

West Virginia Transportation Coordinating Council

January 3, 2008

Minutes

- I. Call to order: Susan O'Connell, Chairperson called the meeting to order.

MEMBERS PRESENT: Susan O'Connell, Elliott Birckhead, David Bruffy, Jeb Corey, Dan Hartwell, Sidney Murphy, Ben Shew, and Bill Davis participated via telephone. Guest: Lynn Walker, Manager, Eastern Panhandle Transit Authority, Martinsburg.

- II. Reading and Approval of October 4, 2007 minutes: Dan Hartwell made the motion to accept the October minutes. Ben Shew seconded the motion. Motion carried.

- III. Committee Reports: There were no committee reports.

- IV. Report on Mobility Manager Project: Lynn Walker asked to extend the demand response consultant for MPO cost allocation. The National Center on Senior Transportation (NCST) Grant would add 1 vehicle for demand response. Funding is for capital assistance. Lynn asked for letters of support for NEMT. WVTCC requested a draft letter for reviewing. There was discussion that letters could be gotten from the WV Transportation Alliance, WV Division of Public Transit, and the WV Public Transit Association.

Lynn also presented the Council with a ***Ride Share Program*** timeline and overview of how she would like to use the left over United We Ride grant money. (See yellow handout.) There was discussion regarding the ***Ride Share Program*** plan and implementation. Sidney Murphy moved to allow Lynn to proceed with the ***Ride Share Program*** as presented. Dan Hartwell seconded the motion. Motion carried.

Susan O'Connell asked Lynn to submit a progress report by June to the WVTCC.

- V. Old Business: There was no old business.

- VI. New Business: Susan told the Council about the afternoon meeting for 3 grants. The Mobility Manager program is for regional projects. New Freedom goes beyond ADA. It is for new projects after 8/2005. The JARC program is reauthorized. It is being allocated to the urbans. The applicants for the grants will go through a selection process administered by the State. Susan asked if anyone knew of any agencies that would be interested in applying for the brand new grants.

- VII. Ben Shew gave a briefing on the new laws pertaining to school bus transportation.

- VIII. Adjournment: Ben Shew made the motion for adjournment. Dan Hartwell seconded. The next quarterly Council meeting will be held April 3, 2008 at the State Capitol Complex, Building 5, Room 122 from 10:00 a.m. – 12:00 noon.

Submitted by Sandy Williamson

West Virginia Transportation Coordinating Council
April 3, 2008
Minutes

I. Call To Order: Susan O'Connell, Chairperson called the meeting to order.

Members Present: Susan O'Connell, Deloris Wilder, Sid Murphy, Mary Jane Bowling, Dave Bruffy, Dan Hartwell, Ruth Wagner, Elliott Birckhead, Jeb Corey, and John Davidson, Jr.

II. Reading and Approval of January, 08 Minutes: Ruth Wagner made a motion to accept the January 08 minutes. Dave Bruffy seconded the motion. The motion was carried.

III. Report on Mobility Manager Project: Susan distributed a report prepared by Lynn Walker. Council members were encouraged to read the report. If there are any questions, the Council will forward them to Lynn.

IV. Old Business: Susan reported that the UWR Grants are being discussed at the Federal level and will be very specific, however, at this time there is no indication of additional funding.

The mobility manager application grant was sent to over 100 agencies and providers, however, there was little response. The Federal support for this application was \$125,000 and the state had to match 20%. At this time, there are no additional funding opportunities.

Reauthorization is leading to a lot of discussion for the 2009 timeline. The New Freedom was specifically funded for transportation for individuals with disabilities. The state of

Wisconsin has provided state funding with their transportation initiatives. West Virginia has asked for state funding, but has not been successful.

- V. **New Business:** The Council discussed the need for the development of a chartered mission. Dan Hartwell agreed to develop the charter, send it to Council members to review, and be prepared to discuss at the next Council meeting.

The Council agreed to continue with the 4 yearly meetings.

The Council asked Dan to consider the direction of the Council when developing the Charter.

- VI. **Adjournment:** Dee made a motion to adjourn. Dan seconded the motion. The meeting was adjourned at 10:00 a.m. The next meeting is scheduled for July 10, 2008

Submitted by *Deloris Wilder*

West Virginia Transportation Coordinating Council
July 10, 2008
Minutes

I. Call To Order: Susan O'Connell, Chairperson called the meeting to order.

Members Present: Susan O'Connell, Deloris Wilder, Sid Murphy, Mary Jane Bowling, Dave Bruffy, Dan Hartwell, Ruth Wagner, Elliott Birckhead, Bill Davis, Penney Hall & Ben Shew.

II. Reading and Approval of April, 08 Minutes: Sid Murphy made a motion to accept the April 08 minutes. Mary Jane Bowling seconded the motion. The motion was carried.

