



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION  
**Office of Administrative Hearings**  
300 Capitol Street, 10<sup>th</sup> Floor, Charleston, West Virginia 25301  
(304) 356-2233 • Fax: (304) 558-1316

**WITHDRAWAL FORM**

(FOR USE BY A PETITIONER IN A MATTER PENDING BEFORE THE OFFICE OF ADMINISTRATIVE HEARINGS WHO WISHES TO WITHDRAW WRITTEN OBJECTIONS TO AN ORDER OR DECISION OF THE COMMISSIONER OF THE DMV)

PETITIONER'S NAME: \_\_\_\_\_

FILE NUMBER: \_\_\_\_\_

TODAY'S DATE: \_\_\_\_\_

I, the Petitioner in this matter, hereby certify that I am withdrawing my request for an administrative hearing before the Office of Administrative Hearings (OAH) on the above-stated date. I understand that the order or decision issued by the Commissioner of the Division of Motor Vehicles (DMV) related to the above-stated file number will go into effect after I submit this form to the OAH at the above-stated address. I understand that in addition to submitting this withdrawal form to the OAH, I am responsible to provide a copy of this form to the DMV at DMV Legal, P.O. Box 17200, Charleston WV 25317 or at fax number (304) 926-3886.

The OAH will provide a copy of the OAH order striking this matter from the docket and canceling the administrative hearing to all parties in this matter. In a withdrawal case, the DMV will make the DMV order or decision effective the date the DMV receives the OAH order striking the matter from the docket and canceling the administrative hearing. I may verify my driver's license status on the DMV website (<http://www.transportation.wv.gov/dmv/Pages/DLVerify.aspx>).

\_\_\_\_\_  
PETITIONER'S SIGNATURE