HEPMPO work cooperatively in developing the region's TIP and demonstrating fiscal constraint. See Table 4-2 for detailed funding summaries of this TIP.

**Table 4-2
WV DPT Federal Fund Obligations and Financial Summary
(Funding shown in thousands)**

Funding Source	Prior Encumbrance	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	Totals
Section 5307				\$742.80	\$933.50	\$927.80	\$920.80	\$3,524.90
Section 5339				\$380.00		\$33.90	\$34.60	\$448.50
JARC		\$78.00		\$89.75				\$167.75
Federal Subtotal		\$78.00	\$0.00	\$1,212.55	\$933.50	\$961.70	\$955.40	\$4,141.15
Local Match		\$78.00		\$789.55	\$735.90	\$753.10	\$761.70	\$3,118.25
Grand Total		\$156.00	\$0.00	\$2,002.10	\$1,669.40	\$1,714.80	\$1,717.10	\$7,259.40

Section 4.4 Prior Year Obligated Projects

Listed below are the West Virginia Highway and Transit projects outlined in previous TIP years that have received financial obligation between July 1, 2010 and June 30, 2012:

MPO ID	Project Description	Phase	Year of Obligation	Total Cost (in thousands)
Berkeley County Highways				
B2005-06	Grade Road Overpass Bridge	CON	FY 2012	\$1,031.7
B2008-01	Park Gap Bridge	CON	FY 2012	\$1,275.7
B2008-03	McCubbins Ford Bridge	ENG	FY 2011	\$450
B2008-04	Van Metre Ford Bridge	ENG	FY 2012	\$370
B2008-07	Marlow OP Bridge	CON	FY 2011	\$18,200
B2008-12	Roadway Striping (FY 2011)	CON	FY 2011	\$1,108.2
B2008-20	Cattle Pass Drive	ROW	FY 2011	\$110
B2008-23	D-5 Recall Striping (FY 2011)	CON	FY 2011	\$127.4
B2009-01	Bedington Road	ROW	FY 2011	\$50
B2009-01	Bedington Road	CON	FY 2011	\$453



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RESOLUTION NUMBER 2014 – 11

**A RESOLUTION BY THE HAGERSTOWN/EASTERN PANHANDLE
METROPOLITAN PLANNING ORGANIZATION (HEPMPO)**

AMENDING THE F.Y. 2012-2015 TRANSPORTATION IMPROVEMENT PROGRAM

RECITALS

WHEREAS, the attached project amendments have been proposed by the West Virginia Department of Transportation and the Eastern Panhandle Transit Authority for inclusion in the Hagerstown Eastern Panhandle Metropolitan Planning Organization's (HEPMPO) FY 2012-2015 TIP; and

WHEREAS, the proposed amendments have been determined to be either programmatically exempt for the purpose of Air Quality Conformity or have been previously considered in the Regional Air Quality Conformity Analysis approved by the USEPA in 2010, and

WHEREAS, the MPO Technical Advisory Committee has reviewed the proposed amendments and recommended Interstate Council approval; and

WHEREAS, the proposed amendments have been made available for public comment/input according to the adopted MPO public participation process;

NOW, THEREFORE, BE IT RESOLVED by the Hagerstown/Eastern Panhandle Metropolitan Planning Organization that the F.Y. 2012-2015 Transportation Improvement Program is hereby amended as outlined in the attached pages.

PASSED AND DULY ADOPTED after motion this 16th day of April 2014;

HAGERSTOWN/EASTERN PANHANDLE
METROPOLITAN PLANNING ORGANIZATION

By: 
Martin E. Brubaker, Chairman

Attest: 