III. Report on Mobility Manager Project: Susan distributed the final report of the United We Ride Grant from the Eastern Panhandle Transit Authority (EPTA) as prepared by Lynn Walker. The Council members were pleased with the success of the EPTA coordination initiatives. EPTA is installing a route match system to increase ridership. Statewide ridership is up 6 percent.

IV. Old Business: Todd Dorcas with the Department of Transportation discussed the possibility of available funding of \$1.5 million dollars from United We Ride for mobility management; travel for coordination and travel for navigation of health and human resource initiatives. The possibility of 5 large grants at \$300,000 maybe available to various areas of the county. These grants may be available at the end of the year for a one or two year duration. They will be designed to build infrastructure and pilot programs for access to transportation in communities. Mr. Dorcas reported to the Council that the second area of focus for his department is the

coordination of transportation plans. West Virginia has completed a coordination plan that needs updated. West Virginia is in a good position to apply for these funds when they become available.

V. **New Business:** Ben Shew reported that he has a document on biodiesel. A biodiesel lab has started at Lincoln County High School. There is a biodiesel plan building in South Charleston and biodiesel reduces pollution. Ben reported that the legislature has passed two of the last three years to offer school bus for activities for the elderly. The counties vary on how to pay drivers of school bus.

Dan Hartwell drafted a "position paper" for the Council to consider. His suggested next steps are to: (1) Consider legislation requirements to put teeth in the integration of resources and services; (2) to look at state funds from legislators for projects/subcontracting as well as federal funding through UWR and (3) to look at the balance of our Council, i.e., providers, public citizens, etc. There was considerable discussion on the fact that there is no true integration in West Virginia for coordinated transportation. An example would be the TANF program, which has monies but has not been successful at coordinating. Dan suggested the WVTCC has more purpose now than ever before due to the climate of transportation.

There was considerable discussion of state funds 787. Penney has a meeting already scheduled with John Perdue and plans to discuss the 787 state funding.

The Council established a legislative committee to review legislation on transportation. The Committee consists of

Penney Hall, Dan Hartwell, Bill Davis, Elliott Birckhead, Mary Jane and Susan O'Connell.

Mr. Birckhead reported that he is going over his work plan as a new appointee to the Council and hopes to address transportation.

Penney reported that the continuity of operations planning includes pandemic flu, threat preparedness and transportation routes.

The Council continued to work through lunch discussing the increased cost of gasoline and the critical importance of addressing transportation as our economy is affected.

VI. Penney made a motion to adjourn. Deloris seconded the motion. The motion was carried.

Next Meeting Date: October 2, 2008

2009 Meeting Dates:

January 8, 2009

April 2, 2009

July 9, 2009

October 1, 2009

Submitted by *Deloris Wilder*

West Virginia Transportation Coordinating Council
October 2, 2008
Minutes

I. Call To Order: Susan O'Connell, Chairperson called the meeting to order.

Members Present: Susan O'Connell, Deloris Wilder, Sid Murphy, Jeb Corey (representing Perdidos), John Davidson, Jr., Penney Hall, Monica Hamilton (representing DHHR), Jan Lilly Stewart, Ben Shew and Bill Davis.

II. Reading and Approval of April, 08 Minutes: Sid Murphy made a motion to accept the July 08 minutes. Penney Hall seconded the motion. The motion was carried.

III. Report on Mobility Manager Project: Mobility project is complete. Susan reported for Lynn Walker that she plans to have further discussion with the Jefferson County Commission on Aging to discuss coordination of other transportation initiatives.

IV. Old Business: Penney Hall gave Jim Pitrolo a copy of our bill as developed two years ago by the WVTCC. He asked us to identify what we want to do with this bill and considering the already existing council and/or changes to the current WVTCC. Susan suggested addition of representatives of the Veterans Administration and the Division of Rehabilitation Services. Bill Davis, Penney Hall and Jan Lilly Stewart volunteered to research what other states are doing with their coordination council members. Bill suggested that the State of Washington representatives are tied into with other carriers.

V. **New Business** – Ben Shew reported that a transportation policy was approved with the Department of Education. The policy goal is to coordinate transportation in rural areas for children. Ben suggested we look at the need of school buses for elderly, frail and TANF as a means of coordinated transportation. Current policy for school buses allows transportation for cultural events. Ben suggested a committee be formed to look at the new policy and how it can fit in with rural area. The committee volunteers are Ben Shew, Chair; Jan Lilly Stewart, Penney Hall & Susan O'Connell.

Monica Hamilton representing DHHR reported that Dan Hartwell is preparing a power point presentation on the mobility management taskforce.

Jeb Corey reported that he will get estimates on the use of a swipe card or electronic fair box.

Susan reported that we still have New Freedom monies if anyone is interested in New Freedom projects.

VI. Penney made a motion to adjourn. Jan seconded the motion. The motion was carried.

Next Meeting Date: January 8, 2008

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April 2, 2009

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Submitted by *Deloris Wilder*