

West Virginia Transportation Coordination Council Meeting

CONFERENCE CALL

January 15, 2014

Minutes

Members Present: Susan O'Connell, David Bruffy, Jason Cook, Jeb Corey, John R. Davidson, Jr., Gaylene Miller, Mike Pickens, Robert Roswall

Others in Attendance: Christina Risk

Not present: Cynthia Beane, David Haden, Lee Horton, Jan Lilly-Stewart, Larry Paxton, Tammy Pritt-Jones, Pat Woods

- I. **Call to Order:** Susan O'Connell, Chairperson, called the meeting to order.
- II. **Reading and Approval of the July, 2013 minutes:** The Meeting Minutes from the July 2013 meeting were approved by David Bruffy and seconded by Jason Cook.
- III. **Old Business:**
 - A. **WAVE wheelchair-accessible taxis**

Jeb Corey spoke about two new wheelchair-accessible taxis that have been in service, but it was too early to tell if ridership has improved. He explained that one vehicle operates during the day and one exclusively at night, and that the vehicle at night has not had the ridership he expected. He plans to do advertising and networking to promote this service.
 - B. **NEMT Brokerage**

Ms. O'Connell let the group know that the Bureau of Medical Services had opened their RFP for a statewide NEMT brokerage in early December.
- IV. **New Business:**
 - A. **July, 2014 Meeting**

The majority of council members felt that a face-to-face meeting in July would be beneficial. The meeting will take place on **Wednesday, July 16, 2014 at 10:00am** at the conference room at AARP (300 Summers Street, Suite 400, Charleston).
 - B. **Information Sharing**
 1. Susan O'Connell mentioned that the Division would be putting out an RFQ to find a vendor to update the regional coordination plans. She reminded the council that Federal Section 5310 grantees must participate in the plans in order to receive their funding. She also said that an informational meeting on Section 5310 contracted services grants will be held at the Holiday Inn & Suites in South Charleston on February 4, 2014, 10:00am-12:00pm.
 2. David Bruffy talked about how Mountain Line Transit Authority's mobility coordination staff is working with Region 6 Family Resource Networks, Veterans groups and other groups to include them in transportation coordination. He also worked with the region's MPO to create van pools that cut down on traffic and personal car wear and tear. He, along with several other transit managers, plan to travel to Washington DC to visit with the WV Congressional Delegation to discuss transportation legislation.
 3. Mike Pickens mentioned that School Transportation continues to use the Zonar Pre-trip Inspection system. He also said that they made Requests for Proposals for stop-arm violation video cameras and for GPS-student tracking, which may or may not be implemented. His agency would like to speak to the legislature about creating a one-year pilot program on the use of propane-fueled school buses. He believes that propane is a preferable alternative fuel because the infrastructure is cheaper to construct and overall costs are lower.
 4. John Davidson, Jr., said he attended a DHHR meeting recently and learned that due to the Medicare expansion, grantees were being asked to draw down funds in intervals and not to wait until the last minute. He also mentioned that Little Kanawha Transit Authority has been running routes in Gilmer County, and also have a monthly run to Clarksburg. Susan confirmed that the Gilmer routes ran 3 days a week, and David Bruffy said he'd like to coordinate with LKTA since Mountain Line Transit makes runs to Clarksburg as well.

The Chair asked if there was any further business. There being none, Dave Bruffy declared the meeting adjourned and Jeb Corey seconded.

West Virginia Transportation Coordination Council Meeting

AARP Conference Room

July 16, 2014

Minutes

Members Present: Susan O'Connell, David Bruffy, Jason Cook, John R. Davidson, Jr., Gaylene Miller, Paul Smith

Others in Attendance: Christina Risk, Cindy Fish

Not present: Cynthia Beane, Jeb Corey, David Haden, Lee Horton, Jan Lilly-Stewart, Larry Paxton, Mike Pickens, Tammy Pritt-Jones, Robert Roswell

- I. **Call to Order:** Susan O'Connell, Chairperson, called the meeting to order.
- II. **Reading and Approval of the July, 2013 minutes:** The Meeting Minutes from the January 2014 meeting were approved by David Bruffy and seconded by Gaylene Miller.
- III. **Old Business:**
- IV. **New Business:**
 - A. January, 2015 Meeting
The majority of council members felt that a conference call in January would be practical. The call will take place on **Wednesday, January 21, 2015 at 10:00am.**
 - B. Information Sharing
 1. Susan O'Connell spoke about a questionnaire from the National Conference of State Legislation (NCSL). The questionnaire will be used to update NCSL's information about state-level human service transportation coordinating councils. Susan mentioned that NCSL's data showed that WVTCC's legal authority had expired in 2005, and she checked the Executive Order, and no expiration date was given. She updated the information on the questionnaire.
Susan also shared information about the changes MAP-21 legislation was making to the Section 5310 program. Now the program offers operating assistance, and 11 non-profit agencies applied to the Division for funding. A list of the agencies is attached. Susan asked the council to share that information with the agencies that they serve. It could be potentially favorable to counties that have no transit services.
 2. David Bruffy said that the coordination effort in Monongalia County is ongoing. He explained how van pools work, and said that he currently had two van pools operating and expected to form more. He also said that WVU decided to cut two of Mountain Line Transit's campus routes, which means around 188,000 rides are lost. He feels that these are the two of the most used routes and is trying to work in new service.
 3. The council discussed the NEMT brokerage. A company named MTM was awarded the DHHR contract and service is expected to start on October 1, 2014. John Davidson, Jr. mentioned that they were currently hiring. Jason Cook said that the brokerage will not impact the mental health agencies as most of them have their own vehicles.
 4. Susan O'Connell told the council that the Division of Public Transit was updating the Regional Coordination plans and scheduling meetings in each planning and development region. She said that it was important that non-profit agencies attend these meetings since it was a requirement for Section 5310 funding. David Bruffy mentioned that going to the meetings was a great time to identify the needs of the agencies and the regions, since projects not in the plan will not go forward.
 5. Jason Cook told the council that his office was going over grant reviews for Community Engagement Services. These services would help people who were recently hospitalized at a mental health center transition back into the community. Transportation is an issue that these service providers will address. He plans to have more information on Community Engagement Services at the next council meeting.
 6. Gaylene Miller said that AARP had legislation passed that created a "Safe Streets Initiative" program; however an advisory council has yet to be created.
 7. The council discussed the I-RIDE 79 bus route from Charleston to Morgantown and the many ways that transit systems and non-profit agencies could provide transportation links. The website for I-RIDE 79, provided by Baron's Bus out of Cleveland, is <http://www.baronsbus.com/i-ride-79-service>.

The Chair asked if there was any further business. There being none, John Davidson, Jr. declared the meeting adjourned and David Bruffy seconded.